

Beaufort County Board of Commissioners
Monday, March 2, 2026
136 W 2nd Street, Washington, NC 27889

A) Call to Order – Chairman Waters		5:30 PM
B) Pledge of Allegiance		5:35 PM
C) Conflict of Interest Disclosure Statement	3	5:40 PM
D) Approval of Agenda – Chairman Waters		5:45 PM
E) Items for Presentation		
1. Service Award Presentations – Deloris Creasman, Human Resources	4	5:50 PM
F) Public Comments	5	5:55 PM
G) Legislative Updates From Elected Officials	6	6:05 PM
H) Items for Consent		6:10 PM
1. Refunds Over \$100 – Lloyd Salter, Tax Assessor	7	
2. Budget Schedule – Anita Radcliffe, Finance Officer	10	
3. Accept \$20,000 Grant from NC Department of Military and Veteran Affairs Anita Radcliffe, Finance Officer	12	
4. Minutes Approval – Katie Mosher, Clerk to the Board	19	
I) Items for Decision – Economic Development		
1. Approval of Contract – Susan Squires, Economic Development	99	6:15 PM
J) Items for Decision – Tax Office		
1. Board of Equalization and Review Dates – Lloyd Salter, Tax Assessor	115	6:20 PM
K) Items for Decision – Health Department		
1. Reclassification: Public Health Nurse III to Medical Assistant – JaNell Octigan, Health Director	116	6:25 PM
L) Item for Decision – Sheriff’s Office		
1. Insurance Reimbursement – Capt. Shane Miller, Sheriff’s Office	117	6:30 PM
2. Vehicle Purchase – Michael Miller, Sheriff’s Office	119	6:35 PM
M) Items for Discussion – Public Works Department		
1. Ordinance Development and Review – Christina Smith, Public Works	120	6:40 PM
N) Item for Decision – Finance Office		
1. Reimbursement #15, Washington Elementary School – Anita Radcliffe, Finance Officer	145	6:50 PM
2. Reclassification: Accounts Payable Specialist to Accounting Specialist Anita Radcliffe, Finance Officer	171	6:55 PM
BREAK		7:00 PM
O) Item for Decision – Commissioners		

1. Resolution in Support of NCDOT Project U-5860 (15th Street, Washington)
Commissioner Booth **183** 7:15 PM

P) Closed Session

1. Closed Session, Personnel – Brian Alligood, County Manager **186** 7:20 PM

Q) Commissioner Comments **187** 7:30 PM

R) Adjourn 7:40 PM



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Conflict of Interest
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Disclosure Statement

Summary of Information: The Beaufort County Code of Ethics states that "the stability and proper operation of democratic representative government depends upon the continuing consent of the governed, upon the public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people." It further states that Commissioners should obey the law; should uphold the integrity and independence of their office; should avoid impropriety and the appearance of impropriety in all their activities; and should perform the duties of their office diligently.

In recognition of these goals and in keeping with the ethical standards of conduct for public officials, disclosure of interest in legislative action must be stated for the public record. Commissioners who have an interest in any official act or action before the Commission shall publicly disclose on the record the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the Commissioner pursuant to G.S. 153A-44.

Submitter Recommendation/Motions: N/A

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Presentation
Presenter: Deloris Creasman, Human Resource Director
Agenda Title: Service Award Presentation

Summary of Information: The following people are being presented a service award for their years of service to Beaufort County.

10 YEARS

Kevin Sitterson - Sheriff's Office

15 YEARS

Steven Elliott - Water Department

20 YEARS

Deloris Creasman - Human Resources

25 YEARS

Felina Pittman - Tax Office

30 YEARS

Lynn Grimes - DSS

Submitter Recommendation/Motions: N/A

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Public Comments
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Public Comments

Summary of Information:

Name

Contact Information

Submitter Recommendation/Motions: N/A

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Legislative Updates for Elected Officials
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Updates from Elected Officials

Summary of Information: During the May 4, 2020, Board of Commissioners meeting, in a vote of 6 to 1 the Beaufort County Board of Commissioners approved allowing County representatives 15 minutes to speak and receive questions during the regular board meeting each month.

Submitter Recommendation/Motions: N.A

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Consent
Presenter: Lloyd Salter, Tax Assessor
Agenda Title: Refunds for Approval over \$100

Summary of Information: The Tax Office is requesting approval of the attached refunds over \$100.00

Submitter Recommendation/Motions: Staff Recommends Approval

Attachments:

1. RefundsOver\$100 Mar2 2026

Date run:
2/18/2026
8:42:14 AM

TR-406
Pending
Refund Report

NCPTS V4

Refund Recipient Name	Refund Address	Refund Change Date	Refund Amount (\$)
JOHN ERWIN THOMAS	4494 CAMP LEACH ROAD WASHINGTON,NC 27889	1/22/2026 2:48:47 PM	851.54
PAMLICO COASTAL VENTURES, LLC	7120 CREEK WOOD DR CHAPEL HILL,NC 27514	1/22/2026 4:57:11 PM	909.99
HILDA MARTINEZ	727 BALL RD WASHINGTON,NC 27889	1/26/2026 1:55:27 PM	150.49
MICHAEL JOHN FREDERICK SARGENT REVOCABLE TRUST	2811 DEERFIELD LN WILSON,NC 27896	2/6/2026 11:54:57 AM	2,007.48
BENJAMIN H HUBBARD	423 HALL AVE AURORA,NC 27806	2/6/2026 2:26:50 PM	185.38
WALTER WILSON BUCK,JR	2567 POSSUM TRACK ROAD CHOCOWINITY,NC 27817	2/9/2026 4:15:43 PM	499.57
PRESTON BRITT ALLIGOOD	2781 LIZZARD SLIP RD WASHINGTON,NC 27889	2/10/2026 10:36:18 AM	453.61
MITCHELL LAYNE POLLARD	PO BOX 1016 BATH,NC 27808	2/10/2026 2:17:10 PM	136.24
MICHAEL ALAN RUNGE	357 E BAY ST BELHAVEN,NC 27810	2/11/2026 1:58:06 PM	210.68
KEITH AUSTIN MOORE	2232 NC 92 HWY WASHINGTON,NC 27889	2/13/2026 9:04:45 AM	255.08
MATTHEW B NEASE	1706 E ARLINGTON BLVD STE B GREENVILLE,NC 27858	2/17/2026 3:04:20 PM	122.67

NC Vehicle Tax System Pending Refunds

ALLEN, JAMES CARROLL	\$71.25
AVERY, MIKE ALLEN	\$7.25
BAKER, ASHLEY JAMES	\$50.57
BLETNER, JOHN FRANCIS	\$282.63
BRIGHT, BARRY RAY	\$63.06
CLARK, DOUGLAS BRENTON	\$388.96
COX, SUSAN WATERS	\$40.86
CUTLER, CHADWICK RAY	\$118.07
DUNN, RANDALL JR	\$151.67
FIRKUS, MARIE LOUISE	\$54.19
GREEN, BRENDA KAREN	\$5.25
LEE, NATALIE ELAINE	\$253.34
MANNING, CARLOS ERVIN JR	\$140.81
MCCABE, TAMMY BALDWIN	\$20.30
NAVY, WILLIAM FRANKLIN	\$94.47
PARKS, JESSICA LOUISE	\$65.15
PITT COUNTY TAX COLLECTORS OFFICE	\$364.63
SPENCER, NATHAN HOWARD	\$118.78
WHITFORD & ASSOCIATES INC	\$243.29
WHITNEY, AL JR	\$15.41
TOTAL	\$2,549.94



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Consent
Presenter: Anita Radcliffe, Finance Director
Agenda Title: FY 26-27 Budget Schedule

Summary of Information: For your information, the FY 26-27 Budget Schedule is attached.

Submitter Recommendation/Motions: Information Only.

Attachments:

1. FY 26-27 Budget Schedule

Proposed Budget Schedule 2026-2027

Scheduled Week Of	Actual Date	Completed	Budget Task
	2/11/26-2/12/26		Budgetary & strategic planning retreat with Board
02/16/26			Budget Packets distributed to Management Team
02/16/26			Outside Agency budget requests distributed
03/16/26			Preliminary revenue estimates
03/16/26			Outside Agency budget requests submitted to Finance
03/16/26			Continuation budgets submitted to Finance
03/16/26			Expansion budgets submitted to Finance
03/16/26			Budget compiled by Finance
	3/31/26-4/10/26		Budget review with Manager (scheduled over 2 weeks)
	4/20/2026		Finalize revenue estimates - Finance
	5/11/2026		Manager's recommended budget presented to Board (special meeting on 05/11/26)
	5/12/2026		Budget available for public viewing at Clerk's office and posted on web site
See Below			Budget workshops with Board (scheduled over 2 weeks, see below)
05/25/26			Advertise public hearing for budget
	6/1/2026		Public hearing- budget (regular meeting on 06/1/26)
	6/8/2026		Budget adopted (special called meeting on 6/8/26)
	6/30/2026		Budget posted to web site

Budget workshop meetings with Board

- 5/14/2026 General Fund
- 5/19/2026 General Fund and Enterprise Funds
- 5/21/2026 Service Expansion - County & Outside Agencies
- 5/26/2026 Finalize Budget



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Consent
Presenter: Anita Radcliffe, Finance Director
Agenda Title: Accept \$20,000 Grant from NC Dept. of Military and Veterans Affairs

Summary of Information: The County has received a \$20,000 grant from the NC Department of Military and Veterans Affairs. The grant will be used to continue to pay the current grant-funded part-time employee at the County Veterans Office to enter paper files into the benefits software platform. Having the records in the software platform allows for detailed and fast searching and reporting of the documents, and provides for simplified eligibility determination, enrollment and benefit submissions for veterans.

Submitter Recommendation/Motions: Accept the \$20,000 grant and approve the attached Budget Amendment.

Attachments:

1. Beaufort County Executed Contract PMT
2. Budget Amendment - Veterans Grant \$20k



APPLICATION-CONTRACT

GRANT PROGRAM FOR COUNTY VETERANS OFFICES

BACKGROUND:

Session Law 2023-134, Section 33.13(a) directed the North Carolina Department of Military and Veterans Affairs (NCDMVA) to establish a grant program for existing county veterans offices (CVOs) to provide services to veterans. A grant may be awarded up to \$20,000. To be eligible for the grant program, the CVO must be located in a county where there are eight (8) or less certified veteran service officers (VSOs). The VSO may be an employee of or volunteer with the federal government, State of North Carolina, county, or an entity in the county, including a nonprofit organization. NCDMVA will verify the presence of eight (8) or less certified VSOs in the county through the United States Department of Veterans Affairs (USDVA) prior to awarding a grant.

Instructions:

The County Veterans Office (the "RECIPIENT") will complete the **PART I – RECIPIENT SECTION** of this document, including Attachments. The RECIPIENT will have an authorized official complete the **PART IV – EXECUTION SECTION** of this document.

The RECIPIENT shall complete and submit the following documents:

- Attachment A - Scope of Work and Budget
- Attachment B - W-9 Form
- Attachment C - Electronic Payment/Vendor Verification Form
- Attachment D - Conflict of Interest Policy (sample)
- Attachment E - Sworn (notarized) Certification of No Overdue Tax Debts
- Attachment F - State Grant Compliance Reporting
- Attachment G - Grant Certification
- Attachment H - Closeout Reporting Document

Upon receipt and approval of this completed document and attachments, NCDMVA will complete the **PART II – DMVA SECTION** of this document and have an authorized individual complete the **PART IV – EXECUTION SECTION** of this document.

Upon the execution page being signed in the **PART IV – EXECUTION SECTION** by both the RECIPIENT and NCDMVA (referred to collectively as the "PARTIES"), this document and all required attachments are incorporated herein and together constitute the contract agreement (Agreement) between the PARTIES.

PART I – RECIPIENT SECTION:

Section 1: RECIPIENT Organization Information

County Name: Beaufort County, North Carolina
County Address: 121 West 3rd Street, Washington, NC 27889
Recipient Contact: Brian Alligood, County Manager
Contact Phone: 252-946-0079
Contact Email: brian.alligood@beaufortcountync.gov
Grant Amount Request: \$ 20,000 (Up to \$20,000 - Final amount subject to allocation and appropriation of funds to NCDMVA)

Section 2: Award Amount

The award amount will not exceed \$20,000 per Session Law 2023-134, Section 33.13(a). The actual amount of the award is dependent on the number of eligible recipients as described in Part I, Section 4 of this document, and subject to the allocation and appropriation of funds to NCDMVA. The RECIPIENT's award amount can be found in Part II – Section 2 of this document, which will be finalized after the RECIPIENT completes all requirements within Part I – RECIPIENT SECTION (including Attachments A - E) and signs the execution page. (Attachments F-H will be completed post award as described below.)

Section 3: Use of funds

As required by Session Law 2023-134, Section 33.13(a), CVO grant awards are for the purpose of providing services to veterans. A CVO may receive a grant award up to \$20,000 for this purpose. The RECIPIENT will use Attachment A: Scope of Work and Budget, to provide a scope of work regarding how grant funds will be utilized to serve veterans and a budget with a detailed description of proposed grant expenditures.

The RECIPIENT agrees to expend funds in accordance with the scope of work and budget cost items set forth in the RECIPIENT's approved budget. Upon written notification to NCDMVA, the RECIPIENT may reallocate or redistribute funds among budgeted line items in an amount not to exceed ten percent (10%) of the total approved budget without requiring NCDMVA's prior written approval.

Any reallocation or redistribution of funds exceeding ten percent (10%) of the total approved budget shall require the prior written approval of NCDMVA, documented as a written amendment to the contract agreement (Agreement) as described in Part III, Section 3 of this document.

Section 4: Eligibility Requirements

The RECIPIENT confirms it meets the requirement as defined in Session Law 2023-134, Section 33.13(a) which dictates:

The CVO must be located in a county in which there are eight or less certified veteran service officers (VSOs). The VSO may be an employee of or volunteer with the federal government, State of North Carolina, county, or an entity in the county, including a nonprofit organization. DMVA shall verify the presence of eight or less certified VSOs in the county through the United States Department of Veterans Affairs prior to awarding a grant.

Section 5: Reporting Requirements

The RECIPIENT agrees and shall submit compliance reports and certify that all grant funds received or held are being used for the purposes for which the grant was awarded, and providing an accounting of all funds received. Such reporting shall be required at a minimum of once every six (6) months following the date on which funds are received and shall continue until all funds have been expended and accounted for to the satisfaction of NCDMVA. See Attachment F - Compliance Reporting and Attachment G- Grant Certification for fashion of reporting.

Upon project completion (i.e., once RECIPIENT has expended all grant funds) or No later than **August 3, 2026**, whichever is sooner, the RECIPIENT shall submit, as prescribed by NCDMVA, the following information to SVC_DMVA_FSD.grants@milvets.nc.gov :

- (1) The unduplicated number of veterans served by the CVO.
- (2) The number of times each individual veteran was served by the CVO.
- (3) The services that were provided to veterans using the grant funds awarded to the CVO.

See Attachment H: Closeout Reporting Document for form and fashion of reporting the information above.

PART II – NCDMVA SECTION:

Section 1: Eligibility Determination

It is the responsibility of NCDMVA to verify through the United States Department of Veterans Affairs that the RECIPIENT has eight (8) or less certified veteran service officers (VSOs). The VSO may be an employee of or volunteer with the federal government, State of North Carolina, county, or an entity in the county, including a nonprofit organization.

Section 2: Award Amount

The RECIPIENT will hereby be awarded the amount of \$ 20,000.00 . NCDMVA will disburse the full amount of the grant award to the RECIPIENT within 30 days of NCDMVA's receipt and approval of the RECIPIENT's required documentation, including attachments, in form and substance satisfactory to NCDMVA.

Section 3: Contract Information

Once executed, this document will serve as the Agreement between the PARTIES. The Agreement number is Beaufort County Veterans Service Office .2026-0005

Section 4: Period of Performance

The period of performance shall begin on the date this Agreement is fully executed by all parties (Contract Execution Date) and shall continue through **June 30, 2026**.

PART III – OTHER CONTRACTUAL REQUIREMENTS:

Section 1: Compliance with Laws

All state grants are subject to corresponding statutes and rules, most notably the cost principles enunciated in the Code of Federal Regulations, 2 CFR, Part 200, N.C. Gen. Stat. 143C-6-23, and 09 N.C. Admin. Code 03M. The RECIPIENT shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of its business and work performance under this Agreement, including those of Federal, State, and local agencies having appropriate jurisdiction. Disbursement of funds is contingent upon RECIPIENT's compliance with the terms of this Agreement and any applicable federal or state requirements.

Section 2: Monitoring and Auditing

The RECIPIENT acknowledges and agrees that, from and after the date of execution of this Agreement and for five (5) years following its termination, the books, records, documents and facilities of the RECIPIENT are subject to being audited, inspected and monitored at any time by NCDMVA upon its request (whether in writing or otherwise). The RECIPIENT further agrees to provide NCDMVA staff and staff of the Office of State Auditor with access to financial and accounting records to support internal audit, financial reporting and related requirements.

Beaufort

Section 3: Amendments

This Agreement may be amended in writing which documents approval of changes by both the NCDMVA and the RECIPIENT. NCDMVA, in its sole discretion, may approve amendment requests to this Agreement.

A RECIPIENT may submit one (1) written amendment request to NCDMVA for an extension of the period of performance established under this Agreement. Any such extension requests must be made prior to the expiration of the current performance period and shall include justification or explanation for the requested extension. If approved, no extension shall extend the period of performance beyond July 31, 2026.

Section 4: Sub-Recipients

If the RECIPIENT grants to any sub-recipient, any of the grant funds awarded to the RECIPIENT under this Agreement, the RECIPIENT or sub-recipient is not relieved of any duties and responsibilities of this Agreement. Additionally, the sub-recipient agrees to abide by the standards contained in this contract and to provide information in its possession to all the RECIPIENT to comply with these standards.

Section 5: SITUS

This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement of this Agreement shall be filed in State court in Wake County, North Carolina.

Section 6: Termination of Agreement

This agreement may be terminated by mutual consent upon sixty (60) days written notice to the other party, or as otherwise provided by law. As soon as possible following termination of this agreement, any residual, unexpended grant funds remaining at the end of the termination or the period of performance shall be returned to NCDMVA.

PART IV – EXECUTION:

The undersigned represent and warrant that they are authorized to bind their principals to the terms and conditions of this Agreement. In Witness Whereof, the RECIPIENT and NCDMVA have executed this Agreement electronically, with each party retaining an electronic version. This Agreement shall be effective as of the date of the last party's signature.

RECIPIENT NAME

Brian Alligood
AUTHORIZED SIGNATURE:

Brian Alligood, County Manager
PRINTED NAME AND TITLE:

10/24/25
DATE

NC Department of Military and Veterans Affairs

Jessica Slider
AUTHORIZED SIGNATURE:

Jessica Slider Whichard, Chief of Staff
PRINTED NAME AND TITLE:

1/9/26
DATE

County Veterans Office State Grant - Scope of Work and Budget

Scope of Work and Budget with Detailed Description

Pursuant to Part I, Section 3 of the Agreement, please provide a scope of work and budget with detailed description for the use of the maximum amount of \$20,000 even though the award amount may be less.

