

# Beaufort County Board of Commissioners' Planning Retreat

## Wednesday, February 11, 2026, and Thursday, February 12, 2026

Location: Commissioners' Meeting Room, Financial Services Building  
136 West 2<sup>nd</sup> Street, Washington, NC

### **Wednesday, February 11, 2026**

### **PAGE**

8:30A – 8:35A	Meeting Called to Order, Invocation, and Pledge of Allegiance	
<b>A)</b> 8:35A – 8:45A	Opening comments by Board members	
<b>B)</b> 8:45A – 9:45A	Public Schools Update – Mark Doane, Interim Superintendent	<b>3</b>
<b>C)</b> 9:45A – 10:45A	Community College Update – Dr. Dave Loope, President	<b>25</b>
10:45A – 11:00A	Break	
<b>D)</b> 11:00A – 11:45P	Social Services Update – Lori Leggett, DSS Director	<b>37</b>
<b>E)</b> 11:45A – 12:00P	Elections Update – Kellie Harris Hopkins, Elections Director	<b>66</b>
12:00P – 1:00P	Lunch	
<b>F)</b> 1:00P – 2:00P	Public Works, Solid Waste and Maintenance Update – Christina Smith, Public Works Director & West Overman, Deputy Director	<b>67</b>
<b>G)</b> 2:00P – 2:45P	Emergency Services Update – Chris Newkirk, ES Director	<b>79</b>
<b>H)</b> 2:45P – 3:00P	Cooperative Extension Update – Rod Gurganus, Director	<b>107</b>
3:00P – 3:15P	Break	
<b>I)</b> 3:15P – 3:30P	Soil and Water Update – Ann Williams, Office Manager	<b>119</b>
<b>J)</b> 3:30P – 3:45P	Veteran Services Update – Jennie Haddock, VSO	<b>124</b>
<b>K)</b> 3:45P – 4:00P	Human Resources Update – Deloris Creasman, HR Director	<b>129</b>

**Thursday, February 12, 2026**

<b>L)</b>	8:30A – 9:30A	Sheriff’s Office Update – Sheriff Scott Hammonds	<b>131</b>
<b>M)</b>	9:30A – 9:45A	Risk Management Update – Jennifer Ore, Risk Manager	<b>152</b>
<b>N)</b>	9:45A – 10:00A	Communications Update – Brandon Tester, Communications Director	<b>154</b>
<b>O)</b>	10:00A – 10:30A	Planning and Inspections Update – Brandon Hayes, Chief Building Inspector and Bryant Buck, Mid-East Commission Executive Director	<b>156</b>
	10:30A – 10:45A	Break	
<b>P)</b>	10:45A – 11:30A	Tax Department Update – Lloyd Salter, Assessor & Wyn Kinion, Collector	<b>175</b>
<b>Q)</b>	11:30A – 12:00P	Economic Development Update – Sue Squires, Director	<b>187</b>
	12:00P – 1:00P	Lunch	
<b>R)</b>	1:00P – 1:45P	Health Department Update – JaNell Octigan, Health Director	<b>209</b>
<b>S)</b>	1:45P – 2:00P	Register of Deeds Update – Carolyn Garris, Register of Deeds	<b>226</b>
<b>T)</b>	2:00P – 3:00P	Finance and Administration Update – Anita Radcliffe, CFO and Brian Alligood, County Manager	<b>234</b>
<b>U)</b>	3:00P – 3:30P	Closing comments and wrap up	
	3:30P	Adjourn	



**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

**Agenda Section:** Public Schools Update  
**Presenter:** Mark Doane  
**Agenda Title:** Public Schools Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:**

**Attachments:**

1. BCS - CC Meeting by doane



# **Beaufort County Schools**

**Mark Doane**

**Interim Superintendent**

[mdoane@beaufort.k12.nc.us](mailto:mdoane@beaufort.k12.nc.us)

252-946-6593





# **Board of Education**

TW Allen (Chair)

Terry Williams (Vice-Chair)

Eltha Booth

Stacey Davis

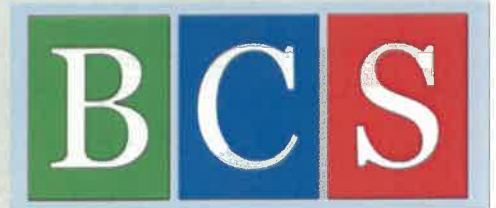
Charles Hickman

Daniel Hudson

Steven Rader

Donald Shreve

Carolyn Walker





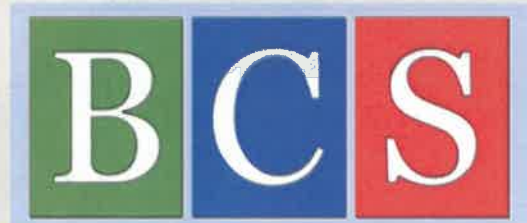
# **BCS Information**

**Current Enrollment  
@ 5,277 Students**

**850 Employees**

**12 Schools**

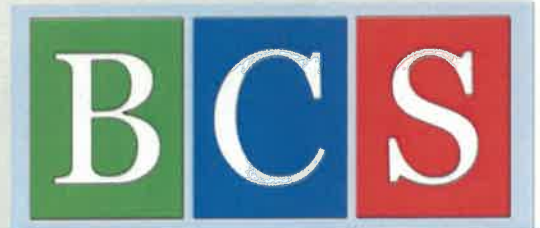
**(11 schools w/ Washington  
Elementary in August 2026)**





# **BCS Information**

**Operating Budget  
Approximately  
\$86 million**





# Awards & Recognitions

- Chocowinity Primary-qualified as a National Blue Ribbon School and serves as a model school for other elementary schools across the state
- Chocowinity Middle-facilitated Amazing Shake; a district-wide student event to teach communication, teamwork and critical thinking
- Southside High-implemented Distinguished Men of Purpose; academic support and college planning



# Awards & Recognitions

- Northeast Elementary-recognized as a National Beta Club School of Distinction
- Bath Elementary-won State and Regional Middle School Science Olympiad
- Northside High-qualified 97 students in Future Business Leaders of America club for state competition and conference
- Early College High School-qualified as a National Blue Ribbon School





# Awards & Recognitions

- Eastern Elementary-recognized as a NC Stem School of Distinction
- John C Tayloe Elementary- shown success with core phonics instruction for great gains in literacy
- John Small Elementary-won of Regional Battle of the Books
- PS Jones Middle-implemented nationally recognized student behavior and success model for students
- Washington High-Advanced Placement Capstone Diploma



## **Students -Enroll, Enlist or Employed**

- BCS-4 Year Graduation Rate is above 90% and above the state average
- College & Career Promise-Partnership with BCCC (523 courses currently enrolled )
- Advanced Placement Courses for college credit (158 courses currently enrolled)





## **Students -Enroll, Enlist or Employed**

- Air Force Jr. ROTC at  
Northside High School
- Army Jr. ROTC at  
Washington High School



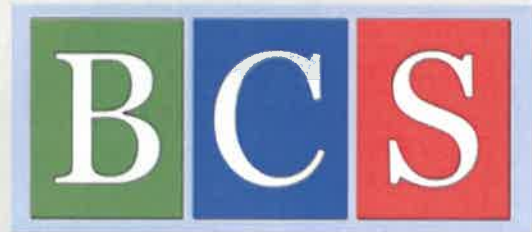
# **Students -Enroll, Enlist or Employed**

- Boat Building
- Health Sciences Academy
- Welding & Construction
- Agriculture & Culinary Arts
- Automotive & Drones
- Fire/Rescue/EMT & Criminal Justice
- Business & Computer Science



## Staff Facts

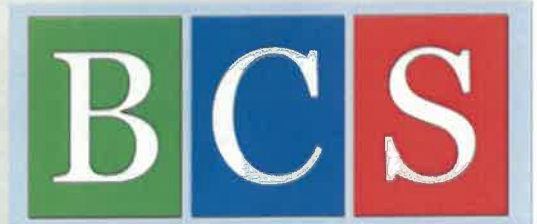
- 93% of Teachers hold a NC Teaching License
- 78% of our Principals are from within Beaufort County Schools
- 82% of our Assistant Principals are from within Beaufort County Schools
- TA to Teacher Program-Partners include BCCC, ECU, Mt. Olive & Pitt CC



## **Staff Facts**

### **Student Services:**

- 14 School Counselors
- 7 School Nurses
- 2 School Psychologists
- 1 School Social Worker





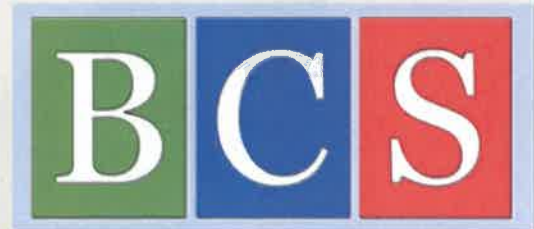
# **BCS Information**

Transportation Team:  
12 Mechanics/Tech/Staff

91 Bus Drivers

89 Yellow Buses with 4000 students  
transported daily

Over 1 million miles per year traveled by  
yellow buses





## **BCS Information**

**55 School Nutrition  
Employees**

**923,779 Meals (Breakfast &  
Lunch) served in 24-25**

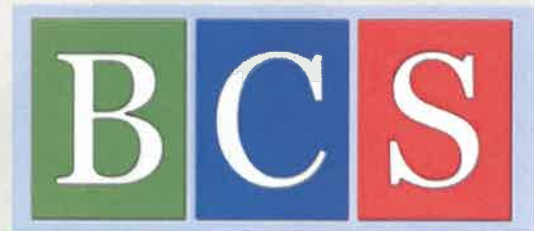
**48,364 Summer Meals**





## **BCS Information**

**13 Maintenance Staff &  
30 Custodians oversee  
1.3 million square feet of  
educational space and support  
buildings covering 522 acres of  
land**



# Considerations

- Safety & Security
- Student Achievement
- Reduction in Average Daily Membership (ADM)
- State and Federal Budget Uncertainty
- Local Budget Support



# Safety & Security

- Strong Partnership with Beaufort County Sherriff's Office
- Increased Cameras, Intercom Systems, & Safety Equipment
- Pilot Program-Vape Detectors (NHS)
- Pilot Program-Cell Phone Lockboxes (SHS)



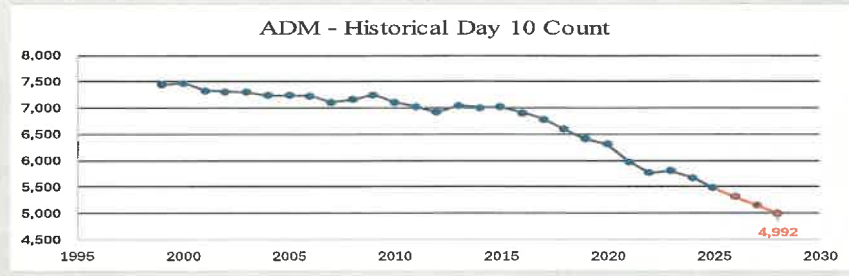
# Student Achievement

- Pre-Pandemic: No Low Performing Schools (LPS)
- Post-Pandemic: Eight LPS
- SY 24-25: Five LPS
- SY 25-26: Three LPS
- SY 26-27: One to Zero LPS (Projected)



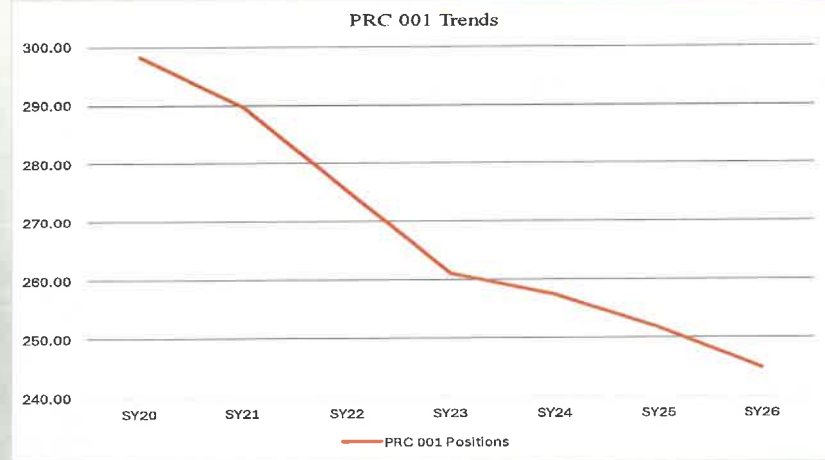
# ADM – Historical Day 10 Count

Year (SY)	ADM	Change	
1999	7,438		
2000	7,468	30	
2001	7,331	-137	
2002	7,308	-23	
2003	7,298	-10	
2004	7,242	-56	
2005	7,242	0	
2006	7,229	-13	
2007	7,106	-123	
2008	7,155	49	Total ADM Change
2009	7,247	92	1,954
2010	7,110	-137	
2011	7,024	-86	
2012	6,920	-104	
2013	7,048	128	
2014	7,006	-42	
2015	7,020	14	
2016	6,902	-118	
2017	6,780	-122	
2018	6,594	-186	
2019	6,410	-184	
2020	6,306	-104	
2021	5,975	-331	
2022	5,764	-211	
2023	5,807	43	
2024	5,669	-138	
2025	5,484	-185	
2026	5,320	-164	Projected
2027	5,156	-164	Projected
2028	4,992	-164	Projected



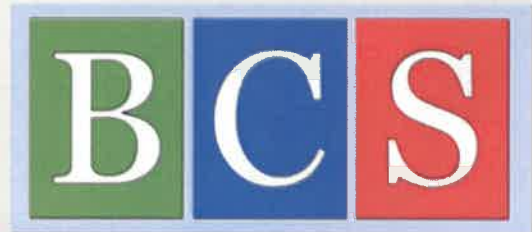
## PRC 001 Trends (State-funded teacher positions)

SY	PRC 001	Change from Previous Year
SY20	298.29	
SY21	289.81	-8.48
SY22	275.24	-14.57
SY23	261.15	-14.09
SY24	257.52	-3.63
SY25	251.89	-5.63
SY26	245	-6.89
Total Change:		-53.29



# Strategic Plan Priorities

- Increase Educator Preparedness and Meet the Needs of Every Student
- Increase Student and District Performance
- Family and Community Engagement





Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Community College Update  
**Presenter:** Dr. David Loope  
**Agenda Title:** Community College Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. BCCC Beaufort County Budget Presentation 2025-2026--021126



# **Beaufort County Community College**

County Budget Request for Fiscal Year 2027

February 11, 2026

## Beaufort Promise

- FY 2022-2023
- Fall 2022 – 221 student awards for a total of \$145,495.56
- Spring 2023 – 173 student awards for a total of \$104,062.00
- Year totals – 394 student awards for a total of \$249,557.56
- FY 2023-2024
- Fall 2023 – 136 students awards for a total of \$102,335.75
- Spring 2024 – 111 students awards for a total of \$84,404.25
- Year totals – 247 student awards for a total of \$186,740.00
- We reduced FY 2023-2024 budget request by \$84,318 due to HEERF carry forward - \$102,422.00.