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Beaufort County Veterans Services uses Tyler Technologies Veteran' Benefits Software. The software is used to manage and submit claims to the Veterans Administration. The software provides for simplified eligibility determination, enrollment, and benefits submissions. It provides for detailed tracking and fast searching and reporting across all records. It provides specific workflows to support every stage of the benefit claims process and includes automated, pre-populated forms and letters. The platform is web-based and secure.

The County proposes to use the grant funds to hire a part-time employee to enter veterans' current paper files into the benefits software platform. The County has only used the veterans benefits software for the last few years so there is still a large backlog of paper files in filing cabinets from previous claims. This will allow the VSO efficient access and timely response to veterans' needs and requests. It will also allow the VSO to see all activities related to a veteran in one place and not across various paper files. Beaufort County only has one VSO and providing for more efficient and automated processes will help the VSO serve more veterans. It will also allow for easier reporting of activities.

Budget Breakdown:

Additional software license for part-time employee:	\$ 600
Office supplies for part-time employee:	\$ 500
Salary for part-time employee (@ \$26.91/hour):	<u>\$18,900</u>
Total requested budget:	\$20,000

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: General Fund

Date of Request: 3/2/26

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0213-458220	NCDMVA State Grant Revenue	20,000	
10-5820-556020	NCDMVA Grant Expense	20,000	

Department Justification: To recognize \$20,000 grant received from NC Department of Military and Veteran Affairs and appropriate the funds for spending.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Consent
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Minutes Approval - Katie Mosher, Clerk to the Board

Summary of Information: Approve the Board of Commissioner minutes from the February 9, 2026 meeting.

Submitter Recommendation/Motions: Staff recommends approval of the minutes as presented.

Attachments:

1. 2026.02.09 Minutes

The Beaufort County Board of Commissioner met in regular session Monday, February 9, 2026, at 5:30 PM, in the Commissioners Boardroom located at 136 W. 2nd Street in Washington, NC with the following present:

Commissioners Present

Vice-Chairman Jerry Langley
Commissioner Ed Booth
Commissioner Stan Deatherage
Commissioner Tandy Dunn
Commissioner Hood Richardson
Commissioner Randy Walker

Commissioners Absent

Chairman Frankie Waters

Staff Present

Brian Alligood, County Manager
Katie Mosher, Clerk to the Board
Amanda Sasnett, County Attorney
Anita Radcliffe, Chief Finance Officer

Chairman Waters welcomed everyone and called the meeting to order.

Commissioner Dunn led the Pledge of Allegiance.

Conflict of Interest Statement

Chairman Waters asked if any Commissioner have a conflict with any of the agenda items tonight. No one commented.

Approval of the Agenda

Chairman Waters: On the approval of the agenda we've got one item that has been pulled. That's the one for the Sheriff's Office as it relates to the 911 Center equipment so that'll be pulled.

Motion: Commissioner Deatherage motioned to approve the agenda as presented. Vice-Chairman Langley seconded. The vote was unanimous.

Service Award Presentations

Deloris Creasman: Good afternoon. We have two Beaufort County employees here tonight to accept their service awards. First we have Jeffrey Hibbard with 10 years of service with Emergency Medical Services. Then we have Ms. Anita Radcliffe with 10 years of service and she's our Finance Director. I also have a number of other employees who could not be here tonight but I'd like to acknowledge. We have Otha Whitney with 10 years of service with Emergency Medical Services. We have David Williams with 10 years of service with Emergency Medical Services. We have Tomiko Wollard also with 10 years of service with DSS. Larris Wynn, 10 years of service with our Tax Administration and Melissa Satchell with 15 years of service with our jail. So let's congratulate all of those folks.

Chairman Waters: At this time I'm going to recognize our County Manager. Mr. Alligood received on Friday night from the State Auditors Office a good award. T was called the Cardinal Award. That's a very prestigious award. The Governor gives away the Long Leaf Pine and so congratulations Mr. Alligood on your accomplishments over your last 30 years pretty much in the public sector.

Audit Report

Anita Radcliffe: I have Mr. Allen Thompson coming up to the podium with me. He is a partner with Thompson, Price, Scott and Adams. He's here to present his findings from the discal year 24/25 audit. He will be reviewing this packet here in the black binding from the summary presentation.

Allen Thompson: Please turn to page one. On page one under our responsibility in relation to the financial statement audit. The first three paragraphs talk about the engagement letter, what the professional standards are in regard to an audit that we provide, reasonable, rather than absolute assurance and then it's our job to communicate any significant matters relating to the audit. Two risks that we always identify in every audit that we do is the management override of controls on page one. Then improper revenue recognition on page two. We perform tests to make sure that we're comfortable with those, and we did and we were. Under significant accounting policies, the main thing that happened that was dramatically different than in the past was GASB statement 101, which is basically sick leave where you have to put that on the balance sheet, where in the past you didn't. It did impact your business type activities and then in exhibit one it did have an impact when you rolled your general fund over to business type activities, which is what statement exhibit one is. Significant accounting policies, which include allowance for doubtful accounts, depreciation, these compensated absence calculations. We were comfortable with that. We were comfortable with the financial statement disclosures. No difficulties in performing the audit. No uncorrected misstatements, no disagreements with management. Management did provide us with a representation letter dated December 23rd. We're unaware that management consulted outside accountants, auditors, etcetera. Under other significant matters, findings or issues, there were two items in special revenue funds in the 4-H fund and in Fire/Rescue tax fund where there was over budgeted amounts. The Fire and Rescue fund was a result of collecting more than what had been anticipated. They were not deemed to be a finding but they are important enough to tell you. The county has to monitor that more closely. There were a couple of technical errors in the Medicaid program. Those have been communicated to those folks and they have responded back. It's included in your audit report as well, in the big binder. Under other matters, etcetera, there's a new GASB statement, just like 101. It came out this year that when I mentioned exhibit one earlier the big difference between exhibit one and exhibit three in your audit report where general fund is your general fund but your general fund is the way you see it and on exhibit one they change that over to a business type activity. EI on the general fund balance sheet there's no fixed asset, debt, etcetera. On exhibit one they convert that and put all that stuff on it and as a result it looks more like a business type activity. They're going to change the format of that pretty dramatically for 06/30/26 and they're going to change your management discussion and analysis, which is the first part of your report before you actually get to exhibit one. So, if you actually read through the front page or first part of your audit report there's a lot of summary data that compares current year and prior year with a lot of explanations in that. So, whether you're financially astute or not it gives you a lot of good information comparing year over year and why there were changes. So, I would encourage you to read that. When you flip over to page five, what we attempt to do is put some of these key numbers in the audit report in here and then put the four prior year audit report numbers beside it. Then we do a couple of analysis where we're taking percentages to give you a good feel for it. I played with this fund balance and they didn't change it so it's my fault. The first number, this \$41,231 should be further down where you see fund balance from the general fund at \$36,514,745. That's the number you should end up with. Now, when I say played with it I was trying to do some calculations and I didn't change my Excel spreadsheet so I'm sorry. Then you see unavailable fund balance at \$7,000,684, restricted at \$8.3 million. Total general fund expenditures, including transfers and the reason we included transfers this time is because of the large transfer you had for the school building, which was a \$10 million transfer out. That had a big impact on the overall fund balance. That's why when we get down further I'll show you the big drop. Fund balance available at \$40.02. You see the drop, same result. Unassigned fund balance \$28.1. Unassigned fund balance as a percentage at 33.56%. Revenues over and under expenses before other financing sources and so that would mean before the transfer out that we're talking about on the school. So, you actually had a positive operating income, if you will, before the big transfer out of \$3.7 million. Solid waste had a lot of gain of \$184,000 and the water district had a loss of \$556,463. Total fixed assets in your water fund are at \$90,000,637, accumulated depreciation at \$36.5. Then the cash there at \$13,072,000 cash in your general fund. You can see the big drop there \$32,000,367. Water district at \$13,072,000. Solid Waste at \$1,000,742 and other governmental is at \$26.7 million. There you see the general fund, you compare it to the prior year where there was a significant drop because of that education transfer and the water districts net position and the net position of your solid waste. You skip down to your property tax rates, which are the same except for the 2021 year. Then you see the collection percentages, which are good, and then collection percentage, excluding motor vehicles. Then you see your property valuation, your levy amount and total debt and you can see where the debt has declined over the five years shown here from \$51.7 to \$24.7, or about a \$20 million decline. You can see on page six you add total general fund revenues at \$76 million and total general fund expenditures at \$72.3 for rounding purposes. On page seven you can see your total fund balance and restricted and committed there in red. You see the drop in your fund balance available and then you can see the group weighted average there at 56.67 for the prior year and again, just to reiterate, that big drop in available

fund balance is a result of transferring that \$10 million grant match for the new school over to the building capital project fund. On top of page 8 you see there your unassigned fund balance and on the bottom you see your analysis of revenues over and on expenses before transfers for the three funds shown. Then on page 9 you see your total cash balances and fund balances there. The total cash at \$73.9 million and fund balances is \$104.4. Then on the bottom you see your property tax rates with the group weighted average almost parallel in that. Then the collection percentage on page 10 compared to your group weighted average. Then the debt analysis percentage with business type activities, there being by far the largest with limited obligation bonds at 69%. But, as we mentioned earlier, I think your debt over that five year period just dropped about \$20 million, which is a really healthy number breakdown of your general fund revenues on page 11, where ad valorem taxes make up the majority there at \$54.73. Then the bottom shows the big three, which is public safety, human services and education. Then on page 12 it has that finding that I mentioned. It's technically not an audit finding but it is something you have to respond to the LGC for. That 4-H and the fire and rescue tax fund over budget amounts. Again, the main thing you hire us as independent audit firm to do is issue an opinion on the financial statements as a whole unmodified report, which is a good report as you read through the audit report. I'm happy to answer any questions you've got for me. Not just tonight but anytime. Just feel free to give me a call and I appreciate you allowing our firm to do the audit.

Anita Radcliffe: I think I heard the Board loud and clear when you said that we needed to go out on bids so I'll just let you know that we'll be going out on the bids in the next couple of months for audit services. We have been very pleased with your firms work and hope you will respond. But we're just trying to keep everybody honest on making sure we're getting the best price out there.

Allen Thompson: That's part of the process.

Chairman Waters: Since there's a lot of talk about the fund balance and where we're at, that number, according to your graph here is 33.56% and the Board's goal is 35% so we're still right a little bit under.

Anita Radcliffe: So, that number, and I would say I think Mr. Thompson would agree with me, is pretty skewed because the way you calculate that is you divide your fund balance to get the percentage, you divide your available fund balance by your total expenditures and it includes transfers and we had that big \$10 million transfer in there, which really skewed our percentage number for available fund balance. So, if you remove that \$10 million and kind of normalize our expenditure number, it brings our available fund balance number to more of 38%.

See Addendum

Mid-East Region Digital Inclusion Plan

Jamie Heath: Good evening, I'm here to present the Mid-East Regional Digital Inclusion Plan to you all. So the Mid-East was funded for this plan by BANDNC, which stands for building a new digital economy in North Carolina, which is under the North Carolina State University BAND. She then gave the following presentation:

What is BAND-NC?

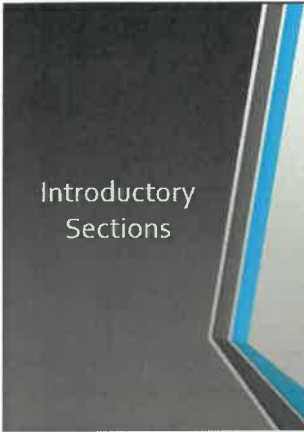
Our goal is to equip counties and regions with the tools to build more digitally equitable communities. We provide technical assistance and planning capacity to support every county in developing and implementing a digital inclusion plan.

Planning Process

- The Mid-East Region Digital Inclusion Steering Committee was developed to guide the planning process. The committee included a diverse range of participants including local governments, broadband focused support organizations, organizations serving vulnerable populations such as minorities, seniors, and the reentry population, Institutes of Higher Education, economic development, workforce development, healthcare, internet service providers, Cooperative Extension, Social Services, Chambers of Commerce, private businesses, faith-based organizations, and community institutions such as libraries and senior centers, amongst others.
- In total, there were 99 Steering Committee members from across the region, including participants from Beaufort County.

- The Steering Committee met seven times between August 2024 – May 2025.
- Meetings were hybrid, in person at the NC Telecenter in Williamston with a virtual option available. Meetings were generally 2 – 2.5 hours in duration. Information was disseminated by email between meetings.
- The NC Dept. of Information Technology's Digital Equity Survey was used as the public survey for the planning process. Steering Committee members played a strong role in gathering responses from community members. A total of 389 residents responded to the survey.
- There were three Public Open Houses and two Focus Groups held to obtain additional public input around digital inclusion priorities and needs in local communities.
- Public input was a strong driving factor in the development of goals, objectives, implementation strategies, and priority projects.

Draft Mid-East Region Digital Inclusion Plan Overview



Introductory Sections

- Member Governments
- Executive Summary
- Introduction of Mid-East Region
- Planning Process
- Digital Inclusion Planning Overview

Vision Statement

A digitally inclusive Mid-East Region where every individual has equitable access to affordable and reliable internet, digital skills training, essential devices, and support services – fostering economic growth, education and quality of life for all communities.

Mission Statement

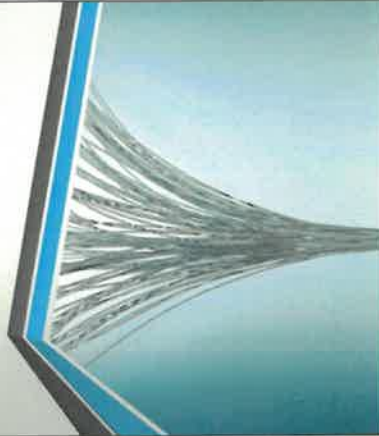
North Carolina's Mid-East Region is dedicated to bridging the digital divide by ensuring that every resident, regardless of background, demographics, geography, or socio-economic status, has equitable access to essential technology and skills needed to thrive in the digital age. By leveraging local partnerships and resources, we will provide broadband infrastructure, affordable, high-quality internet access, digital skills programs, essential devices, and support services that empower our community members to overcome barriers, enhance educational and economic opportunities and improve their quality of life. Together, we strive to build connected and inclusive communities, where every individual has the tools and opportunities to fully participate in the digital economy and society.

Data

- State and National Digital Inclusion Data
- County and Regional Demographic Data
- County and Regional Digital Inclusion Data

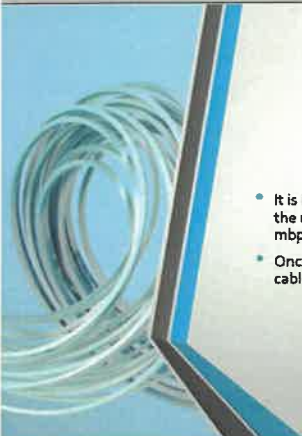
Overview of Broadband Infrastructure in the Region

- Necessary utility
- Many recent projects have extended fiber broadband infrastructure to unserved areas
- There are still many rural areas in the region that have no options for high-speed internet service



Overview of Broadband Infrastructure in the Region

- It is imperative that every household, business, and organization in the region is served with reliable internet service capable of 200 mbps download/20 mbps upload speeds.
- Once all addresses are served, areas that are currently served by cable infrastructure should be upgraded to fiber.



Beaufort County FCC Broadband Status Map, July 2025



Source: NC Dept. of Information Technology

Overview of Cell Tower Infrastructure in the Region

- There are still many rural areas in the region that have a lack of reliable cellular phone service.
- The recent switch to 5G technology exacerbated this problem in rural areas.



Overview of Cell Tower Infrastructure in the Region



- Cellular or hot spot-based access is the only way that many residents can afford to access the internet.
- It is imperative that every household, business, and organization in the region is served with adequate cellular signal.

Overview of Digital Equity in the Region

Part of digital equity is ensuring that all homes, businesses and organizations have access to infrastructure.

If everyone had access to broadband and cellular infrastructure, would that solve the digital divide?

The answer is no. Residents also need to be able to afford the service, they need devices to access the service, and they need the skills to use the devices.

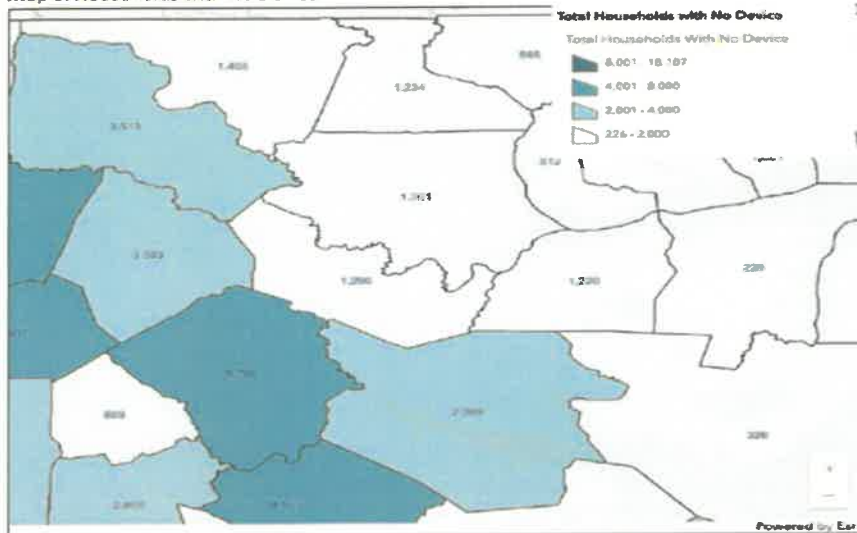
Overview of Digital Equity in the Region – Affordability

- Even in areas where there is adequate broadband infrastructure, many residents cannot afford to connect to the service.
- The cancellation of the federal Affordable Connectivity Program in 2024 exacerbated this affordability issue.

Overview of Digital Equity in the Region – Device Access

- Many residents are unable to afford the devices that they need to access the internet.
- Some community institutions offer device lending or gifting programs. In many areas, demand exceeds available devices.
- K-12 students usually have a device that they can utilize throughout the school year. It is imperative that this funding for student device access is maintained in all districts.

Map 6: Households with No Device



Source: NC Dept. of Information Technology

Overview of Digital Equity in the Region – Public Access Locations

- Public wi-fi locations are an important part of the strategy to close the digital divide.
- This can include drive up locations, as well as locations that have computers available and staff on hand to assist patrons.
- Locations can also be outfitted with back-up satellite connections to serve the community in the event of infrastructure damage resulting from a natural disaster.

<https://MidEastRegionWiFiMap.com>

Overview of Digital Equity in the Region – Digital Skills Training

- As job applications, government benefits, healthcare access, and other essential functions transition to online formats, many residents still do not know how to use a computer for even the most basic tasks.
- This represents a dire gap in public education.

Overview of Digital Equity in the Region – Digital Skills Training

- Some groups are at a higher risk of having of digital skills gaps, including low-income workers, reentry populations, seniors, and veterans.
- While there are opportunities for digital skills education in the region, the needs far outweigh the availability of digital skills educators.
- It is important that programs are sustained and expanded to meet the vast digital education needs of the region.

Asset Mapping

Categories of Support (based on NTIA definitions)

- Device Access
- Digital Skills & Technical Support
- Public Devices & Internet
- Digital Inclusion Funding
- Other

Regional and Statewide Organizations

Local Organizations by County

Goals, Objectives and Implementation Actions



Access to Devices Goal

Increase the number of residents in the Mid-East Region who have access to an affordable device that meets their needs and allows them to fully participate in the digital landscape.



Affordability Goal

Increase access to low cost or no-cost broadband across the Mid-East Region through stipend or subsidy programs and services.



Availability Goal

Improve and increase broadband connectivity throughout the Mid-East Region to provide residents and businesses access to reliable, high-speed broadband service.

Goals, Objectives and Implementation Actions



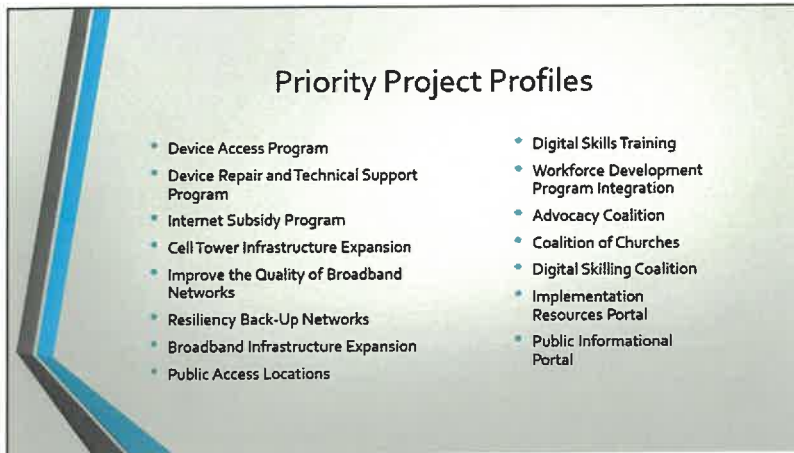
Digital Skills Goal

Develop technology support and educational programming that meets a variety of needs and accommodates all skill levels; empowering community members to gain the necessary skills to fully participate in the digital world.



Implementation Resources Goal

Build structure and organization to support long-term Digital Inclusion success and to empower partners to create their own digital inclusion programs and partnerships.



Jamie Heath: We're asking the Board to consider adopting the plan tonight. Adopting the plan doesn't commit you to any money or anything like that. We hope that the plan would help the county if you all choose to apply for grants in any of these categories or if the community college does or any partner like any nonprofit organizations in the county. They can also use this plan to support their grant applications. Also, just want to plug that we have an implementation committee that is meeting virtually monthly and any community organizations that are interested in being in this digital inclusion space and participating on that committee can contact me at that email and phone number.

Commissioner Richardson: I don't have any questions but I have a statement. Well, this is one side of socialism that you just presented. Nowhere in my Bible, the North Carolina Constitution or the federal Constitution does it say any of the things that are advocated in this program. Like the access to affordable, reliable internet, digital skills training is there these are to be provided to everybody and that the government is to do this. We've already dumped several million dollars in Beaufort County into providing additional internet and this is not something that government should be doing. It is another step into socialism where government is going to provide things to you and they're telling you that it's your right to have this. Then, after this, the providing a free service. Even talking about that is a serious problem for me because we're entering into another social program like welfare where people can simply come in and apply and the taxpayer is going to pay for it. What people need to understand is everything that's advocated here in this digital equity, does that sound like something else that you've been dealing with? That everything that's advocated in here is to be paid by you, the taxpayer? The money is going to come out of your pocket to do this. There's a whole industry out there that provides all of these services in many different ways to many different people. To advocate for cell towers in a period of time when someone is providing satellites around the earth that can provide these services to you, right off the satellite, is totally wrong. Government is trying to become the decider of how industry is going to move forward. We need to leave industry alone and let the marketplace decide who it moves forward. You're going to get lower prices, you're going to get lower taxes out of this and I would also point out another thing about advocating for the internet and advocating for this digital world. We are in the very beginning of educational institution, thinkers, psychologists, telling us that giving young children these electronic devices is not good for them. There are a lot of schools in which digital devices are banned up until the 8th, 9th, and 10th grade and they should be because they don't help children to learn. Learning is a logical process. I have people who work for me who have been through two years of college and if you ask them what 8 times 9 is they can't tell you unless they get their cell phone out because they've never been trained to think. This is another step in getting everyone on the internet so the government can suddenly tell you what to do. Remember Covid and Australia when they were in certain parts of Australia you had to check in every day on the internet and you had to show your face on the internet. This is not something that the public needs. We need to leave this to private industry and let private industry decide.

Commissioner Deatherage: I would like to echo one sentiment that Commissioner Richardson mentioned. It bears repeating because it makes total sense. Government is large. It's huge. It's massive. We have the power to tax people to death. I mean literally we have police power and that we are wise and that we don't do that. That we try to limit, some of us try to limit the scope of government is very important. Now, I will argue that government can't give back to you what it hasn't already taken from you and the internet is important. I agree with that. But when government get involved in internet, even through nonprofits, we just aren't efficient. We're not going to be as efficient as businesses and now we're competing with those businesses. I would argue that we have a superior standing in order to get things done because we've don't even have to operate at a profit. All we have to do is tax more and more. One of the problems I have a lot of times

when we get these programs and we start them and we don't have to pay any money to get it done, eventually it falls back on the local taxpayer to come in and shore up the shortfall. That bothers me. So I've been in this a long time. I've seen where nonprofits can be the bane of oversight. It is hard to perform oversight on nonprofits and some elected officials don't want to perform oversight. So, while I understand we need internet and we need it as far reaching as possible, is it really government's place to do that when the private sector's already starting to do it? I think Commissioner Richardson alluded to Elon Musk providing satellite digital access all over the world. I don't know if that's the answer but there are answers coming and I think the private sector's just going to do a better job than government can do.

Jamie Heath: The only response I want to make is just to clarify that I wasn't suggesting that the county would oversee any nonprofits. It's just if there were any nonprofits that wanted to use this plan to support their grant applications that they were able to do that.

Brian Allgood: Just for clarification for the Board, North Carolina statutes do not allow counties to be in the internet business so we are not in that business and we are not allowed to be in that business.

Motion: Vice-Chairman Langley motioned to approve the resolution titled "*A Resolution Adopting the Mid-East Region Digital Inclusion Plan*" Commissioner Booth seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Dunn
Commissioner Richardson

Tyson Point Project

Todd Miller: I'm a senior advisor for the North Carolina Coastal Federation, which is a nonprofit that works to try to protect and restore the North Carolina coast. One of the programs that we are involved in is helping property owners that have erosion problems around our tidal creeks and sounds deal with those problems and we've actually received support from the North Carolina General Assembly to work with those property owners and one of them is Ms. Heather Steel who has property on Jordan Creek, just south of Belhaven. We did a successful project there. She was so impressed by that, that she asked us to look at the erosion issues that were occurring along what is locally known as Tyson's Point. If you know that area at all, there's an island now out in the mouth of Jordan's Creek that shelters the creek from all the wave energy coming in and out of the Pungo River. So it's important in terms of the stability of shore fronts all around the creek. It also protects a designated primary nursery area that was designated by the Wildlife Resources Commission. So, the creek's productivity for fisheries relates to that sheltered nature of the water body. It's a very popular area for both recreational and commercial activities. In a minute I will show you a few pictures of the dramatic changes that have occurred along the point there and we, over the course of the last year, have been talking with marine contractors about how we might address the erosion issues and have come up with some tentative plans to do that. Of course, we're a nonprofit and we have some funding from the North Carolina General Assembly to help with this but in order to do a project we're going to need to raise funding from mainly state sources. One of the organizations is the North Carolina Land and Water fund. The other is the Division of Water Resources.

Tyson Point Restoration and Protection Project

Purpose:

- Stabilize the remaining remnant of Tyson Point using living shorelines to prevent further loss of the island.
- Maintain storm buffering for Jordan Creek by preserving the island's ability to absorb wave energy and reduce shoreline erosion.
- Protect Primary Nursery Area habitat that supports fisheries productivity in Jordan Creek.
- Preserve a highly valued public fishing destination, sustaining an important recreational and economic asset for Beaufort County.



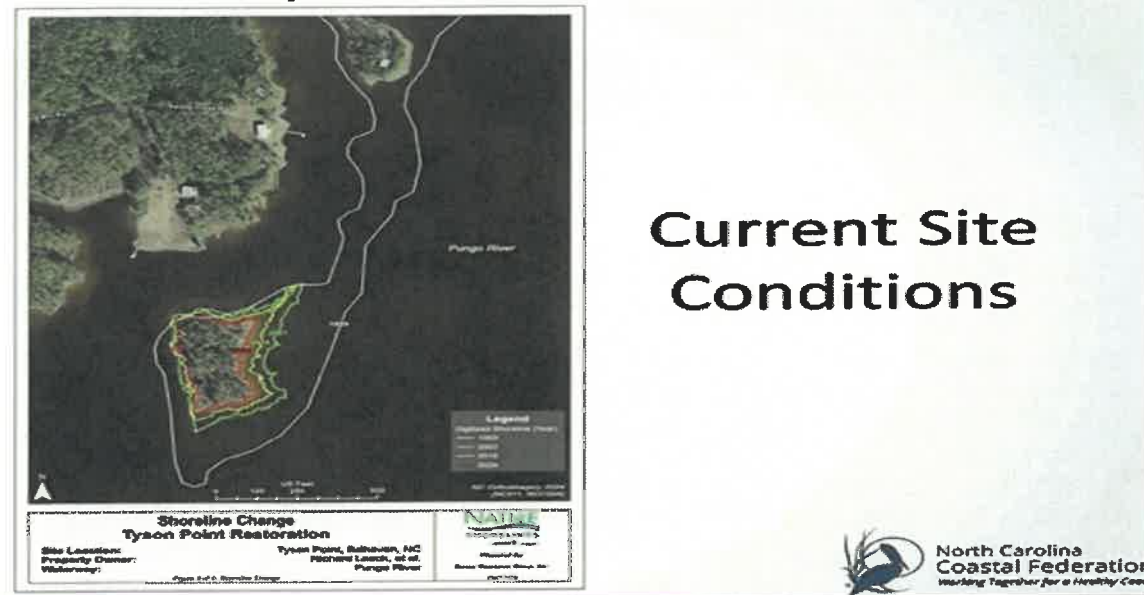
Todd Miller: This just gives you an idea of the current situation. This is where Tyson's Point is, south of Belhaven. All of Jordan Creek is designated a primary nursery area.



Aerial Photo of Tyson Point 1959



Todd Miller: You will see part of the reason for that is historically Tyson's Point really extended way down across the mouth of the creek, giving the creek a very sheltered environment there. Of course, the massive erosion that has occurred has removed a lot of that point.



Todd Miller: The remnant part of the point is what we're referring to as Tyson's Point. The island, you can see at the speed of which the island is disappearing. It probably won't be there in another decade or so if nothing is done to protect it. By the way, that island is in private ownership by Dick Leach and he is here today.



Todd Miller: We've come up with a preliminary design and at this point we're trying to figure out where to get the resources to actually protect the island. The nature of how we would go about it is called a living shoreline. Basically, it would be an offshore breakwater that's put around the island that allows the marshes to regrow there and there are hundreds of these types of erosion control devices now installed along the coast of North Carolina. They've been looked at very closely in terms of their success rate and they've performed very well. They create good habitat for fish and we get a lot of oyster growth on the rocks. The project that Heather has done has actually recruited some oysters, even further back up into the creek. A similar project we were involved in, in the Town of Oriental, they were concerned about the loss of a peninsula that was off of Whitaker's Creek that sheltered the creek.

Similar Project Recently Completed by the Town of Oriental at Whitaker Point



Todd Miller: Not only the marina that you see there but lots of home sites up the creek. In this picture Pamlico Sound is to your right, out to the right of the project area and then the creek is up to the left. That's been in place now for several years that the town was able to raise the resources to install it and we helped him with the fundraising on that. I'm not here to ask you for any money. I would like to ask for your support for the project that we can use in seeking either state or federal dollars to construct it. There is a source of funding. The General Assembly gives funds to the Division of Water Resources for water resource grants. Local Government can apply for grants up to about \$200,000 for projects of this nature. If the County is willing to be the applicant we would be willing to provide all the materials, everything to try to make the job as easy as possible. As a nonprofit we're not in a position to ask for those funds so we would ask you to consider allowing us to work with your staff to have that submitted. If the funding is approved by the Division of Water Resources, the grant would actually come to the county and the county would have to administer the funds. We would provide as much of the help that the county asked in terms of doing that. Paying for the project would probably involve just one or two payments to contractors upon the receipt of good reports and verification that the work has been conducted according to the grant. The timing for doing that request would be before June to make the request, then they would actually have a fairly quick turnaround in terms of funds that they've already been allocated by the General Assembly to give to local governments for projects of this nature.

Commissioner Richardson: Question, about how far is Tyson's Point from the public landing facility?

Heather Steele: Five nautical miles.

Commissioner Richardson: Five nautical miles to the north?

Heather Steele: I actually think it's east. Northeast probably. It's very close. You're talking about the project that they're currently doing in town, correct?

Commissioner Richardson: Yeah. Well, how far is Tyson Point from, like Windmill Point.

Chairman Waters: Are you asking about Wright's Creek where the Wildlife Commission has the boat ramp?

Commissioner Richardson: Yeah.

Heather Steele: We're sort of in the middle of both and when I asked my son, who's a very avid fisherman he said that's where all the fishermen put in, either in town or over there and a lot of them congregate right here at this creek only because

of the magnitude that they're able to find and fish and all different kinds of things there. It's like he said, it's a primary nursery there. It seems to be the go-to place.

Todd Miller: So again, no action and the island will be gone. I should have mentioned that the property owner, Dick Leach, and his family will sign a conservation easement on that land and don't plan to develop on it. I mean, under the easement it would have to be left in it's natural condition.

Chairman Waters: We have a copy of that letter. I guess my question to Mr. Alligood is, is this one of the projects that we would use Mid-East to try to get a grant?

Brian Alligood: Typically, we would go through the Mid-East.

Chairman Waters: Because we don't have anybody on staff that actually writes grants.

Todd Miller: We would be willing to provide, we actually have a recent project with a town in Morehead City that we basically did the staff work for the town. They submitted it and then have administered it. I think the Mid-east Commission would probably qualify to be an applicant.

Commissioner Richardson: They would apply in our name. They're our consultant. You would be their consultant if we did this and provide them with the information so they'd have very little overhead involved in this because you already know what all the answers are. I don't have a problem supporting this project on the basis it's not really going to cost the county any money.

Brian Alligood: So, I think the question there is I believe the Mid-East Commission could be a primary applicant themselves.

Commissioner Richardson: You think so?

Brian Alligood: Yes, that would be my understanding. I mean typically if a local government is eligible then a council of government is eligible. So, we can have those conversations and if it's easier for the COG just to do it and handle it all, they would.

Commissioner Richardson: That's fine. They just need our endorsement though, in order to make it work.

Brian Alligood: They would probably need a letter of support if they were the applicant. If they could be the applicant, and we need to research that but if they could then they would probably see a letter of support from the county.

Chairman Waters: At this point in time tonight are you looking primarily just for recommendation to support? A letter of support?

Todd Miller: Right, and we would draft a letter for you to consider in term of the letter of support and I guess that the County is willing to work with us to figure out how to apply for these funds.

Brian Alligood: So, I think what I'm hearing the Board say, and you might still want to take a vote on that, is we would have a conversation with the Mid-East to see if that's something they can be the primary applicant on or whether it would be advantageous for the county to be the primary applicant on it because sometimes it matters, sometimes it doesn't.

Chairman Waters: Can you bring that back next month and I think we could do the letter of support all at the same time.

Zion Shelter and Kitchen

Darwin Woolard: Thank you all for inviting me but I want you to know I am asking for money. I'm going to ask for money but I wanted to let you know that I thank you all for the money that you already give us. You give us \$12,000 every year but since I've taken over we have changed the way we do things. We no longer just let them come in at 10 o'clock at

night and have a bed and the next morning we put them out by 7 o'clock. We don't do that anymore. We believe, I believe that everybody has to have some skin in the game and they have to work so we have changed the way we do that. All of our men that are at the shelter, they work. They have their own jobs. I do not take no for an answer. When they say they can't go to work because they need some shoes I tell them they have to have them by 5 o'clock because they need to work. They do pay me \$25.00 a week that I hold in escrow for them so they will have extra funds when they take and move out of the house. There is no staff with them except for me during the day. There's no need to have the staff because if they do something wrong I'm going to put them out and I'm going to do that because we do not want to mess it up for anybody else. I come to ask mainly tonight for, so we run programs. We don't just take and sit back and say we are going to give you this and give you that. We don't do that. You have to be a part of the program and you have to be willing to take and make change in your life. Giving them a bed at night and a lunch at 11 o'clock every day, we're not doing anything for them. We have to help them to get back on their feet and help them move towards, as Commissioner Richardson said, they don't have to depend on the county and the state. So that's what we do now. We try to make sure and ensure that we can get them up on their feet, give them that hand up so that we can take and help and get them out and back into housing. One of the reasons I'm coming tonight is that for an extra \$12,000 to take and fund our feedings. We feed about 100 people every day and out of the food truck, which we are getting ready to move into our own restaurant area. We serve about 26,000 meals in a year through the Zion Shelter and through the Zion kitchen. I hate to say shelter because shelter is a bad word, a dirty word in this county because you say shelter and everybody is going to go crazy about that./ So, we just give it this name. We have the Zion House and we have the Zion Kitchen. That's what we call those things. We have trimmed back. We are now part of the Foodbank of the Albemarle so we now get food from the Foodbank of the Albemarle once a month. We make our menus through there first and then we add extra things in as we can. But, we use the food from the foodbank first to take and save money. We are going to be doing programming at the building since we have a big building now. So, we know that some of them get funds but we need to do financial literacy. What's going on with their funds. Alcoholic Anonymous. We are going to partner with AGAPE so that they can have mental health services. They told me that they didn't want to go into the AGAPE for mental health services because when somebody comes from the back and calls them by name they said they all know that they do mental health so they didn't want to go in for that. So, we are going to do some mental health services down the street in our new facility. So, we do a lot with the money that you give us. We try to make sure that the money that you give us we mainly use that for food costs. My salary is actually funded between two nonprofits to take and do that. I just really need some help. I know that, again, you all give us \$12,000. I just need a little bit more to get me through this year. You can say you can only use it for food. You can tell me whatever I can use it for now. I do know that we have been operating the emergency shelter, excuse me, it's the warming station. We had to change the name to a warming station. We're doing a warming station, which we had 60 people at the hotel during this bad weather. None of that came from taxes. Well, it came from taxpayer money but they individually gave it to the shelter to be able to pay for those rooms. So, we had 35 rooms with 60 of our unsheltered people that they lost their heat and things like that. But, we've been able to get them back out and back in homes or other places at this particular point in time. So, I do as for this money. I want you to know I'm a good steward of all your funds that you give us and I'll answer any questions.

Commissioner Walker: What is the address of this new building you're talking about?

Darwin Woolard: It is 421 Bridge Street. It's right beside ClearPoint. We were blessed. There was a lady that was a friend of the Zion Shelter and she passed. We were able to use that money to actually purchase that building. So, now we won't have to add any extra costs to feeding. All we have to pay for is food because the building is paid for and then we have a renter on the other side and we hope to have another renter on one of the backside so that will cover all of our utilities and things so we don't have to increase our budget presently.

Commissioner Walker: There is a kitchen in that end?