(HEERF - Higher Education Emergency Relief Fund)

## Beaufort Promise

- FY 2024-2025
- Fall 2024 – 138 student awards for a total of \$85,841.75
- Spring 2025 – 155 student awards for a total of \$79,884.00
- Year totals 293 student awards for a total of \$165,725.75
- FY 2025-2026
- Fall 2025 – 117 student awards for a total of \$72,443.75
- Spring 2026 (est.) – 144 student awards for a total of \$77,085.00
- Year totals (est.) 261 student awards for a total of \$149,528.75

## Beaufort Promise

- Total Beaufort Promise to Date
- 1,051 student awards for a total of \$590,149.06
- With Spring 2026 (est.) – 1,195 student awards for a total of \$667,234.06
- Remaining Allocations (est.) \$332,765.94

# Beaufort Promise

Hyde / Tyrrell / Washington  
(BCCC Foundation)

County	2023-2024		2024-2025		2025 Fall + 2026 Spring (est.)	
	Students	Total \$	Students	Total \$	Students	Total \$
Hyde	5	\$5,098.00	5	\$5,194.00	7	\$5,627.00
Tyrrell	5	\$6,376.00	0	\$0.00	2	\$796.00
Washington	10	\$13,900.00	3	\$2,460.00	8	\$6,343.00
<b>Totals</b>	<b>20</b>	<b>\$25,374.00</b>	<b>8</b>	<b>\$7,654.00</b>	<b>17</b>	<b>\$12,766.00</b>

45 student awards for a total of \$45,794.00

# Beaufort Promise

Hyde / Tyrrell / Washington

County	2023-2024		2024-2025	
	Students	Total \$	Students	Total \$
Hyde	5	\$5,098.00	5	\$5,194.00
Tyrrell	5	\$6,376.00	0	\$0.00
Washington	10	\$13,900.00	3	\$2,460.00
Totals	20	\$25,374.00	8	\$7,654.00

28 student awards for a total of \$33,028

# Beaufort County Community College

## County Budget Request for Fiscal Year 2027

### Summary with Prior Year Approved Budgets:

FY	Current	Capital	Total	Variance	Percent Change
2024	\$ 3,093,310	\$ 294,000	\$ 3,387,310	\$ 190,398	6.0%
2025	\$ 3,285,488	\$ 819,500	\$ 4,104,988	\$ 717,678	21.2%
2026	\$ 3,448,449	\$ 528,500	\$ 3,976,949	\$ (128,039)	-3.1%
2027	\$ 3,578,089	\$ 919,000	\$ 4,497,089	\$ 520,140	13.1%

- We are requesting a 13.1% increase or \$520,140 more than our previous year's approved budget. The increase is associated with requesting a \$129,640 increase in current expenses and a \$390,500 increase in capital expenses.
- A more detailed breakdown of this projection is shown on the next three pages.

# Beaufort County Community College

## County Budget Request for Fiscal Year 2027

### Current Expense Budget Request

	2026 Request	2027 Request	Variance	Percent Change
Salaries and Benefits	\$1,974,399	\$2,035,604	\$61,205	3.10%
Contracted Services and Insurance	\$316,500	\$342,250	\$25,750	8.14%
Utilities	\$602,200	\$619,200	\$17,000	2.82%
Supplies	\$195,000	\$208,000	\$13,000	6.67%
Repairs to Facilities	\$234,000	\$240,000	\$6,000	2.56%
Miscellaneous	\$126,350	\$133,035	\$6,685	5.29%
<b>Total</b>	<b>\$3,448,449</b>	<b>\$3,578,089</b>	<b>\$129,640</b>	<b>3.76%</b>

#### Breakdown of the Request:

- The increase in salaries is attributed to a 3.0% increase in COLA and associated benefits for 2026. We do not know what the State COLA, health insurance, or retirement rates will be for FY 2027 at this time. We calculated the personnel budget with 2026 rates. The employer portion for health insurance for 2026 is currently \$8,500 per employee, and the retirement rate is currently set at 24.67%.
- The increase in supplies is due to cross-the-board increases in material costs due to inflation.
- The increase in utilities is due to adding the Aurora and Skilled Trades facilities.
- The increase in contracted services is due to across-the-board increases in property and liability insurance. We changed the property deductible from \$10,000 to \$50,000, and it still went up 8%.

# Beaufort County Community College

## County Budget Request for Fiscal Year 2027

### Capital Expense Budget Request

	2026 Request	2027 Request	Variance	Percent Change
Alterations, Add. & Improvements to Buildings				
Major	\$197,000	\$600,000	\$403,000	204.57%
Minor	\$144,000	\$151,000	\$7,000	4.86%
Land and Land Improvements	\$0	\$0	\$0	
Maintenance Equipment	\$72,500	\$90,000	\$17,500	24.14%
Adm. & Communications Equipment	\$43,000	\$3,000	-\$40,000	-93.02%
Motor Vehicles	\$72,000	\$75,000	\$3,000	4.17%
<b>Total</b>	<b>\$528,500</b>	<b>\$919,000</b>	<b>\$390,500</b>	<b>73.89%</b>

**Breakdown of the Request:**

- We are requesting minor maintenance items in the amount of \$151,000 and \$600,000 of major capital projects for FY 2027.

# Beaufort County Community College

## County Budget Request for Fiscal Year 2027

**The major capital item:**

- Advanced Manufacturing Building (B-4) Roof Replacement - \$300,000
- Katie Paul Nursing Building (B-12) Chiller Replacement - \$300,000

**Minor maintenance items include:**

- General roof maintenance - \$40,000
- Building 5 HVAC controls upgrade - \$47,000
- Main Campus public address system upgrades - \$32,000
- Café grease trap replacement - \$20,000
- Classroom Upgrades - \$12,000 Modify classroom layout in computer labs for collaborative learning; cover cost of electrical and data cable modifications.

# Beaufort County Community College

## County Budget Request for Fiscal Year 2027

### **The maintenance equipment items include:**

- Minor Equipment - \$35,000.  
Includes miscellaneous equipment for maintenance and general facilities...mowers, weed eaters, trimmers, vacuums, floor machines, tools, white boards, blinds, fire extinguishers, etc.
- Maintenance Equipment - \$55,500.  
(Remote controlled slope mower - \$35,000/Used Forklift for Aurora - \$20,000).

### **The Communications Equipment includes:**

- Voice over Internet Protocol Communications System hardware - \$3,000.

### **The Motor Vehicles include:**

- Replace worn vehicles - \$75,000.  
Replace 2012 Ford 15 passenger van - \$75,000



Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Department of Social Services Update  
**Presenter:** Lori Lleggett Director  
**Agenda Title:** DSS Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. FINAL 2026 Budget Retreat DSS



# Department of Social Services

Budget Retreat 2026-2027

Director

Lori Leggett

Income Maintenance  
Administrator

Amy Spring

## Medicaid Audits & Medicaid Expansion

Single County Audit for FY 2024-2025 showed no eligibility errors and 6 technical errors.

Fiscal year 2021-2022 we had 21 errors and for 2022-2023 we had 13 errors. FY 2023-2024 there were 11 technical errors with no eligibility errors.

We continue to make every effort for accuracy for the citizens of Beaufort County.

As of November 2025, we had 15,162 Medicaid Beneficiaries.

As of January 2, 2026, there were 3,507 individuals approved for Medicaid Expansion.

## Budget Concerns

- › Crisis Intervention Program

Clarification on state policy caused funds to be exhausted sooner. Funds were unavailable for heating crisis during coldest temperatures of February 2026.

- › Childcare Waiting List

Additional funding was not received as in past years causing all counties statewide to continue a waiting list.

Beaufort County currently has 234 children on the waiting list for childcare.

Due to statewide spending the most recent guidance provided to counties is to begin assessing children from the waitlist until spending is closer to the recommended statewide coefficient.

## HR 1 Medicaid Changes / County Impacts

“Qualified Alien” changes - Amends the definition of a “qualified alien” and results in loss of funding for most refugees, asylees, victims of human trafficking, certain individuals whose deportation is being withheld or those granted conditional entry, and individuals who received humanitarian parole.

6 Month Redetermination for MXP - Effective January 1, 2027, MXP beneficiaries, must have a full recertification completed every 6 months.

Limits on Retro Coverage – Places new limits on retroactive Medicaid coverage available at application for all Medicaid eligibility categories.

Adult Expansion Population (MXP) : 1 Month

All other Medicaid Eligibility Categories: 2 months

HR 1 requires states to establish standardized processes to regularly update address information for Medicaid enrollees to prevent enrollment in multiple states.

# HR 1 Medicaid Changes/ County Impacts

cont.

Introduces work of community engagement (W/CE) requirements as part of the eligibility determination for Medicaid expansion (MXP) enrollees.

Effective January 1, 2027, able bodied adults aged 19-64 in MXP who do not meet an exemption are subject to new work/community engagement.

Qualifying Activities

Mandatory Exceptions

Requirements and exceptions do not align between Medicaid and SNAP for the most part. Further guidance is expected from CMS by June 1, 2026.

# HR 1 SNAP Changes/ Non-Citizen

## Non-Citizen Changes

Limiting SNAP to the following groups: US citizens, US nationals, lawful permanent residents (LPRs), and Cuban and Haitian entrants.

Formerly eligible non-citizens such as Refugees, Asylees, Victims of Severe Forms of trafficking, Battered Aliens, Certain Ukrainian and Afghan Nationals, Hmong or Highland Laotian Tribal members will no longer be eligible.

The only non-citizens, eligible for SNAP are US Nationals, legal permanents residents, Cuban Haitian entrants and Compact of Free Association citizens.

# HR 1 SNAP Changes/ Work Requirements

Expanded Work Requirements - Expands work requirements for able-bodied adults without dependents (ABAWD) by increasing the upper age exemption to 65.

Work Requirements – Participants must engage in at least 80 hours per month of activities such as employment, job training or community service/volunteering. If not fulfilling requirement, limited to only 3 months of SNAP eligibility in 36-month period.

Exemptions - Federal regulations and NC policy outlines several exemptions from the work requirements, such as pregnancy, disability, and caretaking for an incapacitated family member. HR 1 eliminated exemptions for veterans and persons experiencing chronic homelessness.

## HR 1 SNAP Changes/ Restrictions for Heating Deduction

Previously households receiving a LIEAP energy assistance payment were eligible for the Standard Utility Allowance.

Effective December 1, 2025, only households with an elderly or disabled member who received LIEAP retain the automatic SUA.

All other households must independently qualify for the SUA by demonstrating actual incurred heating or cooling expenses.

# Changes to SNAP Funding

Administrative Cost Share - Starting October 2026, Federal government pays 25% (down from 50%) of administrative costs of SNAP. State and counties will pay 75% of administrative costs for SNAP.

Benefit Cost Share- Starting October 2027, states may be required to pay a portion of benefit costs each year based on SNAP payment error rates.

This could be as much as \$420M based on FY 24 payment error rate and benefit cost amount.

Benefit Cost Share	Payment Error Rate	State & National Error Rates for FFY24
0% Cost Share	Less than 6%	8 states
5% Cost Share	Between 6% and 8%	6 states
10% Cost Share	Between 8% and 10%	16 states
15% Cost Share	Over 10%*	20 states; NC rate is 10.21%

NC's preliminary payment error rate through September 2025 is 7.01%. The goal is under 6%.

Social Work Program  
Manager

Samantha Keech

## Child Welfare

PATH NC (Partnership and Technology Hub) launched on September 8, 2025. This is the new statewide system to assess and track children in the child welfare system.

CPS intake and assessments are currently in the system

In-home services, permanency planning, licensing, and adoptions will go live in the system around the end of August 2026

On December 1, 2025, the Child and Family Specialty Plan launched Healthy Blue Care Together Medicaid plan. Since the launch we have not seen the same level of engagement from the care managers with Healthy Blue as we did with Trillium, specifically in helping us find placement. We have reached out to Healthy Blue management in an effort to resolve these issues.

Beaufort County has 117 foster children, 5 foster children in the 18-21 year old program and 207 adoption assistance cases.

# Continuing Struggles for Child Welfare

## ❖ **Continuing Challenges in Child Welfare**

- ❖ Ongoing lack of appropriate foster care placements
- ❖ Placement shortages create significant operational and fiscal strain
- ❖ Limited placement options increase the risk of placement disruptions

## ❖ **Impact of Placement Shortages**

- ❖ In some instances, children must remain at the agency overnight
- ❖ Placements may be located several hours away due to limited local availability
- ❖ Extended travel distances disrupt continuity of care and services

## Continued:

### ❖ Use of Respite and Emergency Placements

- Licensed respite facilities are utilized when available
- Cost of respite placements ranges from **\$500–\$800 per night**
- High costs limit the sustainability of this option

### ❖ Emergency Placement Funding

- Emergency placement funds will no longer be available beginning FY 2027
- Prior funding levels:
  - **FY 2024:** Approximately \$26,000
  - **FY 2025:** Approximately \$26,000
  - **FY 2026:** \$12,460

## Child Welfare Workforce Challenges

- ❖ Child Welfare experiences a consistently high turnover rate
- ❖ Positions are difficult to recruit and retain due to the demanding nature of the work
- ❖ Cases are increasingly complex and must be managed with limited resources
- ❖ These factors often require social workers to work extended hours

## Continued:

### ❖ **Agency Efforts to Address Staffing Needs**

- Ongoing efforts to recruit and fill vacant positions
- Engagement of a temporary staffing agency to mitigate workforce shortages
  - Vanguard Professional Services
  - Temporary staffing supports continuity of services during vacancies

### ❖ **Operational Impact**

- Continued shortage of available foster care placements
- Limited placement options place additional demands on staff
- In certain circumstances, staff are required to remain onsite overnight to ensure the safety and well-being of children

# Child Support Changes for Foster Children

Effective October 1, 2025, a change affecting the provision of child support services for children in foster care was implemented as part of child welfare legislation SL 2026-16 entitled Fostering Care in NC Act.

## Before this change:

- A parent could potentially owe both foster care reimbursement and child support arrears for the same period.

## After this change:

- The law prevents double financial liability for the same period.
- It recognizes that foster care reimbursement to the State is functionally replacing child support during DSS custody.

Currently any child support collected by BCDSS is used to pay for the foster child's cost of care.

## Protecting Foster Children's Benefits

Last month, the U.S. Department of Health and Human Services (HHS) sent a letter to 39 governors, NC being one of them.

US DHHS wants states to stop using foster children's federal survivor benefits to pay for foster care costs

These benefits should instead be saved for the children's future needs

US DHHS said it will provide technical help to any state that wants to make this change

Currently BCDSS using social security benefits to cover cost of care

Computer Systems  
Administrator

Sonny Robbins

## IT Updates (Hardware)

Generator for building – Due to the capacity of our backup batteries for our servers and switches, a generator is needed for our server room. This would ensure that if there is an outage, our equipment will still be able to run with a decreased chance of overheating and malfunctioning in the server room and our workers would be able to continue to operate normally regardless of an outage.

Phone System – Issues with our phone system are ongoing. Our struggles are with voicemails, general functionality, service downtime, and customer service and support.

Deputy Director

Kelly Smith

# Adult Services

## Mental Health in APS

Caseload of clients with complex mental health needs continue to increase. Finding appropriate placements for these individuals is challenging. We continue to work hospitals, facilities, and Trillium to provide the best outcome for these clients.

## Special Assistance In-Home

The Special Assistance In-Home program is no longer allowed to have a waiting list. We must accept all eligible clients who wish to be a part of the program. To be on the program, you must meet rest home level of care and meet income requirements. The stated introduced a new assessment tool and updated guidelines this year. Social workers have worked diligently to learn the new assessment tool and program guidelines while also maintaining an increasing case load.