Darwin Woolard: there is a kitchen. It's a former restaurant and it has a sitting area for us to be able to do the programming that we've talked about with the financial literacy and those types of things because I do know some of them get funds so we need to figure out what they're doing for their funds and to help them be better citizens and be on their money.

Commissioner Deatherage: You're getting \$12,000 now and you'd like to get another \$12,000. Considering that, would you sign an agreement with the county so that the county can perform oversight on the money that we do give you.

Darwin Woolard: You mean the \$24,000? Because I'm asking for \$24,000. I don't care. I'm just trying to get the money to get food to feed the people. We can provide whatever oversight that you want. If they want the receipts or you pay for it, if you want to do that, that's fine too. We just want to feed the people and get them back on their feet with programming. We do them no good by just giving them a meal and not giving them any legs to walk with. To take and go out and make themselves better. We have to change that mindset of just giving and not able to take and get them back on their feet. You can't give, give, give and not be able to take.

Commissioner Deatherage: Not just giving them a fish but teach them how to fish.

Darwin Woolard: Yes sir, and I'm that kind of person. I'll teach them how to fish and I'll tell them what I've got to tell them too.

Commissioner Richardson: How many clients do you have at the moment, would you estimate?

Darwin Woolard: Well, in the house we serve probably 15 to 20 that comes in over the week because we have limited space. I have to serve them if they come off the street so I'm there too and if someone comes in off the street and says Mr. Darwin, I need some help, I'm going to get them that help. If they need to get their social security card. We have a lot of times they've got to have an ID if they don't have an ID. If they don't have their ID they can't do anything like that. So, I don't just serve the ones that live in the house. If they come off the street and I'm there they ring the doorbell and I lay them in and we try to help as many as we can.

Commissioner Richardson: How many people over the last year would you say that you have seen and helped them and not seen them again?

Darwin Woolard: That would be about 20 or 25 that was actually in the house and we were able to take and get them back into the community or some other kind of housing. Housing is our biggest thing in this county. Low to moderate housing is hard so we can't always throw the men out so that's why sometimes we don't turn it over as fast because if we turn them out and put them back on the street they may revert and have some issues and things. But we do serve them. They can come right off the street and I take and help them because I've had some come in and they say if they could get a bus ticket, a one-way bus ticket they could go home. I'll say get your Momma on the phone. I've called them and said can he come back to you. They'll say yes sir, it seems like he's gotten better. I'll say your baby's on their way. I'm going to give him a one-way bus ticket, you keep him. Normally they'll just laugh and they'll say okay, I'll keep him. So, you know, we do those kinds of things because they're off our streets. They're not on somebody else's street because they're at home. That guy went to Oklahoma. He rode the bus to Oklahoma and a one-way bus ticket is not that expensive. I think that was maybe \$130. He spent more time on the bus than he would anything else.

Vice-Chairman Langley: Have you made this presentation to the City?

Darwin Woolard: I'm headed there right now. You all switched so I'm heading there right now.

Vice-Chairman Langley: My next question is Mr. Alligood and the Finance Officer, where are we with concerning his request?

Brian Alligood: We are waiting on a board action.

Commissioner Richardson: Didn't we have some funds for makeup funds or, ah, I can't think of the right word. It's like \$100,000 that we put into the budget for emergency issues?

Anita Radcliffe: If you're talking about contingency, I think it's \$25,000.

Commissioner Richardson: Yeah, that's the right word. Have you used that?

Anita Radcliffe: No sir.

Commissioner Richardson: Well then, I move that we take the money out of contingency. The problem, here's the real problem you have that makes me support you. You have all the right answers. You don't have really bad answers and this is a big shift and a big change with how things are run over there.

Darwin Woolard: It is, yes sir. Very much so. Some of them don't like it but it's okay. We can all get through it. I mean right is right and wrong is wrong and as you say it, taxpayer money is taxpayer money.

Commissioner Richardson: Well yeah, and this is a one-time event so we'll see how you do.

Darwin Woolard: Well now, I want you to remember me when appropriation comes down. Go ahead and double it but I'll come back next year this time to ask for some more.

Chairman Waters: Do you want to put an amount?

Commissioner Richardson: \$12,000.

Commissioner Deatherage: I've just got one thing to say. I want to see an agreement where we can perform oversight even on just the \$12,000.

Commissioner Richardson: I'll make that part of my motion.

Darwin Woolard: I have no problem with that.

Motion: Commissioner Richardson motioned to take \$12,000 out of contingency and for Mr. Woolard to allow for some oversight. Commissioner Walker seconded. The vote was unanimous.

See Addendum 1

Public Comments

Alex Alligood: I don't want to take a lot of you gentlemen's time. I appreciate you all hearing me. On May 30, 2025, my youngest got snatched from me and my rights were extremely and heavily violated. I would ask that there would be some kind of bigger oversight over DSS and that's the main point I want to ask. I don't want to go into great detail about other people stories but I know my story. My wife and my beautiful mother and my grandmother are standing here with me today. I want to tell you all there's something wrong going on. I ain't been allowed to tell my story in any way, shape or form and I love my babies and my wife loves my babies. So, if you all would please do something to do more insight on DSS I would heavily appreciate it. There ain't much more I can say. I'm a carpenter, not a public speaker. I appreciate you all hearing us tonight and I believe there's 50% or 60% of the crowd here trying to speak for this situation.

Courtney Johnson: On October 23, 2017 my kids, four of my oldest children left for school and never came back. I got a phone call from the Department of Social Services in Beaufort County. With no explanation on why my kids left, just that I needed to come in for a meeting. I took my two twin boys who are not of school age with me to that meeting. They asked if someone could watch them while they conducted this meeting. When we got halfway through reading a paragraph I stopped them and said did you just take my twins because I'm never going to see them again. Since that day they have not been in my house, along with my other children. I have seven beautiful children. When my second oldest son turned 18, he's in the back of this building right now, he came home. They also held me in 30 days contempt of court for my court order because when my son ran away from the house that they put him in he ran home. They said I was not supposed to have contact with them. They put me in 30 days contempt of court. I did those 30 days proudly because I will never turn my back on my children and I will always open my door for my children. I'm asking you guys today to please make changes and bring my children home. Bring all of these people's children home because it is not fair that Beaufort County Department of Social Services is ripping good, honest families apart and they've been doing it to me since 2017. I can only imagine how long they have been doing it and how long they're going to continue doing it until you guys help put a stop to it.

Holly Richards: Since 2015 I've been dealing with Lenoir County Social Services. They wrongfully took all four of my kids. The first two were in Lenoir County's custody and were sexually abused for two years and then they ended up adopting them out and then my other two children have now been taken when they were 3 weeks old and 14 months old, when I was wrongfully arrested for a charge I didn't commit and put in jail for 24 days. My kids were put into foster care, where they're still at and they're trying to grant guardianship. I've done everything the courts asked and I just ask you all to please take that into consideration and please help us get our children back. I love my kids.

Brittney Libengood: I'm here because my children were wrongfully taken from me. My two girls were taken from me in December, they were taken in December 2017. My husband was wrongfully convicted of something that he did not do and they were taken from us and we tried to work with DSS. They would not work with us. My parents are here as well and they wouldn't even.

Libengood's Dad: I'm her father. They took them from me after they took them from her and then they put them and they took them to Virginia to another family to let them adopt them. I don't like that. That's exactly what they done. After they took him for murder they let me take them for a week and then they took him away from me and did that.

Brittney Libengood: I looked into all the families here. Please help us reunite with our children, please.

Megan Anderson: I aged out of foster care so I've been dealing with this for quite some while. They've got my three kids. I've got a three-year-old and a two-year-old. My three year old has been adopted out. They told me if I relinquish my rights for my middle daughter that they would not have a case against my youngest one. Here we go two years later. I've held down a job. They've cut my hair for the last two years. I've done all the parenting classes they've asked. I've done everything. I work 40 and 50 hours a week, even more, to maintain my household and take care of my daughter that's not even in custody. All the clothes on her back I supply her. They have now allowed the abuser that I was in a relationship with for five years get unsupervised visits after I have fought because I popped positive for THC. I did because it was a non-alcoholic beverage that I got from a tobacco store and that's why they won't give me unsupervised but they had Nancy Hill do my investigation when she was in my Dad's wedding when he married my stepmom. So, I know Nancy Hill personally. She was in my brother's wedding and that's not a conflict? That's what I've had to deal with. The domestic abuse that I went through and I left him and DSS knows that. I've done everything they've asked me to do. I've taken Cornerstone three times, which I've had a lot of people in my class in here. I've done Coastal Pregnancy Center 31 classes. I have came out of pocket and hired an attorney. Do you know how many attorney's that will not touch Beaufort County DSS because they know how corrupt they are? Darren Day is the only one that will touch them and if it weren't for my Mom and my Stepmom and my dad helping me to get this DSS attorney, which its still ongoing when they removed him, the seven to ten day hearing, continued. I work, I go to school and it's hard to do that and see my kids, which now they want me to take two days off work, which is six hours a week. I'm happy for when I get to see my baby but I was in my lawyer's office hemorrhaging out after having my youngest one, and I have this on recording, while they had Nancy Hill, Leticia Boseman, and Abby Williams in there. Abby Williams was my social worker growing up when I was in foster care. I aged out of foster care here in 2020. I went down to south Georgia. I wish I'd never come back because now I don't have three of my kids at home because of this DSS. I just want you all to do what's right and go in and overlook on half of these cases that they take away from people. Matthew Jackson, I've been dealing with him for a long time and I've had to deal with him since I actually met with him face to face. He placed me with a boyfriend when I was 16 years old. What do I look like at 16 years old living with a boyfriend because they didn't want to put me back in foster care. I am thankful that my daughter is placed with someone that I do know but they refuse to put her with my family. My aunt that's fought for her for two years, they won't put her with her. People that I've had to do my visits that's appropriate, how are you going to deny licensed foster care parents to do a visit to supervised visit? She's not appropriate? That's what they say. But after I fought tooth and nail to get my kids back, I hope you all do something about them. Please.

Juanita Houston: You guys all know me. I've been here before. I have practically begged this Board to put DSS into compliance asking for accountability. So, now I'm going to show you what you pay for. This is one, just one of your social workers, Leticia Boseman, that was involved in a drive-by shooting down in Louisiana and until this year they did not require background checks. This woman went to Greensboro after getting herself straight in Louisiana. She had domestic problems there linked to her address, which she then moved to Greenville and she's had domestica calls to her address there. She has no children but this is the woman that you guys just gave an award to for five years of stellar service. Now, I'm going to tell you about Allison. This is a family I've dealt with that has broke my heart. Her grandparents raised her. The mother, they let her see her when they could. They took this child saying her medication was incorrect. They went to

the ER, they tested her blood and her medication levels were correct. Her pharmacy records were correct. They were treating this child. They took this child out of church, despite them being older and her being in a wheelchair and having numerous medical issues. She was clean, she was fed, she was healthy when DSS took her. There's no facility that will take a child like Allison. She laid in a hospital bed over two months where she then contracted pneumonia because they cannot get her up and do the things her grandparents did. She died under DSS care. Those grandparents are broken. So much to the point that when the grandmother tried to come here today she is sick. Something needs to be done. You have the power. I've read your budget and you fund them. You pay for them. You used our taxes to pay for this girl's hospital stay. It has to stop. They are overreaching. They are overstepping. They are violating our parental and constitutional rights and nobody is fighting back. You have the power to do something. They have blood on their hands. Everybody that helps them and funds them, you all have blood on yours. I'm asking you to make it stop.

Cherry Toler: I again want to ask you to help change DSS in Beaufort County. I myself was bullied and threatened with removal from my father for simply visiting and being around my boyfriends family, who were accused of abuse. They had never had a hearing, they had never had any evidence of wrongdoing yet they told my dad he was neglected. He was beaten. He knew we knew this family and knew it wasn't true. While they had Chris I couldn't see hi. Though him and I requested it, talking was limited. They took his cell phone paid by his parents. He would have to even email me from school as DSS isolated him so much. When Chris tried to assert his rights he was moved around and taken from school altogether. He was placed in a locked facility with no hearings or orders from a judge. This has to stop. Change has to come. There are other children. Chris was abused and neglected in DSS care, not his parents. This agency is supposed to protect kids but they don't. They are supposed to follow the law but they don't. You have the authority to make them and bring change. Why don't you all?

Sarah Lee: I'm a family integrity advocate. I've been helping families through child welfare and custody cases for the last nine, almost ten years. I also had a hand in helping to write the Families First Preservation and Services Act, which modified the federal law to kind of help local county commissioners and state level Department of Social Services put more emphasis on reunification and front-loaded services. So, if you get a chance to look into the law, it does apply to you guys. SO please read up on it. Currently we are looking at things like fighting back against the issues that are happening. I have a mom in the audience here that filed a constitutional challenge against access to medical records during child welfare investigations, which you guys might know is unconstitutional because we're presumed to be fit parents until a judge says so. Otherwise, if you never see a judge then you still have that presumption of parental fitness. I'm going to encourage you guys really quick with some scripture because I noticed from some of the things that you're saying that some of you are my brothers in Christ and this applies. And Jesus went into the temple of God and cast them all out that sold and bought in the temple and overthrew the tables of money changers and the seats of them that sold doves and said unto them, it is written, my house shall be called the house of prayer which made it into a den of thieves. Now, we applauded and cheered the young man that came up here and fed the homeless and housed the homeless but we have to address the services through Social Services that frontloads reasonable efforts in order to prevent the removal of children. You all talked about it in the meeting, half your schools are empty. Well, they're probably in other states through foster care. If you run out of parents in this county for foster care people then they're going to be in other counties that you're going to have to send these kids to. These kids are your future. The kids that these guys are talking about are your future. I have one final warning for you guys because I'd like to offer through email some potential education and some, I don't like to say there's a problem without saying there's some ways that you can solve it so I'll email those to you, but Hogan v. Cherokee. Hogan v. Cherokee pointed out that you guys created a social services board. You have the authority to do that. We have a gentleman who, Mr. Booth is on that board and you guys have the authority to oversee that board's responsibility through general statutes. The board has responsibilities over the DSS director. So, in a roundabout way you still have that chain of command and responsibilities. It's great that you might ask higher representation for oversight but oversight has failed in North Carolina considerably and miserably. So, you guys are going to have to take action no a local level to do this. I encourage you to learn about risk and protective factors about child abuse. I encourage you to listen about parental rights and responsibilities as it applies to the constitution. I offer all that. It's all online training and then go to your board and see what you can do. Then the board goes and sees what they can do on social services level. We have a massive failure across the state with social services. We're not paying them enough, we're not support them enough. We're depending on money that we're getting for these children that's got to change. I saw your last meeting. It looks like you guys have a heart for that collectively and that made me so proud because I've spoken to other county boards across the state. Blank, blind, won't hear anything but it's hurting families and if Hogan v Cherokee comes to Beaufort County it will bankrupt your county because you have enough parents in here to file a civil suit to do that and Cherokee County did not. They were not able to pay half the lawsuit that came to them and so it bankrupted them. They had no money to pay anything. The risk insurance

said they were not paying anything but half of this and they said well, we have no more money left, can we make payments. So that can happen but ultimately then you're angering all the taxpayers because all the taxpayers have to pay those lawsuits. So, I just want to kind of encourage you guys to take the complaints seriously and I appreciate the time you've given me to speak.

Jessica Saxton: I'm a civil rights advocate from Washington DC. Last month we were here and we delivered affidavit of criminal conspiracy to each and everyone of you. I hope you had a chance to look over that. That was in direct relation to the Department of Social Services and several judges in this county. We went over a couple of things. One, that the constitution is the supreme law of the land. That no state, no county, no court has any authority to violate our constitutionality protections, *Tims v Indiana, 2019*. What they said was that the privileges and immunities of the United States citizens are at a bare minimum those that are enumerated within the Bill of Rights in the first amendment. Those are unable to be impaired. The Bill of Rights and the First Amendment. We, in this county, are victims of individuals that are consistently having their right and their privileges and their immunities that are violated. Another thing that we went over last month was 18-US-242. That's deprivation of rights under the color of law. What that says is that anyone who does not allow for the privileges and immunities to stand, they violate that. Another thing is deprivation of rights under the color of law and the conspiracy to deprive. That's 18-USC-241. That's when two or more people conspired. I'm going to read something here. It is by Nancy Schaefer. Nancy Schaefer was a senator in Georgia in the early 2000's. I'm going to read her words directly. What she said was that children are seized unnecessarily from families due to federal aid created in 1974, titled the adoption and safe families act. It offers financial incentives to states that increase foster care and adoption numbers. To receive these incentives and bonuses, local CPS, or Department of Social Services agencies must find children. They must have children. Children are the commodity in order for these departments to exist. They must have more merchandise to sell. Funding is available when a child is placed in foster homes with strangers or placed in mental health facilities and medicated, usually against the parents rights. Another thing that she said was that case workers and social workers are often guilty of fraud. She had been investigating this for years and she exposed this. She said that they withheld and destroyed evidence and they seek to wrongfully terminate parents while being protected in state immunity. There's a huge bureaucracy made up of judges, appointed attorneys, guardian ad litem, social workers, state employees, court investigators, therapists, psychologists, psychiatrists, foster care parents, adoptive parents and on and on. All who are searching for children to place in state custody for their job security. After she delivered this speech in Washington DC, 18 months and two days later Nancy Schaefer was shot in the back of the head in her home while she slept because this is the type of information that our government doesn't want you as county commissioners to be made aware of. So, we are all calling on you to act. I pray that you put this on the agenda for next month and guarantee that we will all be here again next month. I'm serving you with more affidavit of criminal conspiracy. This is almost half a ream of paper. That's about 250 pages. You guys can all go through this again. These are all about the judges, many social workers, as well as unfortunately your sheriff's department. That's another thing that we haven't talked about. I'm sure that your sheriff's department, I'm sure that they attempt to do the right thing but when your sheriff's department goes out and the assist social services in the unlawful removal of children, there's your conspiracy. There's your 18-USC-241. That's conspiracy to deprive of rights in the event that kidnapping occurs. When you have deprivation of rights there's three punishments. One is fines, one is penalty prison and one is death. So, I pray and hope that you guys choose to do the right thing.

Angela Laughinghouse: I am one of the mothers. She's my daughter. She maxed out through social services. It was just really hard to watch her jump through hoops and not feel like you were adequate, couldn't meet their standards regardless of what you tried to do. IT was hard My dad finally got her and got her out of here and got her to Georgia where she thrived and did really good. She wanted to move back and I begged her baby, please don't come back to Beaufort County. They're going to take that baby, please don't. Here I am today, I've lost my grandbabies.

Bonnie Layman: My sister's two daughters got taken away from her in 2017. I've have to take triazolam because they got taken. I'm here for my sister. Her daughters got taken away from her in 2017 and that was the biggest mistake. I'm sorry, I can't do this. All I've got to say is please get her daughter's back, please. That's all I want. I want my nieces back.

Brittany Manning: On June 25, 2025 my daughter Lucy was taken from me without notice by DSS. Their reason being DSS stated alleged neglect due to the following, arrest of male father of my child on June 23rd. I was at home during all of this nursing my child. I was not present during the incident or the arrest. On June 24th DSS came by the dwelling owned by his sister. Once in the home of his sisters, DSS performed a house assessment. A handwritten letter to DSS stating my residency at her home was to continue to be permanent. Also in writing, her brother Emil would be considered a trespasser. I have stopped all contact along with a restraining order with Beaufort County to concur DSS has a past home inspections

with minor alterations within Sonia's home. A written statement from home owner for long-term residency, yet Lucy was still taken from me, all within an extremely short timeframe of 48 hours. I would just like for her to be returned home where she belongs.

Legislative Updates from Elected Officials

No one was present to speak.

Items for Consent

1. Health Department FY 26 Budget Amendment – JaNell Octigan, Health Director
2. Tax Refunds for Approval Over \$100 – Lloyd Salter, Tax Assessor
3. Budget Amendment, Soil and Water – Ann Williams, Soil & Water
4. Firefighter Relief Fund Board Member Replacement – Chris Newkirk, Emergency Services
5. Minutes Approval – Katie Mosher, Clerk to the Board

Motion: Vice-Chairman Langley motioned to approve the consent agenda. Commissioner Walker seconded.

Yes Vote

Chairman Waters
Vice-chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

See Addendum 2

Reimbursement #14, Washington Elementary School

Anita Radcliffe: I'm on page 190. This is actually reimbursement request #14 for the Washington Elementary School project. We requested two reimbursements to the construction contractor WIMCO. The total request for this reimbursement is \$3,092,546.40 and you can see the state share of that total to be paid by the grant will be \$2,497,849.73 and then the County share of this reimbursement is \$594,697. We've got all the supporting documentation here. Mr. Height has reviewed and approved of this reimbursement as well as the school board. All of the supporting invoices are behind page 190. What we're seeking tonight and recommending is that you allow the chairman to sign reimbursement #14 and allow me to issue a check to WIMCO for this invoice and also submit for reimbursement to the State for their grant portion of this particular piece of the project.

Motion: Commissioner Walker motioned to approve the Chairman signing the reimbursement and request the reimbursement from the State. Vice-Chairman Langley seconded.

Yes Vote

Chairman Waters
Vice-chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Commissioner Richardson: I asked that a report be given about change orders at this meeting for those invoices. Are there change orders?

Brian Alligood: No sir. If you look on page 193 you'll see where they list out any change orders. There have been no change orders relating to the original contract or related to the furniture. So, on page 193, that's the Hite and Associates and you will see any change orders that go there.

Commissioner Richardson: Okay, thank you.

See Addendum 3

Resolution Requesting Legislation for Greater Oversight and Judicial Due Process to Protect Children and Families

Commissioner Deatherage: Tonight I think we've been well aware, made aware of problems in Beaufort County. I've been getting calls for two years now from folks and today we saw a lot of people show up to express themselves very heartfelt like and it moved me. I think it moved you guys a little bit. Maybe, I hope so. I want to start by saying you know we're not all perfect. These people that came to us tonight, God bless them. They have problems but they're not perfect. They're human beings. We commissioners aren't perfect. We do the best we can but we're human beings and sometimes we have to think like human beings and the Department of Social Services, they're not perfect. They do the best they can to some extent. I'm sure there's some bad apples. I'm sure there's some really great people in social services and child protective services and we're honored to have them work for us. But, again, they're not perfect. These people have children protective services stories. I've met a lot of people who have those stories. Heck, I've even got those stories myself, personally. So I know how things can go really wrong, real fast and there is a certain amount of power they have, right or wrong, that's too much. I think there needs to be legislation in Raleigh that will help them be better at their jobs and that can happen if they have a greater guideline through general statutes as to how to handle these very tense and unsettling moments when families need to be split up. Okay, now I understand that some families need to be split up. I get that. It's probably a necessity but right or wrong, some families get split up that don't need to be split up. They need to be kept whole. I'm a small government guy. I believe in many instances, even though some families are not perfect they do a better job than the children getting put into the system. The system swells. It gets burgeoning. It becomes bigger and bigger. It needs more to feed on and it grows and we need to have more guidelines through the general assembly, through our general statutes to manage the system that is growing right before our eyes. So, to that end I would like to speak to that through this resolution and it's a short resolution so it won't take long but I'll read it. He then read the following:

Whereas, Beaufort County's government, the Beaufort County Board of County Commissioners, is a body politic of the State of North Carolina and is empowered to perform duties and acts of governing on behalf of the North Carolina General Assembly, including oversight for that governing body, and on the behalf of the self-governed People of Beaufort County; and

Whereas, families and their children are at the mercy of North Carolina's general statutes, antiquated in today's society of how children can best be protected, while strengthening the family unit, as children are reared to become strong, stable Beaufort County citizens; and

Whereas, currently the local judicial courts often become involved when the process of the taking of children from their familial settings has advanced to a prominent stage without the benefit of the taking process initiated by a court order; and

Whereas; Beaufort County's children and families are of a paramount concern to local and state politicians, where we must all agree that we should protect these familial structures from the current lack of judicial due process and the accompanying bureaucratic overreach without enhanced oversight.

Therefore, let it be resolved that Beaufort County Commissioners request that our NC Senator and/or NC Representative, those who represent Beaufort County's people, bring legislation to the floor of North Carolina's General Assembly that enhances the provisions of greater oversight and judicial due process to protect children and families from the perilous strains of bureaucratic overreach.

Commissioner Deatherage: Now, this is not something I'm sending up for a local bill. This needs to be something that's investigated, thought through and it become general statute. Not only for Beaufort County but all over North Carolina. A lot of money is spent on social services. It comes down from the federal government. It comes from the state government and yes, we put money in ourselves. Not so terribly much and I really don't think we have as much power as a lot of folks tonight thought we have. I just don't think we have it. But, the general statutes give us, can give us power and the General Assembly has the power to take greater action and greater oversight when necessary. So, I would like to offer this to the Board and the Board can discuss it and the Board can vote on it.

Commissioner Richardson: I'd like to follow up to what Commissioner Deatherage was saying. There's no question that families are extremely important. There's no question in my mind that the whole process of taking children from families needs to be a judicial process on a trial. It needs to be based on truth. At the present time there seems to be a convenient handshake, and I want to follow this up with something else, between the people in social services and the people who do the family judging, that things aren't necessarily tried out as long as they should be. Now, I realize there's two sides to this and the thing that's driving me in this is the fact that there are so many people that are complaining. Now, I, like Commissioner Deatherage, have been through some of this. I've been involved with social services in the case of my granddaughter and her mother, who was heavily on drugs and had to go to court to get custody of her. Social Services have been to my house and I've been through all of this stuff and dealt with people there. Never had a bad relationship or a bad time with social services over these issues. I guess part of it was because I was a commissioner but still, I don't think they treated me much differently than they would have treated anybody else. I do realize how unreasonable some of these parents can be. I do realize that people who are on the edge of, and abusing children really don't maybe have as many of their faculties focused as they should have to begin with. Otherwise, they would not have crept to the edge of this business of possibly losing control of their children. But, I also subscribe to something that Commissioner Deatherage said and that is that a lot of times these children are better off with family than they are with who they are put with because children suffer. The granddaughter that I raised as a result of spending 11 days in court to get of her, 11 days in court to get custody of her has still never overcome it. She is scarred for life as a result of this. Her mother died from a drug overdose, just to show you what we're dealing with here. So, I'm involved in some of this. I've seen this. There's two sides to this and if we need to adjust the focus on this by studying it as commissioners or in the legislature, we need to do that. The people that I dealt with in social services were extremely dedicated to their work and conscious about what they were doing. That still doesn't mean that they're doing what is necessarily the best thing for society because societies take off in oblique directions on occasion and do a lot of things that they shouldn't be doing. One of the most extreme examples of a society that lost its way was the nazis in Germany. They lost their way and it was considered normal to do some of the awful things that they did and it wasn't bad. We all have a tendency to judge things a little harsher than we should on occasion. No question about that. I don't have a problem with studying this situation and I don't have a problem supporting this resolution because the resolution is broad enough to require a study. It's not specific in saying it's got to be my way and it's got to be this way. It's an intelligent approach to what is becoming a bigger and bigger problem.

Vice-Chairman Langley: Very briefly, I was a deputy for 14 years and I did a lot of this work with social services, child protective services and it had been my experience that most of the time when a child was taken without paperwork it was one of those extremely dire emergencies where it's either you took that child then or else that child would not be here the next day. Most of what I've seen has come from court orders and as a Board of Commissioners, we don't have any jurisdiction over court orders and I think even if we say we want oversight, if that is what you're talking about, I think you need to refine what type of oversight you are referring to. Because basically if Social Services is doing an investigation, as commissioners we have no right to any evidence that they have saying yay or nay. I just think the resolution, you should clean it up. It's asking the legislature to do something differently but not necessarily saying that bureaucrats and judges and the folks at social services are all bad evil people and that they are overreaching. I think you should just stay within the parameters of doing what's best for children and not painting people as villains and I will say this, and no matter what occupation there is in life, no matter where we are in life, whether in my other profession as a pastor or as a law enforcement officer, there are good and bad in everything and there are some people who are simply not going to do the right thing. But, in my experiences in life, the good far outweighs the bad and I think that we should be very careful how we move forward.

Commissioner Deatherage: Can I answer? The reason I wrote it the way I did is I wanted a broad resolution. I don't want to tell them what to do in the general assembly. They need to study it. They need to come back with something more well defined, giving people who are under the bootheel of bureaucratic overreach some redress. Tonight we saw redress to their government and they spoke to us and that is very right that they had that opportunity to do so. This way there will be redress

at the state level where all administration and laws in North Carolina come down from. Now, this is mostly a state issue and the state needs to become more involved and change things to a point that it not only works for Beaufort County, but it works for all 100 counties across the State of North Carolina. So, Commissioner Richardson got it. We need to keep it broad. Let them come and tell us what we can do. What are our limits and then we take a more active role and understand this to a greater extent going forward. We're not going to do it ourselves anytime soon. This is going to be like school choice. School choice is something that was provided for the people of Beaufort County to create competition. It is a work in progress. It is an evolution. It might be five years before we ever get something in North Carolina that's more perfect but we need to get started now and I see these people come before us. There's many more than this. There's a lot of people that weren't here tonight that have been calling me in the last number of weeks and over the last few years. It's just that now there's that spark that we have a problem. Maybe an upcoming problem. It may not be a problem but then again, it could be. But we're told by some group that we have more oversight responsibilities than we encounter and encumber ourselves with. So, it is, I think it's important for us to do something and ask the general assembly to get involved and they've got lawyers up there. They understand the statutes better than we do. Let them refine the statutes and come back. It's not that we're going to be able to approve the statutes. We just hope that they'll be better because if what we saw tonight is happening in Beaufort County, it's happening in other counties as well and I've heard so from a lot of folks. This is a widespread problem.

Chairman Waters: Well, my comments since I've been a commissioner for the last 11 years, one of the things I've learned is that if you want to get something changed in Raleigh there's a right way to do it. The right way to do it is you go through the state association. Our state association has committees and we can, I think we would do better for us to recommend to the state association that one of our goals needs to be to take a look at it and bring it to the floor. If we get 65%, I think that's the magic number, 54% of the counties they state legislature will move forward to make changes in it. If we just go up there and ask one of our senators and one of our representatives to do it and the first thing everybody's going to start doing is saying well, what's going on in your county and how do you feel. I mean I just don't think that we're going to get where you want to be in making some changes if changes need to be made.

Commissioner Deatherage: I'm pretty sure we're not going to get where I want us to be anytime soon. I just think we need to get started right now. I think if we put it before the North Carolina Association of County Commissioners, which is a bureaucracy into itself, we're going to get saddled with so many different things. If we give it to the general assembly guys and let them run with it, and if that doesn't work, or maybe an ancillary movement could take it before the North Carolina Association of County Commissioners as well but we need to do something now. We need to act.

Commissioner Richardson: What's wrong with putting it before both? This isn't a demand issue. We're not out in the street burning cars and rioting. This is a polite approach to a problem so what's wrong with giving it to the association of county commissioners and to our legislators? That gets the job done and it's putting the pressure on all of the points.

Commissioner Deatherage: I think if we could do that as you suggested Chairman Waters, and what Commissioner Richardson suggested and go both directions, it'll make more impact. What I'm hearing about Cherokee County, I don't want that happening here. I really don't.

Chairman Waters: I have questions when we pass something and we're accusing, you know, the judicial system and other agencies of current lack of judicial process. I mean, how do I know that?

Commissioner Richardson: Why don't we change it from lack of process to current judicial process? This may be a simple matter of making a minor adjustment in the whole system to get where everybody wants to go. We're not talking about throwing the whole system out. We're talking about making an adjustment. I'll give you another example of something. I was raised by criminals. Both of my parents were criminals. Under the present system of social services they are criminals. I know there was never two better people on the face of this earth than they were and they were criminals because they disciplined me. They'd pick up a switch and let you have a little bit of it and it made a difference. Today that's considered cruel and unusual punishment on children. So, maybe it's just a matter of adjusting the system a little bit. That's all that this resolution that Commissioner Deatherage has asked for and if we are genuine and sincere about wanting to do something about this we need to put the pressure out there and see what comes back to us. I get the feeling from the way people are talking that all you guys are some kind of special people that have all the answers. None of us has all of the answers. So, if you're genuine and wanting to do something about this you don't mind pushing it to the legislature and

you don't mind presenting it to the Association of County Commissioners to see what other people think. It's a political process.

Commissioner Booth: Call the question.

Commissioner Deatherage: I am in agreement with changes that you guys feel should be made so that we can get the process started.

Brian Alligood: Just a couple of comments about the resolution. So, in the resolution it talks about overreach. It talks about bureaucratic overreach. I just want the Board to understand that the North Carolina General Assembly created Chapter 7B of the general statutes and that addresses the regulatory system for investigating and dealing with these kind of issues. When you say overreach you are implying that our employees are going outside of the bounds of state law. They are not. They are enforcing the law. So, when you look at this every instance has judicial review. There is due process related to this. The only way custody is assumed is through parental consent or a judicial order. Now, you can take my word for it or you can ask the County Attorney. She does that for a living as well, or used to. So, I understand that there are challenges across the State. I agree with you and I think DSS would agree with you that there are challenges across the state with the DSS system and they support changes. But, for you guys to say that somehow or another our folks are bureaucratically overreaching and going against the law is wrong. I will tell you that what happened in Cherokee County, I agree and that DSS director went to jail. I think our DSS director would tell you she ought to have gone to jail because what they did was they coerced a person who is illiterate into giving up custody and that was wrong and illegal and they paid for it. Now, DSS from the state level has been down to Beaufort County and they spent two weeks in our books and we're waiting on a letter to come back from them saying everything is fine. It went up to legal because they had to make sure that it was out there. But, I'll tell you there is overwatch, there is judicial review, there is due process and when you claim that our folks are doing something outside of that, you're wrong.

Commissioner Richardson: I'm sorry to take exceptions with you. I'm sorry you're so upset about this but we have a right to our opinion regardless of what you may think.

Brian Alligood: You absolutely do Commissioner Richardson but when you go after our employees and accuse them of doing things that are not correct then I have an obligation to stand up and tell you, you are wrong. That's my opinion.

Commissioner Richardson: Here's the point that you're missing in all this, and you keep missing it over and over again, and so does most of this Board. It was considered normal to kill a Jew in Germany at a certain point in time. That's an extreme situation. It's not normal anymore. Those are poles apart. Now wait a minute. You need to listen. You're not listening. You've already got your mind made up. Now let me speak sir, and then you can speak. What we're asking for is maybe a minor adjustment in what is considered to be due process. We may be asking for an adjustment in due process. We're not saying people have done criminal things. We're saying that there's something wrong with the system or all of these people would not be complaining.

Brian Alligood: Commissioner Richardson, I think that what I said was you are accusing our folks of bureaucratic overreach. They're, wait a minute, you told me I got my change to speak.

Commissioner Richardson: I'll go for you when you're finished.

Brian Alligood: I'm sure you will. You like to do that. So, it's pretty disappointing that you want to bring the Nazi piece into that. That absolutely has nothing to do with this at all. That's pretty sad. But, the general assembly is the one that writes these laws. Our employees are responsible for fulfilling those laws, carrying out those laws. That's their job. There is judicial due process and if this Board wants to say they're needs to be some additional due process in that, please do that if you want to. But don't accuse our folks of bureaucratic overreach when they're doing the job that they're supposed to, based on the law. That's all I'm saying to you. And you did accuse our folks. You said bureaucratic overreach.

Commissioner Richardson: What I'm saying is you're beating a dead horse. You're way out in left field. Let me say something. Let's talk about the application of the law can be applied in different ways and I think the County Attorney would agree to that and it's what people think is the norm at that particular point in time for the application of the law. I use

the Nazi thing as an extreme because I really think that's all some of you can understand is extremes. You don't understand the fine points that we're talking about here. You're out on the extremes.

Commissioner Deatherage: Well, I'd like to say one thing. I wrote the resolution and I put in the phrase bureaucratic overreach because I don't think of that as a criminal act. I think of it as maybe an ever exuberance to do something they think may be right, but it's not. I've prefaced everything by saying we're not perfect. I would just like to see a refinement in the general statutes. I would like to see more oversight and I think we should take an enhanced responsibility as commissioners and at the state level to do a better job in managing what has caused a problem here in Beaufort County and other counties. These people weren't here tonight because they wanted to come hang out with Commissioners. They've got a real problem. Personally I've seen bureaucratic overreach with child protective services. Don't tell me I haven't. I have seen it and I'm a big boy. I backed them right off. But these people don't have the opportunity or the knowhow to back them off like I backed them off. I backed them off real quick and you know something? They backed off because they knew they were in the wrong. They were doing something wrong. They were getting into politics and they shouldn't have been getting into politics and I have that and that was a recorded instance and it happened to my family. Now, I saw this firsthand. Others have seen it firsthand. So, don't tell me that they're perfect and to say that they're not is that you're accusing them of being criminal. I'm accusing them of not being perfect and they need greater oversight. Everybody needs greater oversight. My constituents are my oversight. That's why I brought this tonight.

Commissioner Dunn: I think we can get the same message across if we take out the third and fourth "whereas". It removes all accusatory and bureaucratic overreach and all the other stuff. It still asks for the same information to go through and be done. If you take out the "whereas" currently the local judicial courts part because believe it or not you're saying the local judicial courts often become and then you say without the benefit of process and issue by a court order. So you're kind of contradicting your comment there and then just the whole other thing about the bureaucratic overreach. If you take both of those two "whereases" out and just leave the rest alone I think you still get your point across. I think that would be a good compromise to everything. You get to do what you want and it gets to go across and go forward and we could put it to our legislature and we could also put it through the state association of commissioners.

Commissioner Deatherage: I think we need some kind of segue in there. I think if you just drop it in there.

Commissioner Dunn: Man, I love you but you wordsmith the hell out of stuff sometimes.

Commissioner Booth: Call the question.

Commissioner Richardson: The question is debatable.

Chairman Waters: I think enough has been said.

Commissioner Richardson: The question is debatable Mr. Chairman. It is debatable.

Chairman Waters: We've said enough. I'm going to call for a vote.

Commissioner Richarson: I ask for the County Attorney, before we proceed, as to whether the question is debatable or not. You can't just stop debate by one person demanding that everybody else shut up. That's not how this system works. I ask for a ruling.

Commissioner Booth: Everybody has had the opportunity to talk.

Chairman Waters: Well, our policy basically says if every commissioner has had the opportunity to speak on it and is there any others? No.

Commissioner Richardson: No, what it says is every commissioner shall have the opportunity to speak on it. You can speak more than one time.

Chairman Waters: Well, it was approved before I even got to be a commissioner.