# Expenditure Projections

## Expenditures

- Overspending in our overtime and temporary employment lines are due to an increased complexity of child welfare cases and high turnover rates.
- Our salaries line is projected to be underspent due to the staffing shortages, but this will be needed to supplement the overtime and temporary employment line.
- Most of our spending is on track for the mid-way point of the fiscal year. We will work to cover any overspending within our current budget.

# Revenue Projections

## Revenues

Currently, revenues for this year are on track.

We communicate with our state partners regularly to ensure that we continue to maximize our revenue sources and ensure all capped allocations are being received at the rate of 100%, while maximizing our uncapped revenues.

These practices ensure the minimization of county dollars within our budget.

Due to HR1, Food and Nutrition Services reimbursement rates will shift from 50% federal/ 50% county to 25% federal/ 75% county. This is effective October 1, 2026. Our state partners estimated that our reimbursement will be \$304,409 less for FY27 due to these mandated changes.

## Maintenance of Effort (MOE)

We have already met MOE for this fiscal year.

Maintenance of Effort revenue – We received \$377,209 in Work First Cash as additional revenue for FY 24-25. We are projected to receive close to this same amount in FY 25-26.

# Expansion Request

Security of our employees has always been a priority, but due to recent events, mostly surrounding Child Welfare cases, the presence of a security guard is needed now more than ever.

# Questions



**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

**Agenda Section:** Elections Update  
**Presenter:** Kellie Hopkins, Elections Director  
**Agenda Title:** Elections Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:**

**Attachments:**  
None



Beaufort County  
Agenda Abstract

**Meeting Date: 2/11/2026**

**Agenda Section:** Public Works Update  
**Presenter:** Christina Smith, Public Works Director  
**Agenda Title:** Public Works Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:**

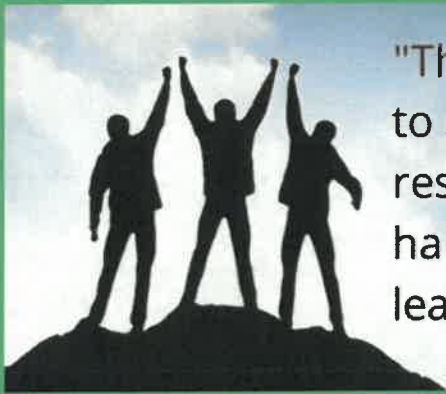
**Attachments:**

1. Public Works

# BEAUFORT COUNTY PUBLIC WORKS DEPARTMENT OVERVIEW

*Commissioners Retreat  
February 11, 2026*





"There are no secrets to success. It is the result of preparation, hard work, and learning from failure.

- Colin Powell



# PUBLIC WORKS LEADERSHIP TEAM

**Christina Smith**, Public Works Director

Water Division

**Erick Jennings**, Water System Manager

Facilities Division

**Aaron Lewis**, Facilities Supervisor

Solid Waste Division

**West Overman**, Deputy PW Director



## WATER DIVISION

FY26 BUDGET \$9.7M + \$12.2M CAPITAL PROJECTS

- Day-to-day operations are productive & dynamic (*1,100 miles waterline / 14,000 connections*)
- 8 capital projects at various stages
- Coordination with NCDOT and Nutrien
- *Regulatory:*
  - *NPDES permit renewal*
  - *Backflow Prevention Ordinance Update*
- FY27 Budget: no major changes anticipated





## FACILITIES DIVISION

FY26 BUDGET - \$1.6M + CAPITAL PROJECTS

- 20 buildings - (1) supervisor & (2) technicians
  - (1) technician position vacant
- responds to daily requests from building occupants, maintains multiple building systems, conducts inspections, completes minor repairs/renovations, etc.
- coordinates vendors, supervises contractors, completes required documentation
- 24 hours / 7 days a week
- FY27 Budget: no major changes anticipated

# CHALLENGES / SOLUTIONS

CHALLENGE	PROPOSED SOLUTION
Increased workload; increased number & complexity of building systems; increased amount of scheduled work occurring during non-business hours; increased number of on-call activities	Expansion Request: (1) Facilities Technician - Salary Grade 62
BHM Library	To be discussed

# CAPITAL PROJECT FUND

**PROPOSED**

Continue Roof Work

Parking Improvements

BHM Library

TBD - departmental requests



# SOLID WASTE DIVISION

FY26 BUDGET - \$4.9M + CAPITAL PROJECTS

## FY26 Budget

- Recent winter weather event: less than \$10,000
- Tonnage trend to date is within budget

## FY27 Budget

- will include CPI increases per contracts
- no major changes in services anticipated

# MEGA SITES DEVELOPMENT UPDATE

Finalize design/layout

Permitting

Procurement

Construction

# **ORDINANCE DEVELOPMENT**

## CHAPTER 53 - ABANDONED MANUFACTURED HOMES

- New ordinance
- Plan to present during March/April 2026 BOC meeting

## CHAPTER 54 - ABANDONED, JUNKED, & NUISANCE VEHICLES

- New ordinance
- Plan to present during March/April 2026 BOC meeting

**QUESTIONS?**





Beaufort County  
Agenda Abstract

**Meeting Date: 2/11/2026**

**Agenda Section:** Emergency Services Update  
**Presenter:** Chris Newkirk, Emergency Services Director  
**Agenda Title:** Emergency Services Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

- Attachments:**
1. Emergency Services



BEAUFORT COUNTY, N.C.

**OFFICE OF EMERGENCY SERVICES**

FIRE MARSHAL • EMERGENCY MEDICAL SERVICES  
EMERGENCY MANAGEMENT • ANIMAL SERVICES

# FY 26 – 27 Budget Planning Retreat

# FY 25 - 26 Accomplishments Include

## Emergency Management



## Animal Services



## EMS



## Employee Recruitment & Retention

4.5 FT Positions – 3 FT vacancies since July 1<sup>st</sup>.

## Strategic Vehicle & Equip. Replacements

Specialty Vehicles / Equipment  
Radios / Comms / PPE

## Contingency & Resiliency Planning

- Continue to Build and Enhance Partnerships w/ Internal & External Stakeholders
- Professional Development
- Actively Pursuing Grants
- Support system for daytime responders

# Most Notable Accomplishments

## Grant Writing

Total Grant Revenue

Awarded: \$164,090

Pending: \$6.4 Million

*\*Very encouraging feedback  
from state officials so far \**



## Supporting Local Responders

Response to Emergency Incidents (July 1<sup>st</sup> – Feb 1<sup>st</sup>)

251

- Rescue / EMS: 114
- Fire: 99
- HAZMAT: 14
- Other: 24



David Linton

# Fire & Emergency Management

# FY 25 - 26 Accomplishments

## Pre-position Contracts

- Comfort Shelter & Hygiene Services, Sanitation Services, Infrastructure Analysis, Debris Management & Removal, Debris Monitoring, Emergency Fuel & Power, Potable Water, Consulting for Reimbursement

## Mitigation Projects

- HMGP Florence Closeout
- FMA 2020
- FMA 2022
- HMGP Isias
- HMGP Helene (Protective Infrastructure)



## Professional Development

- D. Linton – Obtained his Certified Emergency Manager through IAEM. Bachelors in Emergency and Disaster Management, as well as his Master's Degree in Public Administration.
- M. Beacham - Obtained an Associate's degree in Fire and Emergency Management Services
- R. Davis & J. Edwards = FAA Certified Drone Pilots

# Current Budget

Current Revised Budget: \$621,712

- Salaries & Benefits: \$430,600 (69.26 %)
- Operating Cost: \$191,112 (30.74% )
  - 53% (\$101,312) of our current operating costs are awarded grant funds to purchase equipment.

*\*Note: FMA, HMGP, CDBG and other larger grants are not included in the EM budget.\**

Budget Summary Excluding Grant Purchases: \$520,400

- Salaries & Benefits: \$430,600 (82.74 %)
- Operating Cost: \$89,798 (17.26%)



# Contracted Services

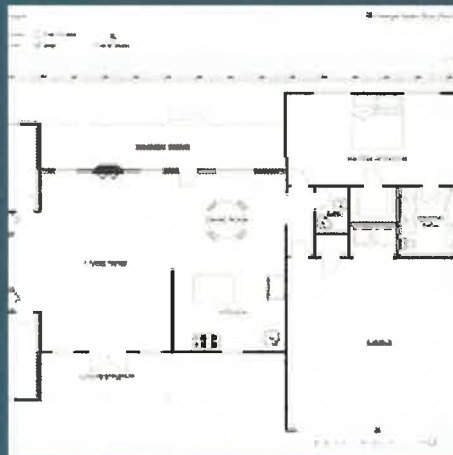
Budget: \$8,600

Expended : \$8,570 (97%)

- Orion (\$3,500)
- Zoom (\$960)
- SmartDraw (\$495)
- Sartopo (\$2,000)
- Generator Maintenance (\$2,906)
- HOE - SiRcom (Grant \$5,700)

## Future Changes

- ESO Inspections (\$2800 1<sup>st</sup> yr / \$1300 Reoccurring)



# Dues & Subscriptions

Budget: \$3,800

Current Expenditure: 3,465.50 (91.2%)

- Increase in Certification-related Dues & Fees
- NFPA Online Subscription
- Public Notice Advertisements

Potential Increased For:

- New Fire Code Books
- Continued public notice requirements for various grants.



# Questions





Melanie Sawyer

# Animal Services

# FY 25 - 26 Accomplishments

## Maintain Current Level of Service

- Staffing Level
  - Retained all our fulltime employees

## CY 2025 Intake / Adoptions Numbers

Total Intakes: 1,238

Total Adoptions: 927

- Dogs: 612 / 504 (82%)
- Cats : 568 / 393 (69%)
- Other: 58 / 27 (46%)

## Professional Development

- Rabies & CET Training
- Cruelty & Animal Ctrl. Certs

## Donations Since July 1<sup>st</sup>

- \$33,935
  - \$20,000 for Fancy's Wish Spay / Neuter Initiative
  - \$10,000 Food & Toys

## Current Budget

Current Revised Budget \$541,328

- Salaries & Benefits: \$361,578 (66.8%)
- Operating Cost :\$179,750 (33.2%)
  - 32% (\$32,000) of our current operating costs are associated with donations or reimbursable grant funding.

**Budget Summary Excluding Donations & Grants: \$509,328**

- Salaries & Benefits: \$361,578 (70.1%)
- Operating Cost :\$147,750 (29.9%)



# Dumpster Rental

Budget: \$3,000

Expended: \$2,088 (70%)

Future Increase of \$500.

- December's Annual Increase.
- Continued Increase in Fuel Surcharge

*\*Currently shopping for competitive vendors as well. \**



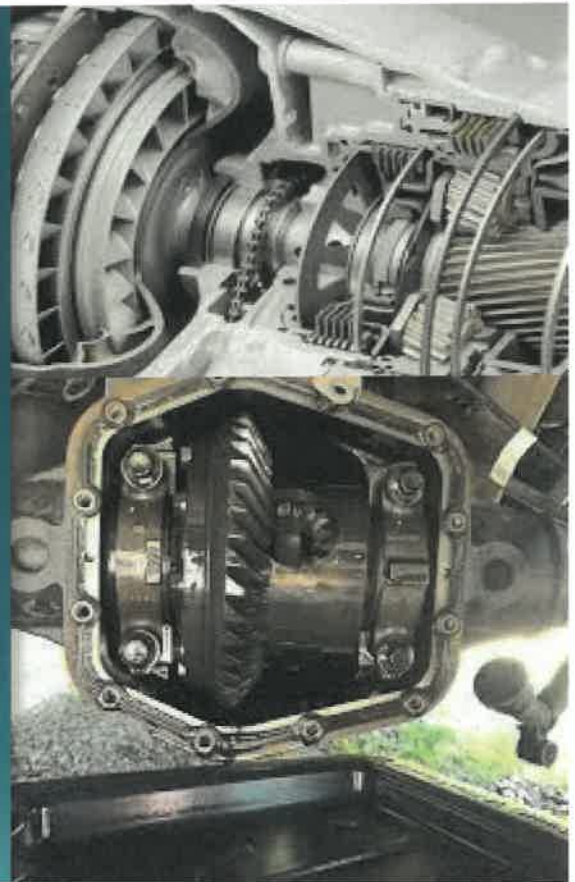
## Maintenance / Repair of Vehicle

Budget: \$4,500

Currently Expended: \$5,552

- 2021 Colorado w/ 100K Miles
  - Transmission Repair (\$915)
  - Rearend Rebuild (\$2,084)

Future Increase needed for High Mileage Vehicle



## Professional Services (Vet Fees)

Budget: \$2,200

Current Expenditure: \$1,631 (59%)

Future increase may be needed for Vet  
Care of sick / injured animals





## Building Maintenance & Repair

Enclosure of attached  
open shelter for  
secure animal intake.

Estimate Cost:  
\$18,000 - \$20,000

## System Expansion 1 Additional Fulltime Employee

- Animal Care Coordinator
- Serve as supervisor for operations within the Animal Shelter building

Estimated Cost: 75,000



# Questions





Jeff Hibbard

# Emergency Medical Services (EMS)

# FY 25 -26 Accomplishments

## Maintain Current Level of Service

- Staffing Levels
  - 3 FT Vacancies
    - 24 / 25 FY = 4 FTE
    - 23 / 24 FY = 8 FTE
- Pt Contacts
  - CY 2025 = 2,653
  - CY 2024 = 2,386

## Community Paramedic

- Integration of Mobile CAD

## Professional Development

- In-house Training Program
  - BCCC Partnership going well

## Vehicles

- Purchased & put new ambulance in service

# Current Budget

## Current Revised Budget \$4,555,967

- Salaries & Benefits: \$3,664,041 (80.42%)
- Operating Cost: \$891,926 (19.58%)
  - 55.9% (\$498,512) of our current operating costs are associated with a \$332,394 carry forward from last year for the purchase of a new ambulance and \$163,118 of continued Community Paramedic Grant Funding

## Budget Summary Excluding Carry Forward Expenses & Grants: \$4,057,455

- Salaries & Benefits: \$3,664,041 (90.3%)
- Operating Cost :\$ 393,414 (9.79%)



## Contracted Services

Budget: \$38,500

Current Expenditure: \$37,592

- ProCare – 34,991
- iOPs 360 = 2,340
- Admin Copier = \$640

Future increase of \$5,000 for Motive Fleet Management & Camera system w/ cloud-based storage.



## Capital Outlay Vehicle

Replacing a 2017 F-250 w/  
188K Miles (EMS Ops  
Chief)

- Transferred from Animal Services in 2021.

### New Vehicle

- 2026 Crew Cab Silverado.  
Estimated Cost: \$75,000



# Questions



What is on the horizon?



# 1 to 3 Year Outlook

## Threats to Continued Service Levels

### Animal Services

#### Threats

- Staffing: Patrol / Pick-up
- Lack of Kennel Space
- Competitive Pay

FY 26 / 27

- 1 Additional FT Employee
- Continued COLA

FY 27 / 28

- Additional Kennel Space at Shelter
- Continued Pay Adjustments

### EMS

#### Threats

- Staffing: Vulnerable Contracted Agencies
- Cost & Strategic Planning of Capital Outlay Items.
- Competitive Pay

FY 26 / 27

- Community Paramedic
- Continued COLA

FY 27 / 28

- Monitor Replacement (\$480,000)
- EMS 7 Replacement (\$400,000)
- Medic 3 QRV Replacement (\$80,000)
- Continued Pay Adjustments

### Emergency Management

#### Threats

- Diminishing Grant / Outside Funding & Increased Demand for Local Preparedness Abilities
- Staffing: Workload

FY 26 / 27

- Continued COLA

FY 27 / 28

- Vehicle Replacement
- Additional PT / FT Position(s)

# Questions





Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Cooperative Extension Update  
**Presenter:** Rod Gurganus  
**Agenda Title:** Cooperative Extension Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. 2026 Beaufort County Planning Retreat Cooperative Extension

# Beaufort County Cooperative Extension



---

## Beaufort County Cooperative Extension Staff

- Rod Gurganus, Agriculture, CED
- Louise Hinsley, Family & Consumer Sciences
- Chasady Wudkwyh, 4-H Youth Programs
- Gene Fox, Horticulture
  - Beaufort, Hyde, Washington, Tyrrell, Martin Counties



## Beaufort County Cooperative Extension Staff (Continued)

- Samantha Jefferson,  
Support Staff
- Karan Tucker, Support  
Staff
- Andy Burlingham,  
Livestock
  - Pitt, Martin, Beaufort  
Counties



## 4-H Youth Development, Chasady Wudkwyh

- **Volunteer Program**
  - Trains club leaders and special interest volunteers to lead 4-H clubs across the county.
  - Currently four 4-H community clubs here in Beaufort County.
- **Special Interest Programs**
  - 4-H livestock show, 4-H summer fun day camps, 4-H presentations



## 4-H Youth Development, Chasady Wudkwych

- Teen Leadership Program
  - Works with teens to focus on building leadership skills
  - Attends multiple district and state level events with them
- School Enrichment Programs
  - Partners with schools
  - Environmental science, vermicomposting, and embryology.





## Food Safety and Nutrition, Louise Hinsley

- Home Food Preservation Series
  - Dehydrating Foods
  - Pressure Canning (Low Acid Foods, Canning Meats)
  - Jams and Jellies
  - Pickles
- Culinary and Nutrition Series
  - Med instead of Meds
  - 4-H Flour Power
- Community Health Benefit Grant \$3K
- Problem Solving
- Weekly Washington Daily News Column

## Horticulture, Gene Fox

- Master Gardeners
- Gardening Classes
- Commercial Landscapers
- Problem Solving
- Washington Daily News



## Agriculture, Rod Gurganus

- Educational Meetings, Field Days
  - 2026 Blackland Farm Managers Tour
- Pesticide License Recertification Credits
- Problem Solving
- Test Plots
- Economic Development
- State and Regional Impact
  - PSI Agent Network, etc.





## Future Needs

- Professional Development Increase \$1500/yr
  - Accounting Software Increase \$350/yr
  - Vehicle Repair Increase \$1000/yr
  - Program Support Increase \$2000/yr
- 
- Include Cooperative Extension in County 401K Plan

Questions?



**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

**Agenda Section:** Soil and Water Conservation Districts Update  
**Presenter:** Ann Williams, Office Manager  
**Agenda Title:** Soil and Water Conservation

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. Soil and Water Conservation

**BEAUFORT COUNTY  
BOARD OF COMMISSIONERS' PLANNING RETREAT  
FEBRUARY 11, 2026 AND FEBRUARY 12, 2026**

**NARRATIVE  
BEAUFORT SOIL AND WATER CONSERVATION DISTRICT**

During FY 2025-2026, the Beaufort Soil and Water Conservation District (District) has worked to accomplish many projects through conservation education and the allocation of funds for cost share practices, stream debris removal, and conservation easements. This narrative offers insight into programs that have been addressed by staff as of February 2026.

**Cost Share Programs**

The District was allocated a total of \$60,356.00 by the NC Soil and Water Conservation Commission to assist landowners and operators with the installation of best management practices on their properties. This initial allocation has been encumbered through contracts for cover crops, water control structures, residue and tillage management, land smoothing, water supply wells, and marsh sills. An application for supplemental funds, if available, will be prepared and submitted to the Division of Soil and Water Conservation to assist with other cost share applications currently on hand.

- Agriculture Cost Share Program (ACSP) - \$50,856.00
  - 9 Applications for Cover Crops
  - 1 Application for a Water Control Structure
  - 5 Applications for Residue and Tillage Management
  - 2 Applications for Land Smoothing
  - 1 Application for Precision Chemical Application
  
- Agricultural Water Resources Assistance Program (AgWRAP) - \$9,500.00
  - 2 Applications for Water Supply Wells
  
- Community Conservation Assistance Program (CCAP) - \$0.00
  - 2 Applications for a Marsh Sill

No funds have been allocated to date. The applications are currently pended awaiting a decision from the Division of Soil and Water Conservation.

### **Stream Debris Removal Programs**

The District is currently working through two active grants, awarded by the NC Department of Agriculture & Consumer Services-Division of Soil and Water Conservation, that total \$495,256.00, to assist with stream debris removal projects from various waterways within the county on the north side and south side of the Pamlico River. A third contract has been completed and has expired. Unspent funds in the amount of \$72,319.00, from Contract No. 17-175-4087, were returned to the NC Department of Agriculture & Consumer Services-Division of Soil and Water Conservation. Currently, there are no on-going cleanout projects. Additional projects will begin in the spring of 2026.

- Contract No. 22-080-4008 (StRAP Funds) - \$334,931.00  
Streamflow Rehabilitation Assistance Program

58,629 linear feet have been cleared for a total expenditure of \$293,034.32. There remains an unspent balance of \$41,896.68. Additional projects are being researched. The contract expiration date has been extended to December 31, 2026.

- Contract No. 25-008-4090 (StRAP Funds) - \$160,325.00  
Streamflow Rehabilitation Assistance Program

39,600 linear feet have been cleared for a total expenditure of \$68,904.00. There remains an unspent balance of \$91,421.00. Additional projects are being researched. The contract expiration date has been extended to December 31, 2026.

### **NC Department of Agriculture & Consumer Services-Farmland Preservation Division**

Conservation and farmland preservation efforts continue through the NC Department of Agriculture & Consumer Services-Farmland Preservation Division to assist landowners with the preservation of their family farms.

The District is working to close two active contracts that total \$308,601.50. The contracts will expire on December 31, 2026. They are currently under various stages of completion. Those contracts are:

- Contract No. 21-003-4005 - \$98,424.00
- Contract No. 24-038-4030 - \$210,177.50

### **Matching Funds**

The NC Department of Agriculture & Consumer Services-Division of Soil and Water Conservation annually provides funds to match a portion of the District's operational costs and the salary and benefits of the District Resource Conservation Technician. For FY 2025-2026, funds in the amount of \$30,725.00 are anticipated; \$3,600.00 for District Matching Funds, \$25,925.00 for Cost Share Technical Assistance, and \$1,200.00 for Stewardship Monitoring Reports on swine

farm closures. These amounts are currently included within Contract No. 25-039-4109 and its amendments. The contract will expire at the end of FY 2028.

### Conservation Education:

- Annual Dan Windley Environmental Field Days

Over 450 students, teachers, and chaperones participated in the 17<sup>th</sup> Annual Environmental Field Days event held November 3-5, 2025 at Goose Creek State Park. Students rotated through learning stations that focused on soils, aquatics, forestry, wetlands, and conservation.

- Poster and Essay Contests

Beaufort County students in Grades 3 through 5 will participate in the 2026 Poster Contest and students in Grade 6 will participate in the 2026 Essay Contest. This year's contest theme is **"We All Live in a Watershed."** Posters and essays are due on February 10, 2026. The District's 1<sup>st</sup> place winners, in each grade level, will qualify for competition in the NC Association of Soil and Water Conservation Districts' Area 5 competition. Those 1<sup>st</sup> place winners will qualify for the state competition.

During the 2025 contest, one poster from a fourth-grade student at Pungo Christian Academy was chosen as the 1<sup>st</sup> place winner in the District and in Area 5. Additionally, a sixth-grade student at Unity Christian Academy had their essay chosen as the 1<sup>st</sup> place winner in the District and 2<sup>nd</sup> Place in Area 5. The 2025 theme was **"Wetlands are Wonderful"**.

- Areas 5 & 6 Coastal Envirothon

The Coastal Envirothon for Areas 5 and 6 will be held on March 17, 2026 at Weyerhaeuser's Cool Springs Environmental Education Center in New Bern. To date, eleven teams have registered for the competition. The District anticipates more teams may sign up before registration ends on February 10, 2026. The top seven scoring teams in middle school and the top seven scoring teams in high school will qualify for competition at the NC Envirothon to be held April 24-25, 2026, at Cedarock Park in Burlington, NC. Prior to the competitions, the District will host an Envirothon training day on March 5, 2026, for students at the Bob Martin Easten Agricultural Center. Eleven teams have registered for training thus far and the District anticipates more teams will register before the February 10<sup>th</sup> cut-off date.

- Resource Conservation Workshop

Two Beaufort County rising sophomores, juniors, or seniors will be selected to participate in this yearly workshop on the campus of NC State University June 14-19, 2026. The District is currently seeking applicants interested in attending the workshop.

### Stewardship Week

Stewardship Week begins on April 25, 2026 and concludes on May 6, 2026. Stewardship Week is sponsored by the National Association of Soil and Water Conservation Districts and promotes education to increase awareness about the importance of natural resource conservation. The District will be placing informational handouts around the county during the week and send presentations to all Beaufort County Schools to share with students in grades K-12. The 2026 national theme is **“Soil. Where it all Begins.”**

- Newsletters/Annual Reports

Quarterly, the District’s newsletter was compiled and forwarded through email/paper copies to approximately three hundred local landowners, farmers, partnering agencies, county leaders, and local businesses. An Annual Report was also provided. The newsletter is available on the Beaufort County website.

Budgeted funds will be used to recognize contest winners, to pay various registration fees for winners to attend state competitions and workshops, and to purchase printed conservation education materials.

To date, the District’s year-to-date budget report indicates that 55% of budgeted funds have been expended.

---

For FY 2026-2027, the District anticipates that operations will continue much like those during FY 2025-2026. There are no expansion items anticipated. However, budget requests in some line items, if not all, will increase as costs continue to rise for products and services. During a meeting of the District’s Board of Supervisors on February 17, 2026, discussions will be held regarding the District’s FY 2026-2027 budget request. The District’s Board of Supervisors will continue to conduct business in a professional and cost-effective manner.



**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

**Agenda Section:** Veteran Services Update  
**Presenter:** Jennie Haddock, Veterans Service Officer  
**Agenda Title:** Veteran Services

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. veterans planning retreat presentation 2026

# Beaufort County Planning Retreat 2026

## VETERAN SERVICES

### Jennie Haddock - Veteran Service Officer

#### Recap of 2025 Veteran Activity **CONSISTING OF:**

#### Compensation/Pension, dependent applications, and monetary awards.

- New "Claimant representation," "Intent to file" and support documents had an uptick of only thirty-eight totaling 1177 compared to 1139 in 2024.
- New claims had a decrease of seventy-eight totaling 353 in 2025, compared to 431 in 2024.
- Compensation awards decreased totaling \$7,503,900.46, a decrease of \$2,538,743.73, compared to the 2024 total of \$10,042,644.19.

#### Tyler Veteran Database update:

- To date 1397 veteran profiles were uploaded to the Tyler Benefit database.

This past summer, thanks to grant funding from the NC Dept. of Veterans Affairs, the veteran's office had several weeks of part-time help which assisted in:

- Scanning a total of 875 veteran paper files to computer which are now in cue to be entered into database.
- Scanning a total of 1364 paper DD-214 (Military Discharge Papers) scanned onto the computer. The hard copies are now in safekeeping at the Register of Deeds.

The office remains busy and I adhere to appointment scheduling and will try to accommodate walk-ins depending on the need and my availability.

Calls to the office which can average 10-15 in a day, not including calls answered by elections. Return calls are made within a one-to-two-day period.

**Request for 2026:**

- **Continued support from the county for our Veterans office:**

The NC Dept of Military and Veteran Affairs cancelled their spring conference due to lack of state funding. There will be one training conference in 2026 for state accreditation in the fall.

The North Carolina Dept. of Military and Veterans Affairs, and the North Carolina Association of Veteran Service Officers, will advise as to training opportunities for accreditation hours via local county locations and online to include Federal opportunities online.

- **Continued support with State Grant:**

The county applied and was awarded a new \$20,000.00 grant for 2026 through the NC Dept of Military and Veteran Affairs. The grant will allow the Veteran office to hire a part-time person through July. In addition purchase an additional Tyler database license to facilitate entering veteran information from stored files into the database.

**I GREATLY appreciate all the administrative assistance in handling 99% of the paperwork!**

**VETERANS COMPENSATION AND PENSION AWARDS**  
**Jennie Haddock, Veteran Service Officer**

	MONTH	Total			
		Monthly	Total Annual	Total Retro Pay	Total of Both
<b>YEAR 2025</b>	JANUARY	\$ 38,353.96	\$ 460,247.52	\$ 102,658.91	\$ 562,906.43
	FEBRUARY	\$ 26,067.69	\$ 312,812.28	\$ 118,306.27	\$ 431,118.55
	MARCH	\$ 26,579.84	\$ 318,958.08	\$ 451,948.66	\$ 770,906.74
	APRIL	\$ 40,006.81	\$ 480,081.72	\$ 95,497.12	\$ 575,578.84
	MAY	\$ 61,542.64	\$ 738,511.68	\$ 20,605.08	\$ 759,116.76
	JUNE	\$ 49,399.75	\$ 592,797.00	\$ 238,729.66	\$ 831,526.66
	JULY	\$ 32,138.24	\$ 385,658.88	\$ 49,753.85	\$ 435,412.73
	AUGUST	\$ 54,545.57	\$ 654,546.84	\$ 135,108.87	\$ 789,655.71
	SEPTEMBER	\$ 41,063.45	\$ 492,761.40	\$ 276,700.17	\$ 769,461.57
	OCTOBER	\$ 46,483.73	\$ 557,804.76	\$ 59,289.25	\$ 617,094.01
	NOVEMBER	\$ 34,821.49	\$ 417,857.88	\$ 112,781.90	\$ 530,639.78
	DECEMBER	\$ 30,429.80	\$ 365,157.60	\$ 65,325.08	\$ 430,482.68
<b>TOTALS</b>		\$ -	\$ 5,777,195.64	\$ 1,726,704.82	\$ 7,503,900.46

<b>New Claims:</b>	<b>353</b>
<b>New Claimant Representation, Intent to File</b>	<b>262</b>
<b>Support Documents Submitted</b>	<b>915</b>
<b>Veteran Files Worked:</b>	<b>1089</b>