Commissioner Richardson: I was here. I know what was approved. I helped write it so don't tell me what it means.

Chairman Waters: You've had twice, you've talked twice.

Commissioner Richardson: That's not how it works.

Amanda Sasnett: Based on my recollection of the policy so long as everyone has had the opportunity to speak then you're allowed to call the question.

Commissioner Booth: Thank you.

Commissioner Richardson: But the question is still debatable. The question is debatable. You cannot vote without debating whether or not we need to keep voting on whether or not we continue debate or not.

Chairman Waters: As far as I'm concerned, the question has been called for.

Commissioner Richardson: I ask for a ruling, I ask for a ruling on whether we vote on whether the question is debatable or not, which means it has to be voted on. The question has to be voted on.

Chairman Waters: Okay, lets vote on the question.

Commissioner Richardson: Whoa, let's be sure what we're voting on.

Chairman Waters: We're voting on calling the question.

Commissioner Richardson: We're voting on whether to stop debate or not and if you vote for calling the question you're voting to stop the debate.

Chairman Waters: Yes.

Call the question Vote, voting to stop the debate:

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Chairman Waters: Now we will vote on the resolution.

Commissioner Deatherage: Are we voting on it as it's written because if we don't change it and get an agreement on the change we're back to this.

Katie Mosher: That was your original motion.

Commissioner Deatherage: I did offer to the group to change it but we've got to have substantive changes.

Commissioner Richardson: All you have to do is agree to what Commissioner Dunn said.

Commissioner Deatherage: That's not going to do it though. You're losing the meat of the resolution. You can rephrase it.

Commissioner Richardson: Do you want to win or do you want to be right? You have to decide.

Commissioner Deatherage: I would like for it to go through and be proper if at all possible.

Commissioner Richardson: Stan, I'm giving you some really good advice.

Chairman Waters: The question is, and we're getting ready to vote on this is the way it's been presented.

Commissioner Deatherage: I will agree.

Chairman Waters: You didn't change it when you had a chance to change it.

Motion: Commissioner Deatherage motioned to approve the resolution entitled "*Beaufort County Commissioners are Resolved to Request Enhanced Legislation Providing for the Provision of Greater Oversight and Judicial Due Process to Protect Children and Families from the Perilous Strains of Bureaucratic Overreach*". Commissioner Richardson seconded.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Richardson

Motion: Commissioner Deatherage motioned to approve the resolution with paragraph 3 and paragraph 4 taken out. Commissioner Dunn seconded.

Chairman Waters: All those in favor.....

Commissioner Deatherage: Wait, we've got discussion. Does anybody want to discuss this?

Chairman Waters: I don't.

Commissioner Deatherage: Well, I want to discuss it. Regardless of whether I think it's a proper orientation of language, it doesn't matter. I want to get this passed. I want, I think we have to start by doing something here in Beaufort County and just saying everything's right as rain and we don't need to do a daggone thing, let's just move on to item #2. So, I would appreciate it if you guys want to help and do something and begin at the beginning, accept the changes that Commissioner Dunn requested that I agreed to and now have a proffered unto you in a motion that he has seconded. I would like for you to at least consider it and not work together as a group, as you normally do.

Yes Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Walker

No Vote

Commissioner Deatherage
Commissioner Dunn
Commissioner Richardson

County Support of NGO's and other Non-Profits

Commissioner Deatherage: What I would like to do, I would like to get a record of all NGO's that we either give money to or that we work in ancillary positions where we get information from them, maybe we don't give them money. I'd just like to know who we're affiliated with and then from that I would like to work and later get an understanding of those NGO's, who they work with and how the money filters down because it's all involved with money. Money Coming from the federal government, money coming from the state, money coming from the county and of course the county is a far lesser extent but what we have in the United States today is we're finding out we've had a lot of corruption at the state

level, county level, city level and we see in Minneapolis, it's anywhere from the low single digits of billions of dollars to the tens of billions of dollars. That may just be the tip of the iceberg. When they get to California they're going to find a lot of money. We may even have high intensity corruption in North Carolina. I hope we don't. I pray we don't. But as if you look and you notice, how do you find corruption? The corruption is found out by the local politicians because they see something. They're there. They're on the ground. I mean, in Minneapolis you might not have a state level politician going around to the daycares and finding out that the daycares don't really have any people in them. That they can't even spell learning center. They call it the Laring Center and it goes like that for years. Nobody can even see that there's just a complete incapability of doing their jobs. That job is really for them just taking money from the government and they get that money because it's awarded to them through the politicians that are corrupt. That money probably is getting kicked back to the politicians. That disgusts me. It's happening throughout the nation right now. It could be happening in North Carolina. I pray not. I pray it's not happening in Beaufort County but I would just like to have a record of the NGO's and nonprofits that we deal with here in Beaufort County. That's all I ask. You guys don't even have to vote on it. Just consent.

Brian Alligood: Page 129 of your budget.

Commissioner Booth: We already know. That's right. It's in our books.

Commissioner Deatherage: Does that include the people we don't give money to?

Brian Alligood: If we don't give them money.... I have no idea who you work with that we don't give money to. On page 129 of the budget it lists all outside agencies that we fund. It gives the amount, the last five years and you guys review that every budget. You can look at it, you can take it out, you can make changes to it. In fact you've made changes to it over the years so you do have control of that.

Chairman Waters: Also, most of them have some kind of financial statements in there.

Commissioner Deatherage: And a lot of them do not.

Chairman Waters: I would say most of them have them and also the number of people that they serve.

Commissioner Richardson: I would think if we're going into the budget and giving money to these people coming up again that we shouldn't, don't give them anything unless they give us their last financial statements.

Chairman Waters: If I remember correctly I don't think we had any without a financial statement that we gave money.

Brian Alligood: We have a budget sheet that we send to all outside agencies that you fund and they list out where they get their money from, what they spend it on. It usually lists the folks they serve and they give us a breakdown of what they use it for.

Commissioner Richardson: Could we get copies of those with the budget?

Brian Alligood: Be glad to when we get them this year. Sure.

Policy Regarding Employees, Committee and Board Members Conduct on Social Media

Commissioner Deatherage: What I would like to do is a discussion of the policy regarding employees and others connected to Beaufort County Government and ancillary oversight of other governmental departments as to their conduct by the use of social media. Now, I bring this up because of constituents once again coming to me and I believe in free speech. I believe in free speech for everyone but if you're a government employee or you're connected to the government and we have any kind of control whatsoever, we should have some oversight on how that free speech is levied against other people because it just looks bad for the government, us, that we don't pay attention to what's being said out there. Now personally, I don't care about social media. I'm not connected to it. I do not go on Facebook. I'm not connected to any kind of social media. So, every now and then somebody tells me "you need to go check that out. I have a past account.

That's cool, I can go in and look any time I want to but I don't have time for social media. But, a lot of damage is done and one of my good constituents came to me and asked that what is being said by the general manager of the ABC board may be a bit much and its getting real personal. I'm sorry her husband lost his job but things like that happen from time to time and I think we being connected to that group, we do appoint some of their members, I think we should have rules and regulations as to what employees can do with social media.

Brian Alligood: ABC employees are not county employees. You have no control over those employees. However, in the Beaufort County personnel policy, article 5, section 11, there is computer use, internet access and social media policy. So, in our personnel policy we do have controls over our employees and their use of social media so if there's an issue then you need to bring it to me to let me know. But, you can't control what ABC Board does because they're not employees.

Commissioner Richardson: Very well, that being the case, I'd like to make a motion to condemn the behavior of the director over at the ABC Board and the things that she has been saying publicly about officials in the county and also to question how, why she has so much time to spend on social media rather than doing her job that she's paid a handsome salary for. That's a motion.

Chairman Waters: How do we know if she's spending the time during work hours or she's doing this at 1:00 in the morning?

Commissioner Richardson: We don't. We don't, it's a motion. You're going to vote against it so I'm not worried about the details. I just need a second.

Commissioner Deatherage: oh, a second, you've got the second and I offer this. I really think people should be careful on social media. I don't know if they're in their slippers drinking a glass of wine or what but when they get on social media and say things that are very damaging to people. Now, if you're a politician you should be able to take it but a lot of people aren't politicians. Wives aren't politicians and they shouldn't have to be subjected to such. If we're connected to it in any way, shape or form, I don't like it.

Commissioner Walker: I think this is a sticky wicket because certainly freedom of speech and she doesn't mention any names. She has names.

Commissioner Richardson: So, you follow her, huh?

Commissioner Walker: Oh, I do. I follow a lot of things. I think to be a good commissioner you need to be in the know.

Chairman Waters: It's a shame it's not two ways.

Commissioner Deatherage: Oh, it is two ways. You should know that.

Commissioner Richardson: You can make a motion Chairman. You don't have to sit over there and hide.

Chairman Waters: I was told when you got in this business here you had to have tough skin and you had to put up with everybody's crap and most of the time it's very limited and it's the same people. So, I mean, I feel like it's the wrong approach to go after her. I mean, I think that, from my perspective I don't know that she's done anything wrong. I wouldn't recommend that anybody do that.

Motion: Commissioner Richardson motioned to send a notice of condemnation to the director of the Beaufort ABC for the things she has been publicly saying about officials in the county. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Richardson

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn

Commissioner Walker

SNAP Changes Report

Commissioner Richardson: I would just like for social services to bring us up to date on any recent changes that have been made in the qualification in the ability of people to qualify and the regulations to qualify in order to receive money from our taxpayers.

Amy Spring: So, I've come before you before within the last several months to kind of go over some of the changes that have been taking place with the HR1 bill. Commissioner Richardson did ask for us to come just to kind of provide an update as to any additional changes that have taken place. We do have two changes that have come about. The first change is regarding shelter deductions for food nutrition services. Any individuals that are receiving those benefits, they are able to receive deductions, which helps them enable them to receive additional food and nutrition services if they're paying rent, mortgage, any homeowners insurance, property taxes. One of the changes that we have is what they call the utility allowance and its called the standard utility allowance. In previous policy, if anyone was receiving a low income or had received a low income energy assistance program check within the last 12 months at their current address they were automatically eligible to receive a standard utility allowance, which enabled them to be eligible for more food nutrition services benefits. With the HR1 bill, that has been changed and that policy was for everyone. It did not matter as long as you had a household and you had been at that address for 12 months. It didn't matter your age. If you had received that payment then you were automatically eligible for that deduction. That has now changed to where the only ones that are automatically eligible for that standard utility allowance is individuals that are age 60 or older or are disabled. So the only major changes that's taking place with that is all other households now have to provide verification of their expenses that they have. Where we did not require verification of an expense previously. So, whatever they are heating or cooling with, whether it be a utility bill, a gas bill, we are not required to request verification of that for households that have not received a low income energy assistance program check or payment within the last 12 months. The second change that has taken place is previously there were non-citizen lawfully admitted categories that were eligible for food and nutrition services. However, that has changed. The individuals that were previously eligible that had been lawfully admitted. Those include refugees, individuals that had been granted asylum, as well as trafficking survivors. So, anyone that had been lawfully admitted into the US because of those reasons, they were previously eligible for benefits. However, that has changed. Effective February 1st we just had the training on this policy last week but affective February 1st those individuals are no longer able to receive unless they have become a lawful, permanent resident status. So, the only individuals that are able to receive at this time are those that have received that lawful permanent resident status or they are a Cuban or Haitian entrance or they are a citizen of the freely associated states. That is something that we here in Beaufort County have no encountered very often. So, that is something that whenever we have an individual we would certainly have to look at the policy on that but the only change is those residents, even though they have been lawfully admitted here, those residents again, I'll repeat the refugees, those that had been asylums or trafficking survivors, they are no longer eligible to receive.

Commissioner Richardson: Okay, so we're still giving benefits to illegals who have children in the United States. The children receive the benefit.

April Spring: That is correct. That has not changed.

Spay and Neuter Programs

Commissioner Richardson: At the last meeting I asked questions and I felt like I was kind of put down. All I was looking for was fairness and how we were going to give this money to people. So, I asked for the list of how things were progressing and I understand within a matter of a few hours when the \$20,000 was put on the internet to pay up to \$300 for each animal for spaying and neutering that the money was gone. So, I said gee, that went fast. I wonder how the insiders knew about this. So I asked for a list of the people who received money and what I found out was the money wasn't fairly distributed. There were people who got paid for three pets. Some people got paid for two pets. Most people got paid for one pet. If something like this comes up again I'm going to be sitting here saying we need to do a lottery to see who gets the money and that is you put it up on the internet. Everybody that wants to apply can apply. It's cut off at a certain time and then there's a drawing to disperse the money and we're not going to be paying one person \$900 out of the \$20,000 and two or

three people \$600 and the rest of the people \$300. Nobody knows how this is assigned other than the first people that applied got the money and that's not fair. That is not fair.

Brian Alligood: So, again Commissioner Richardson is accusing staff of doing something improper and they did not do anything improper.

Commissioner Richardson: Yes they did.

Brian Alligood: That's your opinion and you like to say that, unfortunately.

Commissioner Richardson: I'm in charge of that.

Brian Alligood: Do I get to speak or not? All right, thank you. So Commissioner Richardson again wants to accuse our staff of doing something wrong or corrupt and that's not the case. The information was put out there. The reason he sent a note, and I sent it to all you all, is there was a constituent of his who complained that she didn't get in on it because she couldn't get Facebook or something but she had a car. Cats weren't eligibly for this. I think we've sent her information about how she could be eligible for some things related to cats. So, we've tried to do our best to help constituents. Are there better ways to do things? Yeah, there probably are. We modeled it after the way the spay and neuter program in the state is and that is you apply first come, first served. You know if the Board wants to direct us to do something different then you can do that but you have to remember this was a family that said we want to give you \$20,000 to do spaying and neutering of dogs and there aren't any restrictions on this. So, we're doing their wishes. Now, if a constituent didn't get that, I'm sorry but we were acting at the best interest that we were given based on the family who gave that money to try to say we want to help.

Commissioner Richardson: I still say that wasn't fair and I'd like to point out that the managers spending a lot of time defending employees and where there's smoke, there must be some fire.

Brian Alligood: So, you know, I have started speaking up a little more Commissioner Richardson, and it's probably because I see the light at the end of the tunnel. But, the way this Board, you particularly, treat county employees and the way that you accuse folks of doing things is nothing but you playing politics in a way to try to get votes. What's sad about it is you're just a big bully and the only thing that makes you feel good is to try to make other people feel bad and that's a sad way to live and I'm sorry for you. But, I am not going to allow you to talk bad about our employees because it's my job to stand up for them when they're doing something right and if they do something wrong I deal with it.

Commissioner Richardson: Well sir, whenever you can present examples I'm sitting here waiting to hear them because you don't have any?

Brian Alligood: Of our employees doing good things? Shame on you.

Commissioner Richardson: I want examples of me mistreating employees. Give me some examples. You don't have any.

Commissioner Walker: Oh my gosh.

Commissioner Richardson: Give me examples of where I've mistreated county employees. You don't have any.

Chairman Waters: It's verbal, it's all verbal.

Brian Alligood: I don't have to say that. It's all on film.

Chairman Waters: It's verbal abuse.

Commissioner Richardson: Frankie, you give me examples of what you're saying. You say an accusation.

Chairman Waters: You say it just about every meeting.

Commissioner Richardson: No I don't. I do not attack county employees. I attack policies and issues and just because you guys take it personally that is your problem. Not mine.

Rezone Chocowinity Industrial Park

Commissioner Richardson: Well, what I'm saying is the Chocowinity Industrial Park has been sitting there since like 2007. It's not zoned for industrial development. It goes up on the state website as not being zoned for industrial development and it is not going to develop until this Board of County Commissioners takes it on themselves to get the zoning change to heavy industry. You've got a site that's got a railroad track, four-lane highway, a high tension power line and natural gas that's been sitting there for seven years, undeveloped. You need to ask yourself why. Stan Deatherage and I asked ourselves why about a year ago and we looked into it and we found out it's not zoned for industrial development and the county owns it. It's your tax money at work and your jobs that you're losing and we need to get it changed.

Brian Allgood: So, the property is zoned for industrial development. It's zoned light industrial.

Commissioner Richardson: You could have a frame shop.

Brian Allgood: So, words matter. So, it is not zoned heavy industrial but when we went to the Town of Chocowinity they did include heavy industrial in their zoning categories. They chose not to make that area heavy industrial. It is zoned light industrial. They are open to maybe looking at zoning it heavy on one side. We had that conversation with the Board but again, for board members who understand and board members who don't understand, you have no control over that zoning. It is in the ETJ of the Town of Chocowinity and they control that zoning. They get to decide that. You guys know that.

Commissioner Richardson: Mr. Chairman that's not correct. That was a special bill that was put into the legislature and it can be reversed with another special bill. It just takes this Board getting off of it's fanny and doing something about it.

Commissioner Deatherage: Commissioner Richardson is right about that but it would be nice to work with the City, I mean Town of Chocowinity so that we can get heavy industrial over there. I mean the light industrial is not working. I mean you do it on one side, you do it on another side. What if somebody wants the whole amount and then we get held up by another government when we actually need those jobs here in Beaufort County. There's some factories that would do heavy industrial because you're offering Highway 17, you're offering rail, you're offering gas and you're offering a good chunk of high ground that drains extremely well. If you could find that right group to come here, they may bring 3,000 or 4,000 jobs and that you could, it's enough ground there to do so. It's in a very good location. It's prime. It's a better location than the other industrial park that we have. It's a better piece of ground than the other industrial park and it was probably a good purchase to buy.

Commissioner Richardson: The official zoning still says light industrial. You can talk all this junk you want to about maybe on the 4th of July in the year 2037 they may want to zone it heavy industrial. You can say all of that kind of stuff but no company is going to buy into that. You either zone it heavy industrial or it stays light industrial. That's the official zoning. If you look at the zoning map and all of the promises and talking you want to do won't change that because it comes up in Raleigh as light industrial. When the companies are doing screening, looking for sites, they're not going to come because they know what light industrial means.

Commissioner Deatherage: They look at light industrial and they just say pass.

Chairman Waters: Before we go onto the next item I'm going to make a motion that we take this item off the agenda for the next six months.

Motion: Chairman Waters motioned to remove the Chocowinity Industrial Park Zoning from the agenda until September 2026. Commissioner Walker seconded.

Yes Vote

Chairman Waters

No Vote

Commissioner Deatherage

Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

Commissioner Richardson

Propose Study on Occupancy Tax

Commissioner Richardson: I have not yet seen in writing signed by anybody a study on the amount of taxes that we're going to collect from the occupancy tax. We've heard the number \$261,000 but that's a number that a consultant gave us who's going to make money out of this thing. So, naturally he's going to tell you you're going to make a lot of money. I make a motion that we commission from whatever source we can get it from a signed document with an estimate of the amount of revenue that the occupancy tax will bring in. That's a motion.

Chairman Waters: The local bill has already been sent in process in Raleigh.

Commissioner Richardson: That doesn't mean we have to do it. It's called enabling legislation, is what that is.

Chairman Waters: I'm not for backing up and stopping it so I guess I'm asking what good is a study going to do? It's not going to change my opinion.