## VETERANS COMPENSATION AND PENSION AWARDS

**Jennie Haddock, Veteran Service Officer**

<b>YEAR 2024</b>	<b>MONTH</b>	<b>Total Monthly</b>	<b>Total Annual</b>	<b>Total Retro Pay</b>	<b>Total of Both</b>
	JANUARY	\$ 76,782.01	\$ 921,384.12	\$ 195,301.14	\$ 1,116,685.26
FEBRUARY	\$ 97,538.01	\$ 1,170,456.12	\$ 103,153.06	\$ 1,273,609.18	
MARCH	\$ 45,001.13	\$ 540,013.56	\$ 209,323.34	\$ 749,336.90	
APRIL	\$ 44,719.34	\$ 536,632.08	\$ 172,256.58	\$ 708,888.66	
MAY	\$ 101,635.57	\$ 1,219,626.84	\$ 101,044.38	\$ 1,320,671.22	
JUNE	\$ 66,921.20	\$ 803,054.40	\$ 103,610.57	\$ 906,664.97	
JULY	\$ 85,576.93	\$ 1,026,923.16	\$ 221,389.47	\$ 1,248,312.63	
AUGUST	\$ 42,983.60	\$ 515,803.20	\$ 63,600.95	\$ 579,404.15	
SEPTEMBER	\$ 36,136.72	\$ 433,640.64	\$ 19,489.93	\$ 453,130.57	
OCTOBER	\$ 34,162.87	\$ 409,954.44	\$ 75,324.48	\$ 485,278.92	
NOVEMBER	\$ 35,358.36	\$ 423,232.32	\$ 101,124.50	\$ 524,356.82	
DECEMBER	\$ 42,065.35	\$ 501,967.20	\$ 174,337.71	\$ 676,304.91	
<b>TOTALS</b>	<b>\$ 708,881.09</b>	<b>\$ 8,502,688.08</b>	<b>\$ 1,539,956.11</b>	<b>\$ 10,042,644.19</b>	

<b>New Claims:</b>	<b>431</b>
<b>New Claimant Representation, Intent to File</b>	<b>282</b>
<b>Support Documents Submitted</b>	<b>857</b>
<b>Veteran Files Worked:</b>	<b>912</b>



Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Human Resources Update  
**Presenter:** Deloris Creasman, Human Resource Director  
**Agenda Title:** Human Resources Updates

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:**

**Attachments:**

1. Commissioners Retreat.Human Resources. Stats 1.23.26 (003)

# **BEAUFORT COUNTY HUMAN RESOURCES DEPARTMENT**

## **HUMAN RESOURCES ACTIVITIES IN 2025**

Recruitment and Selection Processes  
Beaufort County Salary & Classification Plan Implementation & Compliance  
County Benefit Administration and Implementation  
Retirements, Family and Medical Leave Act, Donated Leave Programs  
Personnel Records, Files and Data Bases  
Personnel Actions, Approval and Processing  
Employee Relations Policy Implementation  
Countywide Position Control  
Random Drug Screening Program  
Employee On-Boarding, ID Badge Program  
Benefits and Policy Orientations  
Policy Implementation and Consultation, Federal & State Law Compliance  
Open Enrollments – State Health Plan, Pierce Group Supplemental Benefits  
OSHR County Salary and Classification Plan Reporting & Compliance  
Affordable Care Act Reporting, Federal and State Reporting, OPEB -Other Post Employee Benefit  
and Law Enforcement Separation Allowance Reports, etc.

## **CURRENT NUMBER OF BEAUFORT COUNTY EMPLOYEES**

Full-Time: 366 Part-Time: 113\*

Total Employees: 479

## **NEW HIRES IN CALENDAR YEAR 2025**

New Hires (Full-Time): 73, New Hires (Part-Time): 10

Total New Hires: 83

## **EMPLOYEE SEPARATIONS IN CALENDAR YEAR 2025**

Voluntary Resignations: 45, Retirements: 4, Dismissals: 6, Deceased: 1

Total Separations: 56

(\*Includes Poll Workers, Auxiliary Deputies, EMTs and Paramedics, FEMA Assistants)



Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Sheriff's Office Update  
**Presenter:** Chief Deputy Gary Brown  
**Agenda Title:** Sheriff's Office Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. Sheriff's Office



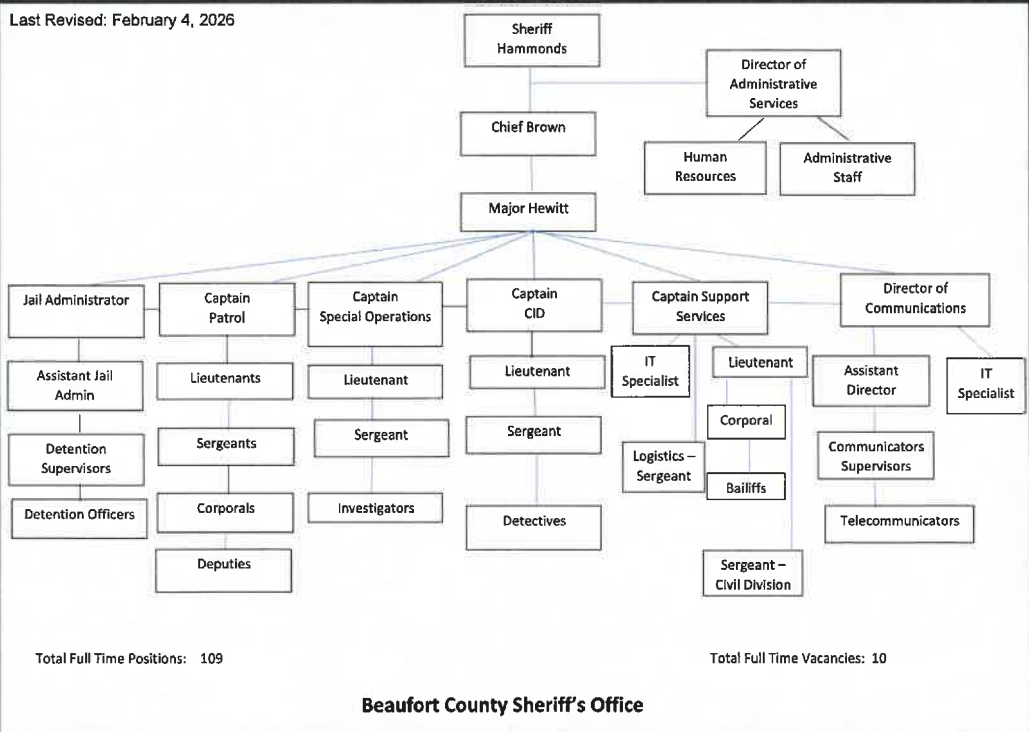
# BEAUFORT COUNTY SHERIFF'S OFFICE

## 2025 Sheriff's Office Stats

- The 911 Communication Center has received over 91,100 calls.
- Deputies responded to over 13,000 calls for service.
- Deputies initiated over 3,100 incident reports and investigations.
- BCSO personnel have cumulatively completed over 2,500 hours of training.
- The detention center has booked over 1,200 inmates during with an average daily population of 72.



# BEAUFORT COUNTY SHERIFF'S OFFICE ORGANIZATION CHART



## 2025 Sheriff's Office Accomplishments UPDATE

- ◆ In 2025, Beaufort County Sheriff's Office continued to provide a School Resource Officer for each of the public schools. The SROs have been invaluable to the school's administrators, teachers, students, and the community as a whole. The Beaufort County Sheriff's Office SROs have built lasting relationships with our communities that are based on the foundations of trust, mentorship, and role model.
- ◆ In 2025, SROs completed 260 reports and referred 75 cases to Juvenile Justices for petition consideration



## 2025 Sheriff's Office Accomplishments

- ◆ In 2025, the Beaufort County Sheriff's Office relaunched the D.A.R.E. program for all 5<sup>th</sup> grade students in Beaufort County Schools. D.A.R.E. is the acronym for Drug Abuse Resistance Education and uses interactive and participatory methods emphasizing decision-making skills, critical thinking, and realistic role-playing scenarios to address drug culture to prevent drug abuse and addiction. 331 students received their certificates for completing D.A.R.E.



## 2025 Sheriff's Office Accomplishments

- ◆ In 2025, the Beaufort County Sheriff's Office continued to enhance Drone capabilities by adding additional pilots, bringing our total number of pilots to 9. The Sheriff's Office also purchased an additional drone, bringing the total number of drones to 4.



## 2025 Sheriff's Office Accomplishments UPDATE

- Enhanced law enforcement capabilities with the introduction of a third full-service patrol K9 unit, Each unit is led by certified handlers. This strategic move, funded through equitable sharing initiatives, bolsters our commitment to community safety and proactive policing.



## 2025 Sheriff's Office Accomplishments

- Beaufort County Sheriff's Office continues partnering with Community In Action as well as local churches, fire departments, and other organizations to hold meetings throughout Beaufort County to educate citizens on current drug trends, crime trends, and awareness of the lethal effects of fentanyl. These events allow residents access to the Sheriff's Office and are a key part of keeping our community connected.



## 2025 Sheriff's Office Accomplishments

- ◆ The Beaufort County Sheriff's Office partnered with Charlie C's of Washington to distribute 2,264 bags of food throughout Beaufort County. Food was delivered to locations in Aurora, Bath, Belhaven, Chocowinity, Edward, and Washington. This partnership was instrumental in helping to provide food for the disadvantage and homeless community.




## 2025 Sheriff's Office Accomplishments

- In 2024 the Beaufort County Sheriff's Office began implementing a Marine Patrol Unit to respond to emergency calls, promote safety and awareness to the boaters that utilize Beaufort County's waterways. In 2025, the Marine Patrol Unit is fully operational with 12 sworn and non-sworn Sheriff's Office personnel who have complete the NASBLA boater safety course. 8 Members have received specialized BOSAR (Boat Operator Search and Rescue) certification.



# 2025 Sheriff's Office Accomplishments

- The ACE of Hearts initiative continues to be our priority, with a focus on support and protection of our most vulnerable populations: Animals, Children, and the Elderly. This comprehensive program underscores our dedication to safeguarding those who need it most and fostering a compassionate community.



**BEAUFORT COUNTY SHERIFF**  
SCOTT HAMMONDS

**BEAUFORT COUNTY SHERIFF'S OFFICE**  
A.C.E. of Hearts Initiative

**A.C.E. OF *Hearts* INITIATIVE**

**ANIMALS • CHILDREN • ELDERLY**

**MISSION STATEMENT**  
To provide the highest level of service and protection of our most vulnerable & defenseless populations. This initiative serves to provide **training and awareness** of issues surrounding animal abuse/neglect, child abuse (sexual and physical) and neglect to include children raised in unsafe and/or unsanitary environments and the abuse and neglect of the elderly.

Crimes	Animals	Children	Elderly
Abuse	4	19	4
Cruelty	16		
Sex Offense		10	2
Child Pornography		9	
Runaways		15	
Missing Person		2	1
Fraud			23
Sub-Total	20	55	30
Total		105	



## 2025 Sheriff's Office Accomplishments

- In 2024, the Beaufort County Sheriff's Office APP was launched for public use. The APP has increased communication with the public and offers real time safety updates around the county as well as implementing a new tip system that is sent directly to the Sheriff's Office. The Beaufort County Sheriff's Office APP currently has 8,186 users.

**BEAUFORT COUNTY SHERIFF'S OFFICE**  
MOBILE APP



**SCAN**  
to download

Download on the  
App Store

GET IT ON  
Google play

Built by:  **THE SHERIFF APP.COM**  
CUSTOM MOBILE APPS



## 2024 Sheriff's Office Accomplishments

- Beaufort County Sheriff's Office maintains operations at the Aurora Substation, providing Aurora/Richlands Township residents with access to services every Wednesday from 9am – 2pm.



# 2025 Overdose Statistics

2025 Overdoses (Fentanyl/Opiates) 37  
 O/D resulting in hospital transport 18  
 Refusal of Services 8  
 Accidental Overdose 10  
 Year to Date O/D Deaths 5  
 Overdose requiring CPR 14  
 EMS Refusals after receiving Narcan 7  
 EMS/LEO total Narcan administered 32

Year	Overdoses	Deaths
2025	37	5
2024	120	5
2023	140	9
2022	159	7



# Drug Seizure Totals 2025

## Drug Seizure Totals

Substance	2023	2024	2025
Fentanyl Powder	201 grams	427 grams	578 grams
Fentanyl Pills	534 pills	2,828 pills	6,422 pills
Methamphetamine	808 grams	440 grams	74,438 grams
Cocaine	109 grams	554 grams	369 grams



Fentanyl Powder



Fentanyl Pills



Methamphetamine



Cocaine



# Business, Residence and School Checks

2025 Patrol Division Stats	
Area Patrols	8,977
Business/ Residential Checks	4,909
School/ School Bus Checks	1,618
Criminal Summons Served	1,304
Civil Summons Served	3,335



## 2025 Recruiting and Retention

	Separations	Retirement	New Hires	Vacancies
Sworn/Deputies	3	1	12	6
Detention	5	0	9	2
Communications	4	0	6	3
Totals:	12	1	27	11



## Bailiff Expansion Request

- In 2025 the North Carolina Sheriff's Association provided a Courthouse Safety Audit for the Beaufort County Courthouse at the request of Sheriff Hammonds.
- The purpose of the audit was to identify the safety and security needs in each facility.
- The audit identified the need for additional Bailiffs to allow two bailiffs per courtroom when a Judge is in the courtroom at all time.
- The audit identified the need for a Bailiff at each public entrance of the courthouse to address security needs. This includes the Magistrates entrance.
- To accomplish the security needs of the Beaufort County Courthouse the Beaufort County Sheriff's Office will be requesting 2 additional sworn positions.



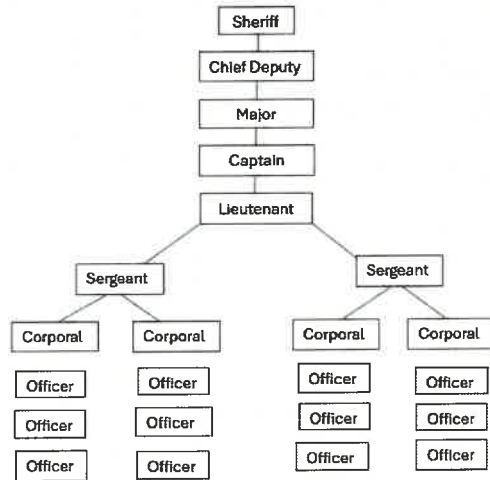
## Detention Center Reorganization

- ◆ Request to restructure Detention Center staffing by reclassifying 1 vacant Lieutenant position and 1 vacant Detention Officer position to create 2 Sergeant positions
- ◆ Request to reclassify Pay Grades for Detention Center Staff
  - ◆ Captain – current pay grade 73 reclass to 75
  - ◆ Lieutenant – current pay grade 70 reclass to 73
  - ◆ Sergeant – assign pay grade 70
  - ◆ Corporal – retain pay grade 67
  - ◆ Detention Officer – current pay grade 64 reclass to 65



# Detention Center Reorganization

## Beaufort County Detention Center



Total Number of Positions: 20





**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

**Agenda Section:** Risk Management Update  
**Presenter:** Jennifer Ore  
**Agenda Title:** Risk Management Update

**Summary of Information:**

- 2025 OSHA Reports
- OSHA Consultative Visits
- Highlight some of our upcoming Training
  - OSHA Outreach and Water and Waste Water
  - CPR/AED
  - Active Assailant

**Notes:** \_\_\_\_\_

---

---

---

---

---

---

---

---

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. Risk Management

OSHA's Form 300A (Rev. 01/2004)

Year 2025



Summary of Work-Related Injuries and Illnesses

U.S. Department of Labor  
Occupational Safety and Health Administration

Form approved OMB no. 1218-0170

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0".