Commissioner Richardson: Well, you're going to go bankrupt and when you're sitting here going bankrupt and trying to decide whether you're going to fund this out of county revenues or not and subsidize it, that's what I'm trying to avoid going in that we don't do something that's going to cost us money because we don't know how much money we're going to collect out of this. You're going out there and throwing a tax on something and you've got to hire somebody to administer it and you've got all kinds of expenses in overhead. So, the last time we looked at this 10 years ago we decided that we would not, there would not be enough revenue, not collect enough taxes to pay the expenses. So, now we're off doing this again without a study.

Commissioner Booth: Commissioner Richardson you are correct. Ten years ago we did do this study but at that time a bed and breakfast wasn't even heard of in Beaufort County and the reason that the study was done and the reason we didn't take part in it is because the only two municipalities that would be affected was Chocowinity, which had a hotel, and the City of Washington. That is the reason that we didn't do it.

Commissioner Richardson: No, that's not true.

Commissioner Booth: It is true.

Commissioner Richardson: We can go back to the minutes.

Commissioner Booth: It is true but anyway, you're going to lose anyway so just hush. But what I was getting ready to say is this, since that time has happened there's 400 bed and breakfast in this county.

Commissioner Richardson: How do you know that?

Commissioner Booth: Wait a minute, you'll get a chance to question me. But the thing about it is, the people asked for it and that's going to be affected. Belhaven, Bath, Aurora, those are the people that asked for it. Am I correct? I rest my case.

Commissioner Deatherage: If we're going to get down to particulars, those people ask, they should ask their local governments or local governments for it, not us.

Commissioner Booth: They did, They asked us.

Commissioner Richardson: No, Belhaven, Bath and Aurora have taxing authority.

Chairman Waters: They're working together trying to unify everything outside the City of Washington, which is the way they were trying to do that. Not splinter this county into seven more or six more and then leave the people outside of the municipalities. That's where we come in. I mean most of the ones that are being rented now technically are outside of the city limits of all seven municipalities that we're trying to go after.

Commissioner Deatherage: So, if they cant get a tax ordinance done they come to us and we will.

Chairman Waters: That's already done.

Commissioner Richardson: Why do we want to so gleefully raise taxes on people.

Chairman Waters: That's already been voted on.

Motion: Commissioner Richardson motioned to approve funding a study to establish how much an occupancy tax would generate in Beaufort County. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Richardson

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

Joy McRoy Fraud Case Update

Commissioner Richardson: I'd like to ask the attorney, it's my understanding that the insurance companies have all paid off the money that they were supposed to pay to make the various government entities whole and that the money situation has been settled but that the sentence hasn't been placed on the person who stole the money.

Amanda Sasnett: That's correct, they're two separate cases. There's a civil case and a criminal case. The civil case has been resolved and settled and the insurance has been paid out. The criminal case remains pending.

Commissioner Richardson: Do you understand why the criminal case hasn't been resolved?

Amanda Sasnett: I do not. Any questions that pertain to that would have to be directed to the district attorney's office as they are the ones who run that process.

Commissioner Richardson: Well, he just frowns at me when I ask him.

Resolution of Support to Increase Penalties for Those Selling Illegal Drugs

Commissioner Richardson: This is the same resolution that I brought last month. It was 3 – 3 and I won't burden you with reading it again because five of you have already heard it and I move that we pass this resolution to bolster our elected officials in going after drug dealers.

Chairman Waters: Would you consider amending this.

Commissioner Richardson: How do you want to change it?

Chairman Waters: From ten years to five and eliminating item #2.

Commissioner Richardson: Number two, the illegal use of drugs has caused great harm. Oh, #2, the maximum, no, all you're doing is watering the bill down Frankie. You're supporting drug dealers. I can't believe this Board supports drug dealers. I mean why would you want to lighten the burden on somebody that's out selling pure poison to the public?

Chairman Waters: To my knowledge we still have room to put people in. Why would we go out there and build additional specialized prisons?

Commissioner Richardson: The cost in Beaufort County is astronomical in what it's costing this county in money and in people and in families. We need to build jails to hold these people until we can get them convinced that selling drugs is not a way to make a living. Why do you support the drug dealers?

Chairman Waters: Do you support building additional space here in Beaufort County?

Commissioner Richardson: I support building a state prison for these people because they've got more than a six year penalty and that's a state duty, not a county duty.

Chairman Waters: All right, you don't want to take it out.

Commissioner Richardson: No, you're supporting drug dealers if that's why you're voting against this.

Chairman Waters: No, I'm not. I'm not supporting drug dealers.

Commissioner Richardson: Yes you are Chairman, you're supporting drug dealers. Lets see how many people support the drug dealers.

Motion: Commissioner Richardson motioned to approve the resolution as presented. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Dunn
Commissioner Richardson

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Walker

Commissioner Richardson: Thank you for your drug dealer support. Now, you do realize that it's legitimate for me to go out and tell people that you support drug dealers because you refused to stiffen penalties on them and that's going to happen.

Commissioner Booth: You're known for lying anyway so go ahead and do it.

Commissioner Deatherage: You're just being mean again.

Commissioner Richardson: Yup. I'm mean. I'm meant to county employees. Mr. Chairman, would you like to defend the drug dealers too? Or Mr. Manager would you like to defend the drug dealers?

Brian Alligood: That's an example of why there's a challenge in getting good, qualified staff to want to come here and work and that's a reason you have problems getting people to want to come to Beaufort County and live.

Vice-Chairman Langley: And businesses as well.

Chairman Waters: Let's take it one step further. I mean, I've tried to recruit people run for the commissioner seat that I'm leaving and you know what? You're the reason they said no.

Commissioner Richardson: I'm delighted. You couldn't have told me a better thing.

Chairman Waters: They sympathize with the crap that I've had to put up with.

Commissioner Richardson: Well gee, I mean if these are sick people like you are Frankie, I'm glad you're sorting them out for me.

Chairman Waters: Well thank goodness that all of your people are perfect, just like you are.

See Addendum 4

Guaranteed Minimum Income, BHM Library

Commissioner Richardson: Well, Vice-Chairman Langley kind of accused me of making u stuff at the last meeting so we've gone back to the newspaper and we've got an article in here that clearly says that the BHM library is supporting the minimum wage, which is a political movement and they're not supposed to be doing that. He serves on the board over there so I think he should go back to the board and tell the board they need to get in line with running a library and get out of the political realm.

Vice-Chairman Langley: Well, I think their major focus is running the library and this was an opportunity for a grant and that grant has already been distributed to someone else so what you're talking about really is a moot point where there's no real reason to even be dealing with this.

Information Content in Upcoming School and Community College Budget

Commissioner Richardson: This is going to be for a vote and I realize you guys are going to vote against it but I'm doing it so the public can see how easily that you waste their money. We don't know where the money goes that we give to the schools. We give them about \$17 million a year to the public schools and another \$3 million or \$4 million to the community college and I've asked for this information over and over and you guys keep telling me all I have to do is ask for it and I'll get it. So, this is in the form of a motion. When the school budget comes in I would like to see the numbers of jobs that the County pays the salary for that's in the school system. How many jobs and show the job classification. You don't have to show the name and show the amount of money that they are paid and then the number of salaries for partial salaries that are paid with county money to school employees. Then the number of the salary of employees paid with federal funds exclusively with federal funds and the number of employees and the amount of money that they make and a list of the job title and number of those employees in the school system. Like we got 600 teachers and we got 40 people in the janitorial staff and you know that I'd like to see a list by job title and those numbers broken down by the number of people and the amount of money spent annually for purchasing canned curriculums. Canned curriculums are things that come in on the internet and that the teachers put up on the video and plays it and that the examinations are pre-planned, pre-given really. The teacher doesn't have to do very much but it's a canned program and how much money are we spending for canned programs. Then the amount of money paid for new textbooks each year because textbooks are leaving the school system and we're going more and more to these canned programs. With the canned programs, parents don't know what's being taught but with a textbook, a parent can pick up a textbook and see what's being taught. So, that's a motion. I would like that information presented as part of our budget.

Commissioner Deatherage: I'll second that Hood. Let's see how the vote goes.

Chairman Waters: Are we not going to have a representative next week from the college and school?

Brian Alligood: This week. Mr. Doane will be here. He's the interim superintendent.

Commissioner Richardson: No, I want this information presented. He doesn't have to present it this week. I've asked for it before. We're doing the budget. As long as we get it before we vote on the budget, which will be in June, we'll be fine.

Chairman Waters: Well, I mean, can you not just ask them?

Commissioner Richardson: I want, listen, this board funds the school. We have the right to ask for the information that we want from the school system before we fund them. We have the right to have that information. When you vote against this you are denying this Board the information that it needs to make an intelligent decision about the budget. That's why this is on here Chairman, to try to force you into a position of responsibility, which you have run from for the last 11 years.

Chairman Waters: They have an elected school board, which I wish you would run for. That way you'd have more control over that. We have an appointed school board at the community college and our job as commissioners is to allocate the amount of money in the budget process.

Commissioner Richardson: We have a responsibility to know how that money is spent.

Motion: Commissioner Richardson motioned to request a list of job titles, the funding source of those positions, how much is spent on digital lessons, and how much is spent on textbooks. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Dunn
Commissioner Richardson

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Walker

Commissioner Richardson: So you're going to dump the money and run again, huh?

Chairman Waters: Why don't you go on to your next one. I'm sorry I missed this discussion at the last meeting. Did you bring this one back for me?

Random Drug Testing for Commissioners

Commissioner Richardson: Yeah, I did. Well, I brought that one back in the other one that you voted against having to do with drugs. I'm going to pass this resolution out. I have a resolution written out here so pass one to the Clerk so that she can have one. I'll make the motion that Beaufort County Commissioners supports it's underlined does or does not support the policies of the LGBTQ+, and that means the Beaufort County Community College is advertising the LGBTQ+ club.

Commissioner Walker: You skipped the drugs one.

Commissioner Richardson: What did I skip? Oh, you want to go back to that one. We can go back to that one.

Vice-Chairman Langley: I want to know how you want to do that.

Commissioner Walker: You're going to have so many campaigns signs to make. I don't know how you're going to hold them all.

Commissioner Richardson: We're going to, you know I'm going to have to tiptoe around this rather delicately. We are electing a new crop of younger commissioners. But at any rate, we have a policy having to do with drugs with county employees. There is no policy having to do with commissioners and drugs. If a commissioner were to be elected and he were to come to a meeting and he were to start acting erratically, how would we handle that? I think we need to think about this and we need to talk about that.

Chairman Waters: How has it been handled in the past?

Commissioner Richardson: We haven't had it happen in the past. We've had them here, yeah, well, wait a minute. I'll take that back. We have had that happen but we haven't had them acting erratically to where their behavior was obvious that they were not in a normal mode.

Chairman Waters: Okay, well, are you ready to make a motion?

Commissioner Richardson: Well, what do you guys think about this?

Commissioner Booth: I'm the one that brought it up.

Commissioner Dunn: I'll take a drug screen any day, 24 hours a day.

Commissioner Walker: As a conservative I do not want to spend county money, taxpayer money on such tests.

Commissioner Richardson: I'm not worried about you guys.

Brian Alligood: Mr. Chairman, you might want to get the advice of the county attorney.

Amanda Sasnett: If you all wanted to adopt a policy and consent to that it would be enforceable as far as you all are concerned. That would not be enforceable for any incoming commissioners, as they are elected officials. Generally speaking, drug tests are considered a search under the fourth amendment and so you do have to proceed carefully and if you were to get positive results, the recourse there would not be available to you all as commissioners or elected officials.

Commissioner Richardson: Well, this is just something that I wanted you to be aware of that we need to think about and that has come before the Board. So, I have done my duty so when we have the incident then the Board can worry about it at that time.

Chairman Waters: the ones that you're running this time, have you run them through a drug test?

Commissioner Richardson: What do you mean the ones I'm running? I haven't drug tested anybody. I don't have any authority to drug test anybody.

Commissioner Deatherage: Well thank you for letting me run again.

S.W. Snowden School Disposal

Commissioner Richardson: There's talk, people in Aurora are pushing to dispose of the school and do this and do that with it. Of course this is up to the school board. We know that they're the moving authority under the general statutes on this particular issue. But I just wanted to make the board aware of some of the people that, as you say, I'm pushing for election this time, if they happen to win the election that school is going to be reopened so you don't need to be over making deals in the back room of the school board about how we're going to dispose of the school.

Commissioner Walker: Mr. Chairman I'd like to make a motion that we receive some bids on a commercial appraisal of not only Snowden, but also on John Cotton Tayloe because that needs to be known before anything really gets done. I was at the last school board meeting and that was a discussion so next month let's see who comes up and bids on such a thing.

Commissioner Richardson: Well, we can't do that until the school board takes their action. We have no authority to do that to the school board.

Commissioner Walker: We can get an appraisal on the property.

Commissioner Richardson: But why would we spend the money as you were saying? Why would we spend \$50 for a drug test and you want to spend \$4,000 or \$10,000. Are you sure you've got this in line here?

Commissioner Walker: You're going to do it anyway.

Chairman Waters: I've been told that it's going to be on their agenda to do just what he said.

Commissioner Richardson: Well, let's wait until they act and see what they do.

Chairman Waters: They're talking about both schools.

Commissioner Richardson: Yeah, let's see what they do.

Belhaven Community Afterschool Program

Commissioner Richardson: The accusation, and I've got the packet here, supposedly got proof in it that the DA has the same thing and about the thievery that's going on in Belhaven where the mayor has been accused of misusing funds for the afterschool club that this county gave \$13,000, I believe it was. The county has money in that afterschool club and he's been accused of using the credit cards for that afterschool club and misusing that money and the money has not been paid back. So, what do you commissioners want to do about your money being used in that way in Belhaven?

Chairman Waters: I would say that to my knowledge nothing has been concluded. That it has not been to any kind of court other than it's still being investigated to my knowledge.

Amanda Sasnett: That would be my knowledge as well.

Chairman Waters: I mean, I guess my question is until somebody's, everybody's innocent until proven guilty. There are some rumors that says it's all been paid back and then there's some rumors that not all of it has been paid back so, I mean, I don't like to react based on the rumor mill until we have something more concrete.

Commissioner Richardson: Would you like for the county attorney to determine whether this is under investigation by the DA's office or not?

Chairman Waters: I don't have a problem with that. I'm not sure, I'm assuming that based on what I've been told that he's been asked but he, as you well know, has to make that decision on whether he's going to move forward.

Commissioner Richardson: Yeah, but it doesn't really matter whether it's been paid back or not if he took the funds and misused the funds. I mean that was the fraud right there so paying back the money becomes sort of inconsequential. It may mute what the sentence would be or something like that but are we going to sit here as county commissioners and allow, and put money into entities and allow the officials to misuse that money? That's why we need to see if it's under investigation. Mr. Manager, can you tell us whether you think that was funded partially by county money or not?

Brian Alligood: I have no idea.

Commissioner Richardson: Can you determine that?

Brian Alligood: I don't think I can.

Commissioner Richardson: Who did you write the check to?

Brian Alligood: Well, I didn't write the check but the check was issued to the Belhaven Afterschool Center but I don't know what they did with those funds. So, I mean, they used it for their program. But again, I would go back to the fact that you're innocent until proven guilty in this country and if someone is found guilty of doing something wrong then there will be restitution or there will be whatever so I think you're very premature in accusing people of things until it goes through the court system.

Commissioner Richardson: Well, we're on track then with the county attorney finding out whether or not there's an investigation. We all agree on that, I presume.

Brian Alligood: I think there was an article in the paper that said, and I think the chief of police in Belhaven, because that would be the authority having jurisdiction, started an investigation and I think they referred it to the DA.

Chairman Waters: Yeah, that's it and as far as I know, there's only one checking account that all the funds go into and they don't have our funds isolated and people just write a check for \$100 or \$500.

Commissioner Richardson: The problem with that is it was reputed that a credit card was misused so does he have a credit card on the whole City of Belhaven? How were the funds segregated out?

Chairman Waters: No, this is a completely separate entity.

Commissioner Richardson: That's right, this is a separate entity.

Chairman Waters: That's right, it's a separate entity. The Town did just like we did. The Town gave that group money so they wrote them a check and it was put into that account.

Commissioner Richardson: That was our money that went into that account, the \$13,000.

Chairman Waters: And the card that was used was the nonprofits.

Commissioner Richardson: That's correct so we're in agreement.

Vice-Chairman Langley: As far as I'm concerned, and my question is the amount. Does anybody know the dollar amount?

Chairman Waters: I have not. I have not seen what the total figure is.

Community College LGBTQ+ Policy

Commissioner Richardson: I handed out the resolution, I'll read the resolution. Does Beaufort County Board of Commissioners support or do not support the policies of the Beaufort County Community College about LGBTQ+. That is the advertising of the LGBTQ+ club on the colleges TV site that students use and that the high school students are exposed to. They provide a counselor for this and a meeting room for this. The question is does this board of county commissioners, they get county money, does this board support their policy on LGBTQ+. The motion is do you support the use of this?

Commissioner Dunn: I'm going to say something that probably may be amazing or astonishing to you. The first time I met a gay guy was 50 years ago. His name was Ronald Chappelle and his mother was my 10th grade biology teacher. I went to school in Bath and a girl I knew very well who passed away last year, later in life became gay. My brother is gay. We didn't know it for years. He got married, had two kids and he's gay. I worked with a young lady who's now retired from ECU Police Department. She is gay. I've worked with and been around a lot of gay people. They do not bother me. They do not attempt to live their lifestyle or push their lifestyle out on me and as far as I know, sexual orientation is a protected class. I don't see why you keep bringing this up. I think you've beat it to death, just like you have some of the other stuff that I do support. I don't know what their policy is, you've told me what their policy is and I'm not going to support a resolution condemning the schools right for those kids to have a club that they feel comfortable in going to and meeting and discussing their issues. My Brother sold over \$425 million worth of real estate in Florida last year. I think he's pretty successful so being gay is their life choice and it's not mine and obviously it's not yours. They are somebody's kids and hopefully their parents love them no matter what their choices are. I might not like what my brother does, but I still love him because he's my brother and I'm tired of hearing about the lesbian-gay club at the community college. You might hate me because of it but I'm tired of it. I'm through.

Chairman Waters: Amen, Amen, Amen.

Commissioner Richardson: Let me go back to what I said last month. I don't dislike gay people. I've had a lot of friends who are gay. I have never had a problem with any of them. They have never had a problem with me. Live and let live has always been my policy. But, it is not good judgement to take public money and put it into something as controversial as this is. That's my only goal in this. My only concern in this is that this is not the time and the place for this kind of stuff. I've never had a problem with it. It's going to be there. I don't hate the gays. I don't hate the lesbians. I don't have a

problem with it but it is totally bad, incense less, intemperate judgement to take public money and use it for this kind of purpose.

Commissioner Dunn: Well, where do we draw the line? Do we draw the line at disabled veterans? DO we draw the line at the chess club? 60 years ago you would have been saying we draw the line about blacks.

Commissioner Richardson: No, I wouldn't have. Don't put words in my mouth.

Commissioner Dunn: Yes, you would have. They're here, queer and we're here to stay. Let's just move on and let's just forget about it. I'd like to make the motion that we don't bring up the LGBTQ+ at the community college.

Commissioner Richardson: We have a motion on the floor and you have to take them in order.

Chairman Waters: Do we have a motion?

Katie Mosher: I do not have a second.

Commissioner Deatherage: I haven't seconded it yet. I'm going to have to get on Commissioner Richardson now. Just kidding. Look, Commissioner Richardson's got a point.

Chairman Waters: Why don't you second it so we can continue.