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	0	1	13
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
0	10
(K)	(L)

Injury and Illness Types

Total number of...	(M)	(N)	(O)
(1) Injury	9	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	1	(6) All Other Illnesses	5

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 50 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspect of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment Information

Your establishment name: Beaufort County (ALL Departments)

Street: 121 West 3rd Street

City: Washington State: North Carolina Zip: 27889

Industry description (e.g., Manufacture of motor truck trailers)

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)

Employment Information

Annual average number of employees: 347

Total hours worked by all employees last year: 625,362

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Jennifer Ora Company executive Risk Manager Title

252-402-1154 Phone 1/23/2026 Date



**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

**Agenda Section:** Communications Update  
**Presenter:** Brandon Tester  
**Agenda Title:** Communications Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. Communications Director Planning Retreat Document 2026

# COMMUNICATIONS OFFICE

**Brandon Tester, Communications Director**

**252-940-3715 | [brandon.test@beaufortcountync.gov](mailto:brandon.test@beaufortcountync.gov)**

## WHAT THIS OFFICE DOES

- Manages County's external communications via the website, social media, media relations, government access channel, Beaufort County Bulletin newsletter, Beaufort County Beat podcast, and more.
- Films Board of Commissioners meetings. Oversees A/V equipment maintenance.
- Produces video and writes content for publication on the County's channels.
- Writes and distributes press releases.
- Serves as Public Information Officer in the Emergency Operations Center during activations.
- Serves as facilitator/liaison for committees as needed, including America 250 Committee.

## REVALUATION RECAP

- The 2025 Property Tax Revaluation was the largest and most impactful communications project of the past year, requiring sustained public outreach and education.
- Community information sessions held throughout the county in 2025, with 80+ attendees at sessions on the south side of the river.
- Added digital options to the appeals process, resulting in approximately 1,200 online appeals.
- Produced videos and wrote articles as far back as 2023 explaining the revaluation process and educating residents on what to expect.

## LOOKING AHEAD

- Focusing on expanding proactive education opportunities, getting out into the community and making government more accessible.
- Taking steps to improve accessibility in all channels and platforms.
- Continuing proactive approach to A/V management; working to minimize surprise costs by prioritizing preventative maintenance.
- Improving Citizens Academy through experience and feedback, developing the program into an invaluable opportunity for residents.
- Continuing to prioritize emergency preparedness programming.
- Long-term planning for Communications Office; making the most of current resources and offerings while also looking at what the next several years will look like in terms of growth, staffing, etc.
- Pursuing professional development opportunities and certifications.



**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

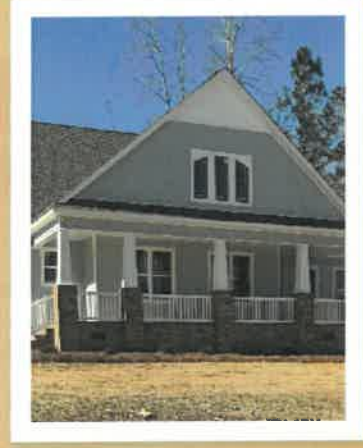
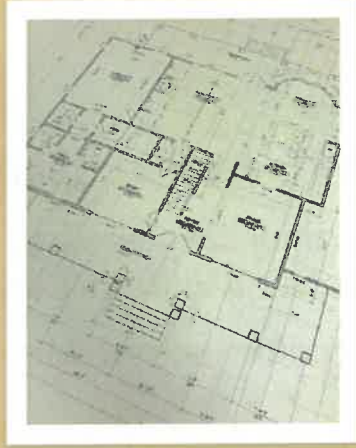
**Agenda Section:** Planning and Inspections Update  
**Presenter:** Brandon Hayes  
**Agenda Title:** Planning and Inspections Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. Planning and Inspections
2. Mid-East Commission



# Beaufort County Inspections & Planning

Planning Retreat February 12, 2026

## Beaufort County Inspections & Planning

- The Inspections Department is staffed by two Building Inspectors and one Accounting/Permit Technician.
- Beaufort County has contracted with Mid-East Commission for Planning Services.
- Inspections maintains a current operating budget of \$380,220 which includes contract services for Mid-East Commission.



# Inspections Overview

Brandon Hayes, Code Administrator

The Building Inspections Department is at the forefront of commercial and residential construction within Beaufort County.

Staff facilitates the permit process and conducts field inspections to ensure compliance with North Carolina State Building Codes and the Beaufort County Flood Ordinance.

Inspectors complete continuing education to maintain state and federal certifications.

Inspections Department Staff work in cooperation with local, state, and federal agencies, and help the public navigate building regulations and requirements.

# Building Permits Summary 2024

Permit Type Description	Permit Type	Permits	Valuation	Fees Paid
Accessory Building	ACC-BLDG	82	\$2,565,178	\$8,605.67
Building Commercial Permit	BLDG-COM	23	\$18,727,411	\$21,812.79
Modular	BLDG-MOD	3	\$556,227	\$9773.46
Building Residential Permit	BLDG-RES	249	\$45,968,920	\$62,958.10
Electrical Permit	ELECTRIC	421	\$904,764	\$14,711.68
Fire Inspections by Fire Marshal	FIRE-INS	13	\$3,700	\$630
Gas Permit	FUEL-GAS	84	\$148,725	\$2,880
Manufactured Home Permit	MANU	69	\$5,788,654	\$7,099.48
Mechanical and HVAC Permit	MECHANIC	291	\$2,074,813	\$9,773.46
Plumbing Permit	PLUMBING	20	\$493,157	\$1,332.75
Swimming Pool Permit	POOL	13	\$1,106,111	\$1,360
Sign Permit	SIGN	4	\$45,557	\$360
Total Non-Permit Paid Fees (from 14 fees)				
Totals for All Permit Types		1,280		



# Building Permits Summary 2025

Permit Type	Permits Type	Permits	Fees Paid
Accessory Building	ACC-BLDG	112	\$12,424.30
Commercial Building	BLDG-COM	17	\$6,166.21
Building	BLDG	13	\$3,093.57
Electrical	ELECTRIC	421	\$17,340.75
Building and Fire	BLDG-FIRE	7	\$765
Fire	FIRE	6	\$250
Manufactured Home	MANU	76	\$7,495.00
Mechanical and HVAC	MECHANIC	315	\$12,888.63
Gas	GAS	97	\$5,640
Modular	MOD	6	\$1,738.82
Moving	MOV	1	\$100
Plumbing	Plumbing	20	\$1530.26
Residential Building	RES-BLDG	237	\$68,234.15
Swimming Pool	POOL	16	\$1,680.00
<b>Total</b>		<b>1344</b>	

## Beaufort County Road Sign Maintenance

---



- The Inspection Department oversees the installation and repair of all new and existing road signs.
- 75 road signs were installed in 2025.
- 30 road signs were repaired in 2025.

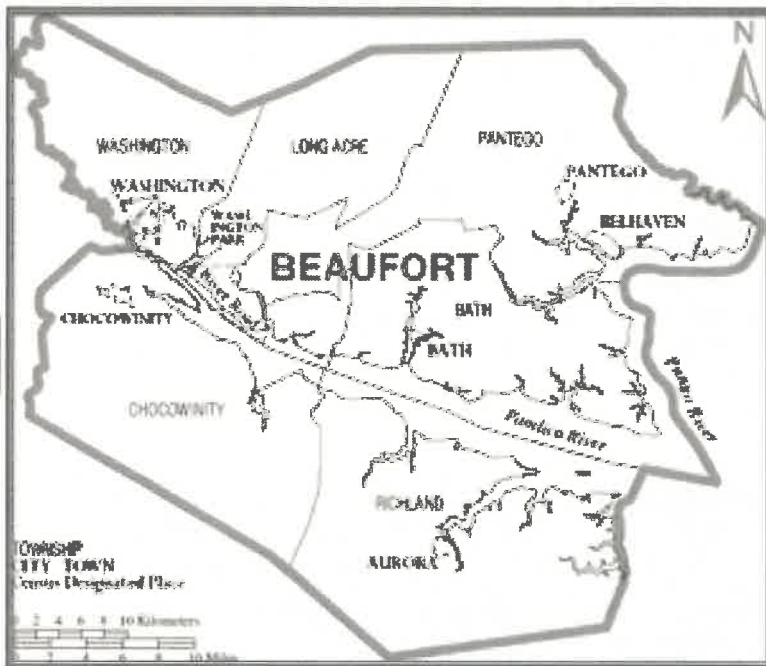
## Rule Changes for 2026

# 2024 Building Codes

Effective July 1, 2025, we were supposed to be moving from the 2018 NC Building Codes to the 2024 NC Building Codes. Never Happened!!!



by Unknown  
Author is licensed under



Questions

Comments



**MID-EAST  
COMMISSION**

Brief Year In Review (2025)  
Planning Administration



## 2025 Planning Approvals

Planning Activities	2025
Major Subdivisions	1
Minor Subdivisions	3 (One which was partially started in 2024)
Minor / Major Mobile Home Parks	0
Special / Exempt Subdivisions (Including Revisions)	151
Stormwater Permits	1
Minor / Major Travel Trailer Parks	1 (Major)
New Road Naming's	5 (3 from TTP 1 from Major Sub.)
Billboard Permits	0
Variances	1
Solar Permits	1 (Still in Review)

## Stormwater Management Collaboration with Nutrien Ag Solutions and NCDEQ

- Coordinated the stormwater review process between Nutrien Ag Solutions and NCDEQ for post-construction permitting and nutrient removal.
- Contracted a third-party engineering firm to develop the coordination framework from scratch, based on lessons from prior similar projects.
- Deliverables + status: Final letter submitted to the County (also provided to the mitigation bank) in early 2025; additional stormwater permit inquiry received late December 2025 and is in progress.

## Wrights Creek Park

- Final design completed on living shoreline upgrade (by engineering firm RK&K)
- Permit applications submitted in Dec. 2025 (CAMA major permit and Buffer permit)
- Buffer permit approved on 1/22/26

## Permeable Pavement Parking Lot and Rain Garden at BCCC

- Construction completed through Resilient Coastal Communities Program (RCCP) Phase 4 grant
- Homeowner and developer low impact development educational materials printed and distributed to county offices and other organizations
- Grant successfully closed out
- \$194,166 grant with \$16,394 local match (7.8%)

## Essential Services Resilience Plan

- Grant writing completed.
- Funded through RCCP Phase 3 for \$304,500 with no local match
- The plan will include several communications projects and green stormwater infrastructure projects. One communications project and one green stormwater infrastructure project will be selected to have construction level engineering/design completed.
- The communications project for final design will be focused on the school system.

## Runyon Creek 9-Element Watershed Restoration Plan

- Sound Rivers is the lead on this plan. They received funding from the NC Land and Water Fund. Mid-East is providing support.
- The plan is focused on improving the water quality in Runyon Creek.
- A green stormwater infrastructure project at the Health Department is being included in the plan.

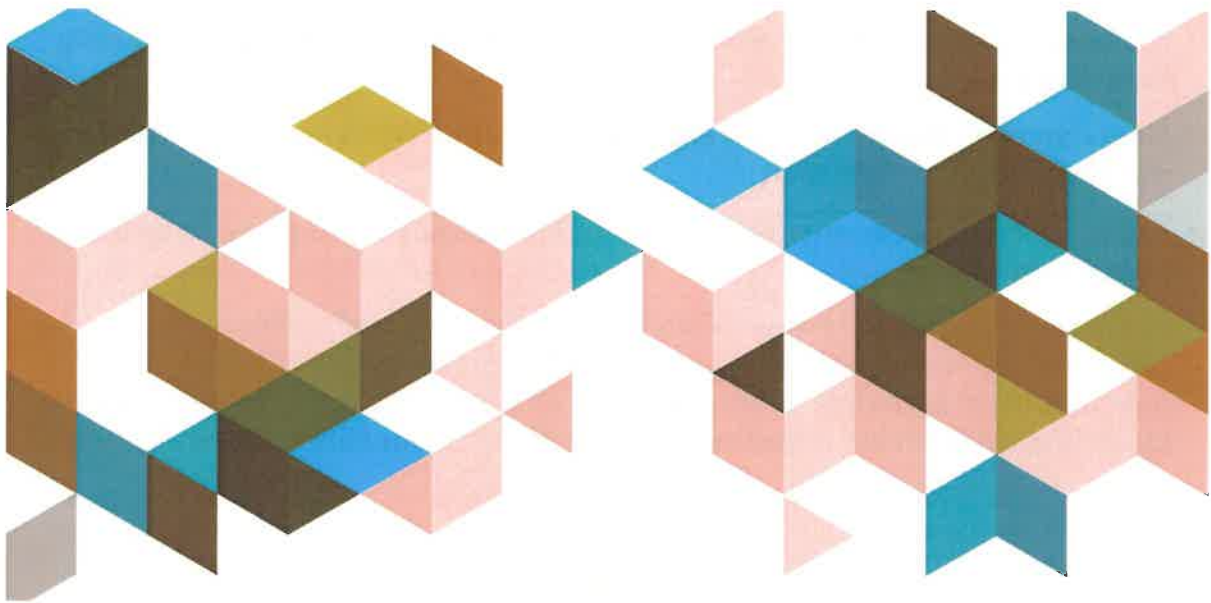
## Division of Water Infrastructure Merger and Regionalization Feasibility Study

- Merger and regionalization feasibility study to plan for partnerships and shared resources for water and sewer systems in the county. Partnership with the county and all municipalities (except for Pantego which has no water/sewer systems and no plans to develop one).
- Grant application pending. Decision expected in Feb. 2026.

## 2026 Moving Forward

- Multiple long-running text amendments are moving back onto the Planning Board agenda.
- Next meeting: Planning Board expected to resume within ~1 month (tentative date has been set; may shift).
- Active items: Solar energy facility permit application in progress, as well as a Major Subdivision
- Ordinance updates in review: Manufactured home/travel trailer parks (possible tiny home park section); road naming/addressing criteria (prefix/suffix/standards); subdivision text amendments to prevent easement-by-ordinance from unintentionally reclassifying minor subdivisions as major.

## Questions & Comments





Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Tax Department Update  
**Presenter:** Lloyd Salter, Tax Assessor  
Wyn Kinion, Tax Collector  
**Agenda Title:** Tax Department Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. Tax Office Planning Retreat Presentation 2026

# 2026 Beaufort County Tax Office

## 2025 Revaluation

- The Beaufort County Assessor's Office is responsible for valuing all types of property that are subject to taxation : Real Estate, Personal Property and Motor Vehicles
- Real Estate Values change overtime, at different rates, which causes inequities in the tax base.
- The revaluation process is designed to adjust all property values back to the current market value, creating equity
- Vincent Valuations was hired to do a "turn-key" revaluation
- County took over Appeals and Management, as well as Schedule of Values

## Beaufort County Revaluation History

- 2018 was the previous Revaluation
- The Board of County Commissioners passed a resolution to go to a 7-year cycle (2025) on February 7<sup>th</sup> 2022 then proceed to a 6-year cycle (2031).
- The process will then continue on a 6-year cycle from 2031 onward unless the board has need to change it due to economic conditions or otherwise.

## Revaluation Process

- Review property characteristics
- Quality control review of the data collected in the field
- Collect and analysis sales data
- Develop a schedule of values
- Appeals Process
- Mass Appraisal Guidelines
  - IAAO (International Association of Assessing Officers)
  - NC Department of Revenue

## Public Outreach

- Public Presentations – Multiple groups across the county
- Town hall meetings – Belhaven, Aurora and Washington
- County Website – Regular updates and in-house appeal acceptance
- Local Newspaper - Multiple items in the Washington Daily News
- Local TV - WNCT/WITN
- Emails
- Text Blast

## What's left to do?

We had 7 people appeal to the Property Tax Commission . Lowest in our history.

Some who missed the deadline are appealing this year (2026), for this year

## 2031 Revaluation Concerns

- Aerial Images - Closer to date
- Want to do more of a “Hybrid” where we do the Schedule of Values and more of the management work
- Rising costs of vendors , with fewer vendors providing this service
- Less outside work should result in some decrease in cost
- Will need some website improvements, closer to the date

# Revaluation Questions?

Thank you!

## Tax Collections

- **Collection for 2024-25 Fiscal Year**
- The amount collected was \$36,429,439.90.
- The collection rate was 98.34% .
- The levy amount for 2024 was \$37,045,032.88.
- **Collection for 2025-26 Fiscal Year**
- Current Collection amount as of 2/5/2026 is \$36,689,260.25.
- The current rate is 92.25%
- The levy amount this year is \$39,770,591.42

## Tax Collections

- Second Notices have been sent out
- Real property Notices went out Feb 2, 2026 . These are the “Red Notices”
- Others were sent the week of Jan 19th
- County Employee letters were sent out the week of Jan 22<sup>nd</sup>
- Garnishments begin Mid-Late February
- Foreclosures for this cycle will be sent to our Foreclosure Team, Zacheus Legal in April of 2026

Any Questions?

Thanks!



Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Economic Development Update  
**Presenter:** Susan Squires, Economic Development Director  
**Agenda Title:** Economic Development

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:**

**Attachments:**

1. Commissioners Retreat Economic Development 2026

# Economic Development

Commissioners Retreat — Beaufort County, NC

## Today's focus

- Economic snapshot
- Industry mix & workforce
- Wins, pipeline, and risks
- Where we need Commission support



## Agenda

How we'll use the next 15 minutes

### 1) Economic snapshot

GDP and growth

Real (inflation-adjusted) trend

Workforce + unemployment

### 2) What we're doing

Business retention & expansion

Recruitment + project pipeline

Site readiness & grants

Key successes and challenges



## Beaufort County — at a glance

Key indicators used in site-selection conversations

GDP (2023)

**\$2.26B**

BEA county GDP (current \$)

Real GDP (2023)

**\$1.80B**

Chained 2017 \$

Unemployment (2024 avg)

**3.7%**

BLS LAUS annual avg

Avg weekly wage

**\$1,036**

NCACC Map Book highlights



Regional context: Greenville–Washington CSA

### What site selectors ask first:

- Speed-to-market sites (utilities + permits)
- Workforce availability & skills
- Transportation: highway, rail, ports
- Community support + incentives
- Risk: water, fire protection, and resiliency



## Beaufort County – Economic Snapshot



Population: 44,597 (ACS 2019–2023)



Labor force: 20,455; participation rate 55.2%



Median household income: \$57,997



Median home value: \$181,200

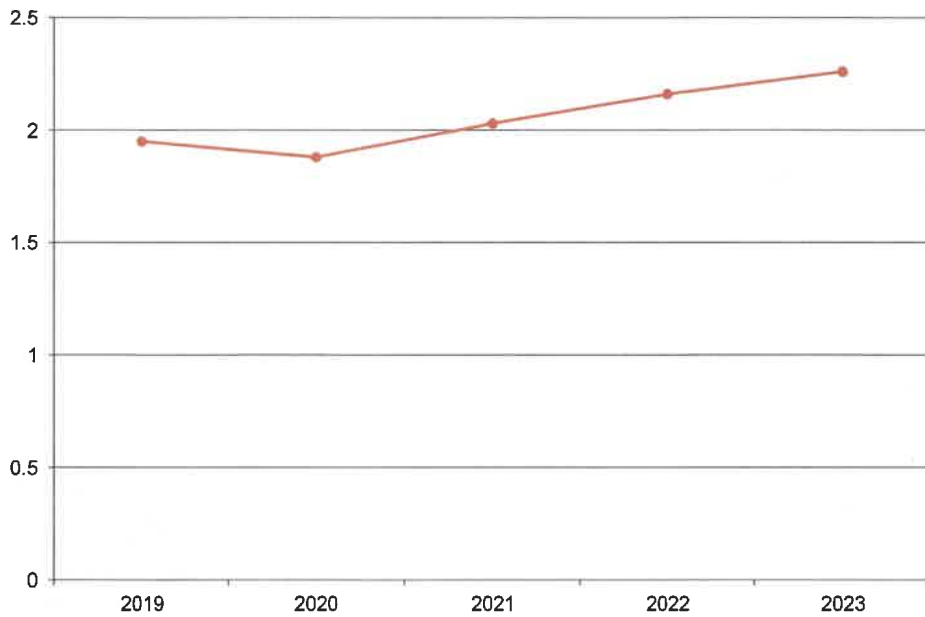


Cost of living: 16.6% below U.S. average



## Gross Domestic Product (current dollars)

Beaufort County GDP by year (BEA via FRED)



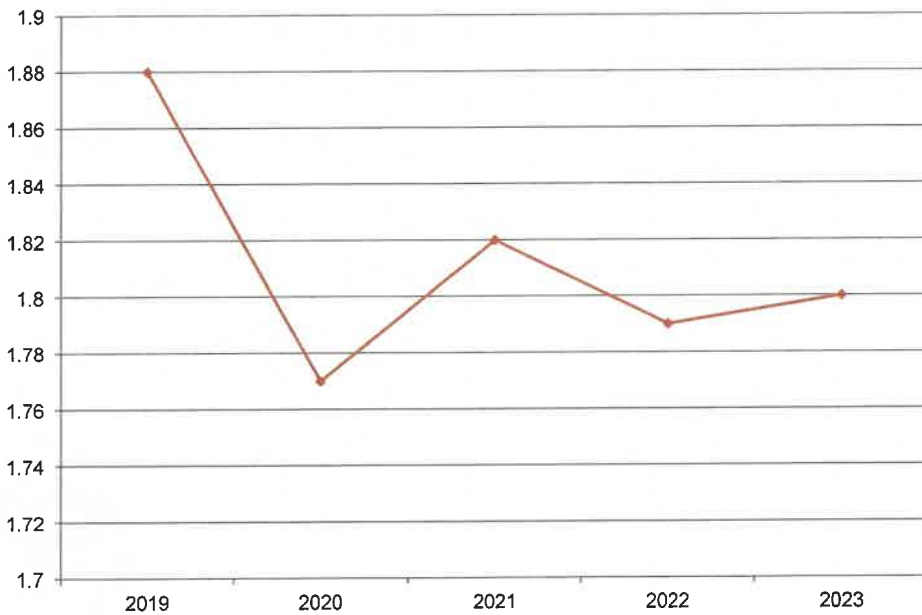
### What this shows

- 2023 GDP: \$2.26B
- Since 2019: ~16% change (current \$)
- 2020 dip followed by steady recovery
- Reminder: “current dollars” includes price changes—see the real GDP slide next.



## Real GDP (inflation-adjusted)

Chained 2017 dollars — better for “volume” comparisons



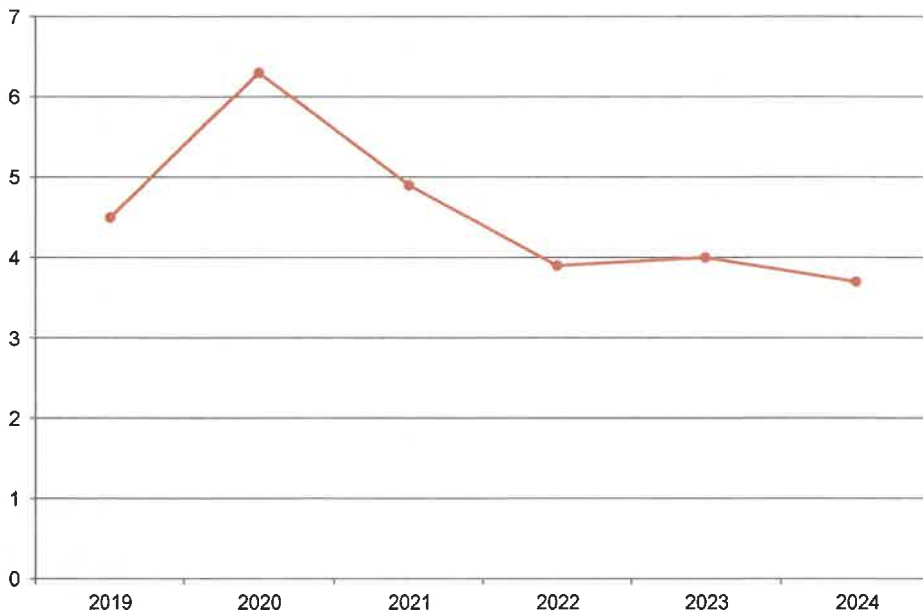
### Takeaways

- 2023 real GDP: \$1.80B
- Since 2019: ~-4% (real)
- 2022→2023: ~1% (real)
  
- Use this view to separate growth from inflation.



## Workforce snapshot

Labor force & unemployment rate (annual averages)



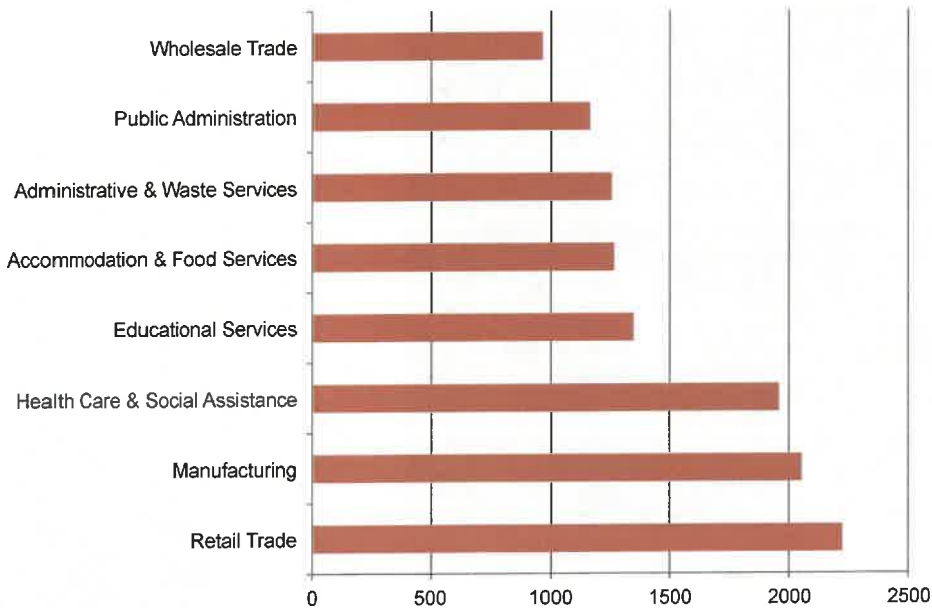
### Context

- 2024 annual avg: 3.7%
- COVID-era peak in 2020
  
- Why it matters:
- Recruiting: available talent pool
- Expansion: labor tightness
- Training: targeted upskilling



## Industry mix (employment)

Top employing industries — annual employment (2021)



### How to read this

- Snapshot reflects local covered employment by major NAICS sectors.
- Talking points:
  - Strong manufacturing base alongside services
  - Healthcare + education are major employers
  - Retail + hospitality reflect tourism and local services



## Employment & Wages

Total employment (2025 Q2): 17,592 jobs

Employment growth: +3.8% year-over-year

Unemployment rate: 3.5%

Average annual wage: \$50,393

Wages increased 5.3% over past year



## Economic Development — core workstreams

What you fund, and how we measure it

### Business Retention & Expansion

- Regular visits
- Expansion facilitation
- Workforce + training connections
- Permitting coordination

### Business Recruitment

- Prospect response
- Site selection support
- Incentive strategy
- Marketing + outreach

### Site & Infrastructure Readiness

- Industrial park readiness
- Utilities + access roads
- Rail/port connectivity
- Speed-to-market work

### Grants & Compliance

- Building reuse grants
- State/federal reporting
- Project monitoring
- Audit-ready documentation

### Partnerships

- EDPNC + state agencies
- Community College & schools
- Municipal partners
- Utilities + providers

### Success metrics

- Jobs + investment
- New/expanded tax base
- Shovel-ready acreage
- Grant dollars leveraged



## Recent progress (FY25 → early 2026)

Selected wins, grant administration, and active work

### Infrastructure readiness

- Washington-Beaufort County Road & Utility project moving forward  
IDF grant; opens ~35 acres for industrial development  
Selected The Wooten Company for design/engineering/grant admin
- Exploring above-ground water storage tank (fire suppression)  
Awaiting engineering cost estimates; potential IDF and CDBG support

### Grant administration (active)

- \$200k Building Reuse Grant - Project Sprinter (Elite Truck)
- \$25k Retail Building Reuse - Project Event (Hometown Hall)
- \$200k Rural Health Building Reuse - Project Well-being (Agape Clinic)
- December 2025 reports submitted to NC Commerce

### Existing industry engagement

- Sesame Technologies: planning a 30x60 expansion  
Strong performance in 2025 (231,500+ parts produced)
- Ongoing early-year visitation with existing industries and prospects



## Pipeline + challenges

What's in motion — and where we may need Commission decisions

### Project Pipeline - Emerging opportunities

- Trout hatchery expansion (Troutlodge / Hendrix Genetics)  
~ \$15M investment; ~35-50 jobs  
Key factors: water availability + permitting
- Feed mill concept supporting multiple hog operations  
\$7-8M construction estimate; 3-5 FTE  
Sites under discussion: Belhaven area; Pantego near rail

### Challenges we're managing

- Site readiness: utilities, water/sewer capacity, and fire protection
- Competitive projects: incentives + speed-to-decision
- Workforce availability in specialized roles
- Housing + infrastructure pressures that affect recruitment

### Commissioner "asks" (discussion items)

- 1) Maintain momentum on industrial-site infrastructure investments
- 2) Support timely contracting/approvals for grant-funded projects
- 3) Align on incentive "guardrails" (jobs, wages, investment, clawbacks)
- 4) Continue strong public-facing support for recruitment + expansions

Outcome: faster responses, stronger competitiveness, more shovel-ready acreage.



## Industry Strengths



Manufacturing: largest sector (2,300 jobs)



Health Care & Social Assistance: 2,292 jobs



Retail Trade: 2,189 jobs



Agriculture specialization (LQ): 3.31



Manufacturing LQ: 1.68



## Industry Mix – Stability and Change



- Manufacturing remains a stable anchor of the local economy



- Agriculture continues to show strong specialization



- Healthcare and education have grown as major employers



- Retail and services reflect population and tourism activity



## Gross Domestic Product (GDP)



Total GDP (2024): \$2.13 billion



GDP growth: +5.9% in 2024



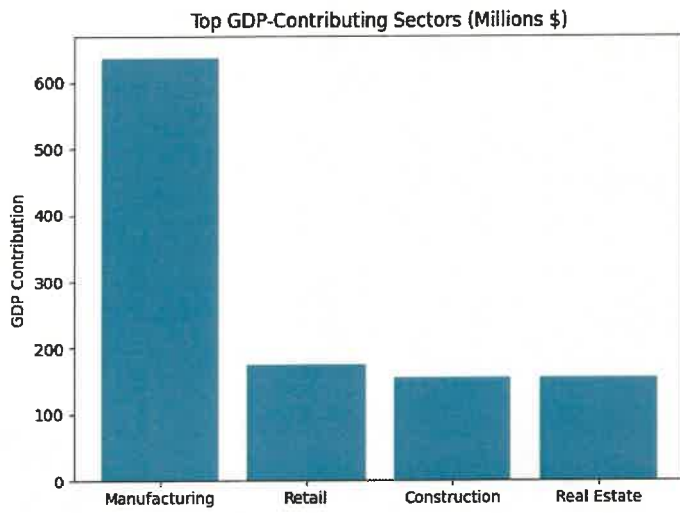
Manufacturing GDP: \$637 million



Other key sectors: Retail, Construction, Real Estate



## GDP Breakdown by Sector



## Key Takeaways for Commissioners



Manufacturing and agriculture drive the economy



Lower cost of living improves competitiveness



Infrastructure readiness remains critical



Strategic investments can leverage strong clusters



## Recent Wins & Milestones

- IDF Grant awarded to advance road and utility infrastructure and open industrial acreage
- BTW Global planning expansion with construction of a new facility on Industrial Drive
- PharMerica ribbon cutting held December 10, 2025, celebrating a new 20,000 sq. ft. facility



## Department Update & Cost Savings



- Economic Development office relocating in March 2026 to 117 W. 3rd Street, Washington (former Francisco Building)



- Building is County-owned, improving accessibility and visibility



- Move will eliminate approximately \$2,000 per month in rent and an additional \$2,800 annually in taxes and insurance



## Momentum at a Glance



- Infrastructure investment advancing through IDF funding



- Multiple active business expansions and capital investment



- Healthcare and industrial growth strengthening the tax base



- Improved operational efficiency through office relocation and cost savings



## What We Need from the Commissioners



- Continued support for industrial infrastructure investments



- Alignment on priority industries and sites



- Support for competitive incentive strategies





Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Health Department Update  
**Presenter:** JaNell Octigan, Health Department Director  
**Agenda Title:** Health Department Presentation for BOCC Planning Retreat 2026

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. 2026 Commissioners Retreat - Health Dept.

**"Public health is the science and art of preventing disease, prolonging life, and promoting health through the organized efforts and informed choices of society, organizations, public and private communities, and individuals."**

— CHARLES EDWARD A. WHELAN, 1930

**FEBRUARY  
12<sup>TH</sup> 2026**



**BEAUFORT COUNTY PUBLIC  
HEALTH DEPARTMENT**

**CELEBRATING OUR WINS,  
REFLECTING ON CHALLENGES,  
AND GEARING UP FOR FY 2027**

# Primary Care



**1,123**

Visits



- HIRED NEW PROVIDER
- INCREASED ACCESS TO CARE



Projected Revenue

**101%**

to budget FY26



SERVE AS ONE OF THE FEW HEP C TREATMENT CENTERS IN THE EAST!

# Employee Health



301

Visits



- INCREASED PRODUCTIVITY
- FINANCIAL BENEFITS
- EMPLOYEE WELL-BEING



191

employees

80%

growth rate

# Medication Assisted Treatment



**15**

MAT Patients



**50%**

monthly appointments



Long term care  
treatment



# Behavioral Health



**1,410**

Visits



**HIRED ADDITIONAL  
COUNSELOR &  
COORDINATOR**



Projected Revenue

**177%**

to budget FY26



**42%**

growth rate

# Sexually Transmitted Diseases



**1,119**

Visits



**ELIMINATED**  
no-show rates with  
walk-in service



Projected Revenue

**109%**

to budget FY26



**3** %  
Increase in patients seen

# Integrated Targeted Testing



**172**

Tested for HIV



**130**

Tested for Hep C



**153**

Tested for Syphilis

**7%** ↑

HCV positivity rate

# Postpartum & Newborn Home Visits



84

Visits



**DOUBLED**

From 2024



33

Connected to  
additional resources



94%

of mothers completed  
their postpartum visit

# Women, Infants & Children “WIC”



**1,441**  
Average Monthly  
Participants



**79%**

participants  
are infants  
& children



**\$1,138,640**

FY25 WIC redemption




Serving  
**101.15%**  
of our assigned base  
caseload

# Diabetes Prevention Program



**FULL PLUS  
RECOGNITION  
STATUS**



**≥ 5%**  
average A1C  
reduction



**Elite**  
~10% programs

**SIXTY  
PERCENT**  
of participants achieved  
**5% WEIGHT  
LOSS**

# Harm Reduction



**19**

reported uses



**TWENTY-FIVE**

Referrals



**413**

Narcan Distributed

SINCE 2022

**25%**

decrease in total overdoses

**& 45%**

reduction in Hepatitis C  
infections in Beaufort County

# Environmental Health



**27,584**

Mosquitos Trapped & Identified



**577**

# Certificates Processed

**316**



**758**

Sanitation inspections

**1  
2  
8**



Septic systems installed on NEW construction



**182**

Authorizations for new construction



- **Immunizations**
- **Breast & Cervical Cancer Program**
- **Family Planning**
- **Maternal Health**
- **Care Management For High-Risk Pregnancies & At-Risk Children**
- **Communicable Disease\***
- **Preparedness & Response**
- **Prepare For Success**
- **Medical Nutrition Therapy**
- **Diabetes Self-Management Education**
- **Healthy Beginnings**
- **Breastfeeding Peer Counseling**

# GRANTS / FUNDING

**\$999,865**

COMPREHENSIVE OPIOID,  
STIMULANT, AND SUBSTANCE  
USE PROGRAM

FY 2025 - 2028

**\$261,984**

HEALTHY BEGINNINGS  
CONTINUATION STATE GRANT

FY 2027 - 2029

**\$127,500**

PREPARE FOR SUCCESS  
CONTINUATION STATE GRANT

FY 2027

**\$37,000**

NC TELEHEALTH NETWORK

FY 2025 - 2026

**\$4,100**

ECU HEALTH  
COMMUNITY GRANT

FY 2025

**\$450,000**

COMMUNITY HEALTH GRANT  
OFFICE OF RURAL HEALTH  
PENDING AWARD NOTIFICATION

(IF AWARDED) FY 2027 - 2029

**Re-emerging  
&  
Respiratory  
Viruses**

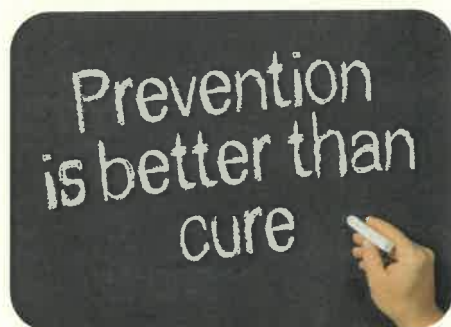
# **THREATS TO PUBLIC HEALTH**

**Mental  
Health**

**Financial & Structural  
Instability**

**Staff  
Turnover**

# LOOKING AT THE YEAR TO COME



PREVENT & PROTECT



EDUCATE & EMPOWER



BUILD & SUSTAIN



Beaufort County  
Agenda Abstract

Meeting Date: 2/11/2026

**Agenda Section:** Register of Deeds Update  
**Presenter:** Carolyn Garris, Register of Deeds  
**Agenda Title:** Register of Deeds Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**

1. 2026 Budget Retreat - Register of Deeds



**BEAUFORT  
COUNTY**

North Carolina

# REGISTER OF DEEDS



**FEBRUARY 12, 2026**

**Prepared by: Hon. Carolyn L Garris**



---

## **FY 2025-2026 in Review-Path Forward**

The new services and technology added to the Register of Deeds office continue to expand and bring in additional revenue for the county. We continue to reorganize and update services for our citizens and customers.

### **New Service...Out-of-County Birth Certificates**

Training was completed by staff, and we have begun issuing out-of-county birth certificates.

**Adoptee Birth Records...**effective January 1, 2026, through legislation (SB 248), the Register of Deeds in North Carolina has been given authority to issue Certified Birth Certificates for adoptees.

### **Automation Grant Update**

All grant money awarded to our office from the State of North Carolina has been spent. Scanners were purchased for each workstation to streamline, enhance, and reorganize the workspace in the office. The purchase of scanners has increased efficiency and accuracy during the recording process.

### **Scanning Project Complete**

All books and indexes have been scanned (Books 195 through 619, 1917 to 1967). The project is complete. \$153,900.00

Thank you for your continued support.

Respectfully submitted.

**Ledger Report Fee Distribution**  
**Carolyn L Garris, REGISTER OF DEEDS**  
**Beaufort, NC**  
**Date Range From Monday, July 1, 2024 to Monday, June 30, 2025**

Name	Amount
ROD STATEWIDE SEARCH FEE(100000-324015)	\$266.00
CHILDRENS TRUST (100000 324003)	\$1,530.00
POSTAGE/EXPRESS MAIL (100600-416300)	\$2,085.00
STATE GENERAL FUND (100000 324014)	\$29,450.00
DOM VIOLENCE (100000 324006)	\$9,180.00
STATE DOC (100000 324011)	\$290,889.48
COUNTY DOC (100180 441800)	\$302,762.52
COUNTY ML (100300 441801)	\$6,912.54
MISC FEES (100300 441804)	\$198,258.95
AUTO/REST FEE (100213 441806)	\$23,010.51
Total Distribution For Period	\$864,345.00
Cash Total	\$41,172.10
Check Total	\$312,689.40
Credit Card Total	\$41,284.50
ACH Total	\$469,199.00
Escrow Account Total	\$0.00
Overpayment Total	\$35.40
Total Deposit For Period	\$864,309.60

---

Ledger Report Fee Distribution  
Carolyn L Garris, REGISTER OF DEEDS  
Beaufort, NC

Date Range From Tuesday, July 1, 2025 to Thursday, February 5, 2026

Name	Amount
ROD STATEWIDE SEARCH FEE(100000-324015)	\$1,036.00
CHILDRENS TRUST (100000 324003)	\$755.00
POSTAGE/EXPRESS MAIL (100600-416300)	\$1,280.00
STATE GENERAL FUND (100000 324014)	\$17,589.40
DOM VIOLENCE (100000 324006)	\$4,530.00
STATE DOC (100000 324011)	\$174,429.71
COUNTY DOC (100180 441800)	\$181,549.29
COUNTY ML (100300 441801)	\$3,411.09
MISC FEES (100300 441804)	\$118,554.71
AUTO/REST FEE (100213 441806)	\$13,729.80
Total Distribution For Period	\$516,865.00
Cash Total	\$24,735.25
Check Total	\$184,889.25
Credit Card Total	\$22,592.50
ACH Total	\$284,648.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$516,865.00

**July 1, 2025 through February 5, 2026**

MAP	MAP	107	\$2,247.00
<b>Category Totals</b>		107	\$2,247.00

**MARR**

ML	MARRIAGE LICENSE	151	\$9,060.00
<b>Category Totals</b>		151	\$9,060.00

**NO BOOK**

BA	VITALS - BIRTH AMENDMENT IN C1		\$5.00
BIRTH	VITALS - BIRTH - CERTIFIED COP' 1540		\$15,220.00
CCOPY	COPIES - CERTIFIED	20	\$183.00
COPY	COPIES	303	\$573.00
COPYL	COPIES - LARGE MAP (24x36)	11	\$38.00
COPYM	COPIES - MAP (11X17)	42	\$87.00
DA	VITALS - DEATH AMENDMENT	10	\$100.00
DEATH	VITALS - DEATH - CERTIFIED COF 1830		\$18,180.00
EXPRESS	EXPRESS MAIL	26	\$870.00
MAMEND	VITALS - MARRIAGE AMENDMEN 3		\$25.00
MARR	VITALS - MARRIAGE - CERTIFIED 541		\$5,360.00
NTRYSERV	NOTARY SERVICES	105	\$1,040.00
POST	POSTAGE	376	\$410.00
VCOPY	VITALS - PLAIN COPY	157	\$199.00
<b>Category Totals</b>		4965	\$42,290.00

**NOTARY**

NOTARY	NOTARY	108	\$1,060.00
<b>Category Totals</b>		108	\$1,060.00

(Notary Oaths)

DVCF = Domestic Violence Fund

NCCTF = NC Children's Trust Fund

---

<b>Report Totals</b>	9084	\$517,001.00
----------------------	------	--------------

Automation Fund Total:	\$13,741.86
County Receipts Total:	\$120,969.23
DVCF Total:	\$4,530.00
Excise Tax Total:	\$355,979.00
NCCTF Total:	\$755.00
Pension Fund Total:	\$2,381.91
State Treasurer Amount Total:	\$17,608.00
Vital Records Receipts Total:	\$1,036.00

Cash Total:	\$24,761.25
Check Total:	\$184,889.25
ACH Total:	\$284,738.00
Card Total:	\$22,612.50
Escrow Account Total:	\$0.00
Overpayment Total:	\$0.00

## **72 Out of County Birth Certificates Process (New Service)**

## **237 Online Vital Requests Processed**

## **33 Vital Requests by Mail Received and Processed**

## **Real Estate Documents Recorded (3,681 to date)**

**2452** documents eRecorded (online)

**1229** documents recorded over the counter (in-person)

**67** eRecording documents rejected

---

**Marriage Licenses Issued....151**

**Marriages Recorded...148**

**Deaths Recorded...320**

**Births Recorded...190**

**§ 105-228.30. Imposition of excise tax; distribution of proceeds.**

(a) An excise tax is levied on each instrument by which any interest in real property is conveyed to another person. The tax rate is one dollar (\$1.00) on each five hundred dollars (\$500.00) or fractional part thereof of the consideration or value of the interest conveyed. The transferor must pay the tax to the register of deeds of the county in which the real estate is located before recording the instrument of conveyance. If the instrument transfers a parcel of real estate lying in two or more counties, however, the tax must be paid to the register of deeds of the county in which the greater part of the real estate with respect to value lies.

The excise tax on instruments imposed by this Article applies to timber deeds and contracts for the sale of standing timber to the same extent as if these deeds and contracts conveyed an interest in real property.

(b) The register of deeds of each county must remit the proceeds of the tax levied by this section to the county finance officer. The finance officer of each county must credit one-half of the proceeds to the county's general fund and remit the remaining one-half of the proceeds, less taxes refunded and the county's allowance for administrative expenses, to the Department of Revenue on a monthly basis. A county may retain two percent (2%) of the amount of tax proceeds allocated for remittance to the Department of Revenue as compensation for the county's cost in collecting and remitting the State's share of the tax. The Department of Revenue shall credit the funds remitted to the Department of Revenue under this subsection to the General Fund. (1967, c. 986, s. 1; 1991, c. 689, s. 338; 1991 (Reg. Sess., 1992), c. 1019, s. 1; 1993 (Reg. Sess., 1994), c. 772, s. 2; 1995, c. 456, s. 3; 1999-28, s. 1; 2000-16, s. 1; 2001-427, s. 14(a); 2011-330, s. 30(b); 2013-360, s. 14.4(a).)



**Beaufort County  
Agenda Abstract**

**Meeting Date: 2/11/2026**

**Agenda Section:** Finance and Administration Update  
**Presenter:** Anita Radcliffe, Finance Director  
Brian Alligood, County Manager  
**Agenda Title:** Finance and Administration Update

**Summary of Information: Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submitter Recommendation/Motions:** N/A

**Attachments:**  
None