Commissioner Deatherage: Yeah, okay, I'll second it and then I'll speak. Now, Commissioner Richardson's point is government getting involved where maybe it shouldn't. On the other hand, I want to see just how far the community college is going to go with Turning Point USA when that comes along. Listen, they can have all the LGBTQ they want but if they shut down Turning Point USA I'm going to have a real problem. So, Commissioner Richardson, would you change your resolution to maybe something along the lines of that they will be all-inclusive out at the community college, regardless of the club, providing the club is a protected class. Which, religion is a protected class.

Commissioner Richardson: No, I'm going to leave it like it is.

Commissioner Deatherage: You're going to leave it like it is?

Commissioner Richardson: Yeah.

Commissioner Booth: Well, I hate to do this but I'm not going to vote for this motion either. For the simple reason I'm not going to help you promote your hate.

Commissioner Richardson: Nooo.

Commissioner Booth: Let me finish.

Commissioner Richardson: No because you made that statement and I'm going to defend myself every time. Hate doesn't have anything to do with this. My hate right now is going towards you for lying about me.

Commissioner Booth: I'm going to finish it up now, I'm going to finish it up. A couple years ago at the polls I shook a young man's hand right here in Beaufort County and he stood there and Commissioner Richardson you know who he is because I told you about him since I'm lying. You're the liar. He said you mean to tell me you shook my hand and I said yes. He said Mr. Richardson wouldn't shake my hand.

Commissioner Richardson: He's lying. Ceres is running for county commissioner and he's lying.

Commissioner Booth: If you throw a brick in a herd of hogs the one that gets hit will squeal.

Commissioner Richardson: He's admitted that he's homosexual.

Commissioner Booth: That's right and let me finish. Not only that, I appreciate the comments that you said. 60 years ago or better it would have been me. But I'm not going to promote hate on nobody. That's his lifestyle. I mean if it was my child I would love it to the bitter end.

Commissioner Richardson: that's not what we're talking about.

Commissioner Booth: It is what you're talking about. It's pure hate.

Chairman Waters: Commissioner Richardson, please show respect.

Commissioner Booth: He don't know how.

Commissioner Richardson: I have shown respect. You guys are off the subject, you're off the issue. You're trying to make it into something that it's not. I'm talking about the misuse of government funds and that's all I'm talking about.

Commissioner Booth: Well, the thing about it is I'm going to say what I said and I'm going to mean what I say. I'm not going to vote for it. I'm not going to help you promote your hate. You can call it what you want to call it but you can put lipstick on a pig and it's still a pig.

Commissioner Richardson: It's still a pig, you're right about that.

Commissioner Booth: But, the thing about it is I know what I said to that young man and I know what you said to me when I told you and you said yes.

Commissioner Richardson: I did not.

Commissioner Booth: Well, I'm lying then.

Commissioner Richardson: I remember the conversation and you are lying.

Commissioner Walker: In November you pulled the same stunt and you walked around with a sign that said I support the LGBTQ community in Beaufort County Community College. Yeah, you did. So, what happened was somebody was watching and they donated a really good sum of money to this club. I hope they're still watching and I hope they donate this time in your honor. Also, I got more votes than Hood Richardson.

Motion: Commissioner Richardson motioned to send a resolution to the Beaufort County Community College saying whether the Board of Commissioners supported their LGBTQ+ policy or not. Commissioner Deatherage seconded.

Yes Vote

Commissioner Deatherage
Commissioner Richardson

No Vote

Chairman Waters
Vice-Chairman Langley
Commissioner Booth
Commissioner Dunn
Commissioner Walker

Commissioner Deatherage: You guys are just wasting county money.

Closed Session Land Acquisition

Motion: Vice-Chairman Langley motioned to go into closed session. Commissioner Walker seconded. The vote was unanimous.

Motion: Vice-Chairman Langley motioned to come out of closed session. Commissioner Booth seconded. The vote was unanimous.

Chairman Waters: There was no action taken.

Commissioner Comments

Commissioner Richardson: I've met all my goals tonight. The public needs to realize what they see going on, on this Board is what you get and they need to remember that on election day.

Motion: Commissioner Richardson motioned to adjourn. Vice-Chairman Langley seconded. The vote was unanimous.

Adjourned at 7:35 PM

Respectfully submitted to you by:

Kathleen Mosher
Clerk to the Board of County Commissioners

ADDENDUM 1

Zion Shelter and Kitchen

The Zion Shelter & Kitchen

328 North Market Street, Washington, NC 27889

Phone #- 252-833-0272

January 4, 2026

Dear Mr. Alligood,

On behalf of Zion Shelter and Kitchen, I respectfully submit this letter to outline the urgent need for expanded emergency sheltering for individuals experiencing homelessness in Beaufort County and to request consideration of discretionary funding to support a local White Flag emergency shelter initiative.

Homelessness in North Carolina continues to rise. The most recent statewide Point-in-Time Count reported over 11,600 individuals experiencing homelessness, reflecting a significant increase over prior years. Rural counties such as Beaufort County often experience undercounts; however, our direct service experience demonstrates that homelessness is present and persistent locally, particularly during extreme cold weather events when the risk of injury or death is highest.

Beaufort County has long demonstrated compassion and fiscal responsibility in addressing this need. We are deeply grateful for the \$12,000 allocated annually to Zion Shelter and Kitchen, which enables us to provide meals, outreach, and emergency assistance. We acknowledge and thank the County for this continued partnership and support.

During the winter months of 2024–2025, Zion Shelter and Kitchen stepped forward to address immediate shelter gaps during extreme cold:

- In January and February 2025, we raised approximately \$11,000 to fund emergency hotel stays.
- These funds provided shelter for 19 individuals in January and 24 individuals in February, for a total of four nights per person.
- Additionally, from December 12 through December 17, we housed 17 individuals in hotel accommodations during a cold-weather emergency.
- The remaining funds are currently being utilized to meet ongoing emergency needs.

These efforts underscore both the need and the effectiveness of non-congregate emergency sheltering during White Flag conditions. Zion Shelter and Kitchen have exercised careful stewardship of all funds, ensuring that every dollar directly supports life-saving shelter and nourishment.

Proposed White Flag Emergency Shelter Plan

We respectfully propose that Beaufort County consider supporting a formal White Flag Emergency Shelter Program, activated during extreme cold weather (generally when temperatures or wind chills fall to 32°F or below). This program would operate through two primary sheltering strategies:

1. **Motel-Based Emergency Shelter (Non-Congregate)**
 - Contracted motel rooms during declared White Flag events.

- Provides immediate, dignified, and safe shelter, especially for medically vulnerable individuals.
- Zion Shelter and Kitchen will continue to provide meals on these nights, reducing overall costs.

2. Congregate Emergency Shelter (Cots in a Large Room)

- Utilization of a county-approved large room (such as a gym or meeting hall) during White Flag events.
- Temporary overnight shelter with cots, basic supplies, and volunteer staffing.
- Meals coordinated and provided by Zion Shelter and Kitchen.

In many North Carolina counties, emergency shelters are supported through county funding, often supplemented by grants and community partnerships. Beaufort County's existing investment demonstrates leadership in this area; however, the demand during the winter months exceeds our current capacity.

Request for Consideration

As we continue active fundraising efforts, we respectfully ask you to consider whether discretionary county funds might be available to help sustain and expand this emergency shelter response during critical cold-weather periods. Even a limited supplemental allocation would significantly enhance our ability to prevent exposure-related harm and fatalities among our most vulnerable neighbors.

Zion Shelter and Kitchen remain committed to accountability, transparency, and collaboration. We are prepared to provide documentation of expenditures, utilization data, and outcome reporting as requested. Above all, we seek to partner with Beaufort County Government in ensuring that no individual is left unsheltered during life-threatening weather conditions.

Thank you for your continued support, compassion, and service to Beaufort County. We welcome the opportunity to discuss this proposal further and to answer any questions you may have.

Respectfully submitted,

Darwin Woolard
 Zion Shelter and Kitchen
 Washington, North Carolina

ADDENDUM 2

1. Health Department FY 26 Budget Amendment – JaNell Octigan, Health Director
2. Tax Refunds for Approval Over \$100 – Lloyd Salter, Tax Assessor
3. Budget Amendment, Soil and Water – Ann Williams, Soil & Water
4. Firefighter Relief Fund Board Member Replacement – Chris Newkirk, Emergency Services
5. Minutes Approval – Katie Mosher, Clerk to the Board

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Health

Date of Request: 02.02.26

FY Budget: 2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
100221-454030 (Revenue)	WIC Client Services	\$3,130	
105167-535100 (Expenditure)	WIC Maintenance/Repair Building	\$3,130	

Department Justification: Additional WIC Funding from Division of Child and Family Well-Being (DCFW)

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. N/A

State Position No. N/A

APPROVAL	SIGNATURE	DATE
Department Head/ Designee	<i>Sara Graham</i>	01.22.26
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

Primary Owner	Secondary Owner	Address 1	Address 3	Refund Reason	Change	Total Change
BIBBY, HENRY ALDEN		527 S 7TH ST	AURORA, NC 27806	Vehicle	(\$99.95)	(\$99.95)
				Totalled	(\$100.75)	(\$100.75)
						\$200.70
BOLLIE, KATHRYN LUCILLE	BOLLIE, MICHAEL JOHN	209 PAMLICO LN	CHOCOWIN ITY, NC 27817	Vehicle	(\$17.32)	(\$17.32)
				Sold	(\$1.19)	(\$1.19)
					(\$1.39)	(\$1.39)
						\$19.90
CHERRY, WILLIAM WAYNE	CHERRY, RENEE IPOCK	85 GALLBERR Y RD	WASHINGT ON, NC 27889	Vehicle	(\$76.22)	(\$76.22)
				Sold	(\$6.22)	(\$6.22)
					(\$6.10)	(\$6.10)
						\$88.54
CONGLETON, PAUL EDWARD JR		613 BARWICK DR	WASHINGT ON, NC 27889	Vehicle	(\$30.04)	(\$30.04)
				Sold	(\$3.44)	(\$3.44)
					(\$2.53)	(\$2.53)
						\$36.01
COPELAND, ANN WILLIAMSON		213 ADAMS LN	WASHINGT ON, NC 27889	Vehicle	(\$45.61)	(\$45.61)
				Sold	(\$5.23)	(\$5.23)
						\$55.97
DINGMAN, LARI BOOTH		3832 CARNEGIE LN	RALEIGH, NC 27612	Vehicle	(\$88.89)	(\$88.89)
				Sold	(\$82.48)	(\$82.48)
					\$0.00	\$0.00
						\$171.37
GARCIA, ANGIE NINETTE		2104 HIGH SCHOOL DR	NEW BERN, NC 28560	Situs	\$0.00	\$0.00
				error	(\$78.57)	(\$78.57)
					(\$30.00)	(\$30.00)
					\$6.32	\$6.32
						\$94.15
HARRIS, CASEY SHAWN		2742 LIZZARD SLIP RD	WASHINGT ON, NC 27889	Vehicle	(\$9.17)	(\$9.17)
				Totalled	(\$0.75)	(\$0.75)
					(\$0.51)	(\$0.51)
						\$10.43
JACOBS, THOMAS HAINES	JACOBS, EILENE BEATRICE	111 ARBOR DR	WASHINGT ON, NC 27889	Over	(\$25.75)	(\$25.75)
				Assessme	(\$2.96)	(\$2.96)
				nt	(\$2.89)	(\$2.89)
						\$31.60
JEFFERSON, KENNETH WAYNE	JEFFERSO N, BRIDGET WARREN	175 TAYLOR FARM RD	BELHAVEN , NC 27810	Vehicle	(\$31.09)	(\$31.09)
				Sold	(\$2.53)	(\$2.53)
					(\$2.49)	(\$2.49)
						\$36.11
JONES, VICKIE LEWIS		504 MAIN STREET EXT	EDWARD, NC 27821	Overpaym ent	(\$60.71)	(\$60.71)
						\$60.71
MOORE, RANDY		209	WASHINGT ON NC	Vehicle	(\$46.60)	(\$46.60)
						\$5.34

WILLIAM		CEDAR LN	27889	Sold	(\$5.23)	(\$5.23)
						\$57.17
MURPH, LARRY HOLLIS	MURPH, ALICE TETTERTON	665 TREASURE POINT RD	BATH, NC 27808	Vehicle Sold	(\$10.93) (\$10.14) \$0.00	(\$11.48) (\$10.64) \$0.00
						\$22.12
NORBERG, BRIAN ROBERT		516 E MAIN ST	WASHINGTON, NC 27889	Vehicle Totalled	(\$131.48) (\$122.01) \$0.00	(\$131.48) (\$122.01) \$0.00
						\$253.49
PUNGO CREEK FARMS INC		4305 SIDNEY RD	BELHAVEN, NC 27810	Vehicle Sold	(\$30.86) (\$2.52) (\$2.47)	(\$30.86) (\$2.52) (\$2.47)
						\$35.85
SABILLON, MEGAN CLARK		95 CORE POINT RD	BLOUNTS CREEK, NC 27814	Situs error	\$0.00 (\$186.06) (\$5.00) \$13.79 \$16.04	\$0.00 (\$195.36) (\$5.00) \$14.48 \$16.84
						\$169.04
TATUM, JOHN WARD		6529 RIVER RD	WASHINGTON, NC 27889	Vehicle Sold	(\$71.33) (\$5.82) (\$3.99)	(\$71.33) (\$5.82) (\$3.99)
						\$81.14
TUTKUS, THOMAS ANDREW		987 MOUTH OF THE CREEK RD	BLOUNTS CREEK, NC 27814	Vehicle Sold	(\$127.75) (\$8.79) (\$10.22)	(\$127.75) (\$8.79) (\$10.22)
						\$146.76
						\$1571.06

1007165	ETHEL T WINDLEY	103 BUFFIE RD YORKTOWN,VA 23693	Overpayment on Payment of	319.29
1031754	KEITH AUSTIN MOORE	2232 NC 92 HWY E WASHINGTON,NC 27889	Overpayment on Payment of OTHER on	271.82
1031763	K4K LLC	16192 COASTAL HWY LEWES,DE 19958	Overpayment on Payment of OTHER on	550.00
1032880	HARRY MEREDITH, JR	200 ANNE DR WASHINGTON,NC 27889	Overpayment on Payment of CHECK on	1,500.48
1033415	PTM LP	5700 SIXTH AVENUE ALTOONA,PA 16602	Overpayment on Payment of CHECK on	4,780.99
1033500	RIVER RUN APARTMENTS LLC	PO BOX 6171 RALEIGH,NC 27628	Overpayment on Payment of CHECK on	4,886.65
1033569	PATSY G DAVIS	607 HAW BRANCH ROAD CHOCOWINITY,NC 27817	Overpayment on Payment of CHECK on	655.57
1033656	GIBBS GARAGE	WILLIAM OTTIS GIBBS 386 CALIFORNIA ST	Overpayment on Payment of CHECK on	150.99
1034295	FRANK MICHAEL GODLEY	10381 NC 92 HWY E BATH,NC 27808	Refund on Bill # 0000037893-2025-2025-	1,209.08
1034910	RUFUS H KNOTT, III	PO BOX 926 NEW BERN,NC 28563	Overpayment on Payment of OTHER on	1,271.78
1035373	P & W PARTNERSHIP	1100 CONFERENCE DR GREENVILLE,NC 27834	Overpayment on Payment of CHECK on	988.12
1035398	RICHARD L SCOTT	502 WILLOWS COURT WASHINGTON,NC 27889	Overpayment on Payment of CHECK on	196.00
1035875	VENTURE DEVELOPERS INC	113 N MAIN ST BATH,NC 27808	Overpayment on Payment of CHECK on	3,091.57
1036445	DEBORAH A ALLEN	114 COUNTRY PL WASHINGTON,NC 27889	Overpayment on Payment of CHECK on	1,730.74
1036507	RONALD B BOWIE	127 DICKINSON RD CHOCOWINITY,NC 27817	Overpayment on Payment of OTHER on	174.68
1036963	CALVIN LEE WHITE	2357 CARROW ROAD CHOCOWINITY,NC 27817	Refund on Bill # 0000015945-2025-2025-	206.31
1037839	ALTON LEE GRIFFIN	PO BOX 1360 WASHINGTON,NC 27889	Overpayment on Payment of CHECK on	196.00
1038450	ACOSTA GUADALUPE	PO BOX 714 BELHAVEN,NC 27810	Refund on Bill # 0009537808-2025-2025-	213.24
1038548	SILAS DEXTER	584 AKRON DR CHESAPEAKE,VA 23322	Overpayment on Payment of CHECK on	130.36
1038614	KENNETH J SMITH	504 GLENOLA STREET FAYETTEVILLE,NC 28311	Overpayment on Payment of CHECK on	573.74
1038711	GEORGE WAYNE STRANGER	204 WILLOW CT WASHINGTON,NC 27889	Overpayment on Payment of CHECK on	196.00
1038784	MELBURN RAY RADCLIFF, JR	5937 FREE UNION CHURCH RD PINETOWN,NC	Refund on Bill # 0009559297-2025-2025-	331.51
1038806	JAMES TODD POTTER	341 HOLLIS DR BLOUNTS CREEK,NC 27814	Overpayment on Payment of	184.67
1038835	LEODEGARIO CASTANEDA DOMINGUEZ	66 FAWN CIRCLE WASHINGTON,NC 27889	Refund on Bill # 0009532319-2025-2025-	306.02
1039108	NICKOLAS H KEECH	170 MAIN ST EX PINETOWN,NC 27865	Refund on Bill # 0009553653-2025-2025-	265.05
1039138	DONALD ALEXANDER JENSEN, III	526 BAYLAKE STREET CHOCOWINITY,NC 27817	Overpayment on Payment of	169.55
1039470	ROBERT KIMBLE	79 KINGFISHER DR BLOUNTS CREEK,NC 27814	Overpayment on Payment of CHECK on	498.93
1039528	PATRICIA R WINTERS	907 POTOMAC DR CHOCOWINITY,NC 27817	Overpayment on Payment of CHECK on	137.09
1039608	JEFFREY SCOTT MOSLEY	1110 TIMBER DR GREENVILLE,NC 27858	Overpayment on Payment of OTHER on	500.92
1039609	JEFFREY SCOTT MOSLEY	1110 TIMBER DRIVE GREENVILLE,NC 27858	Overpayment on Payment of OTHER on	531.09
1039876	EDWARD M BERGERON, SR	1821 WINSOR HILLS DR COLUMBIA,SC 29204	Overpayment on Payment of CHECK on	519.44
1040054	CORELOGIC	3001 HACKBERRY RD IRVING, TX 75063	Overpayment on Payment of CHECK on	1,474.61
1040388	JOHN A MAURO	2055 WHICHARDS BEACH RD CHOCOWINITY,NC	Refund on Bill # 0009537267-2025-2025-	407.81
1040399	FAYE PAYNE	2264 YEATESVILLE RD BATH,NC 27808	Refund on Bill # 0000038271-2025-2025-	476.79
1040428	MARY LEE STILLEY	PO BOX 155 BLOUNTS CREEK,NC 27814	Refund on Bill # 0000020883-2025-2025-	179.98
1040441	JOAN K VAUGHN	347 EAST BARR ROAD CHOCOWINITY,NC 27817	Refund on Bill # 0000016919-2025-2025-	402.12
1040456	BILLY FREDERICK WARREN, SR	185 TAYLOR FARM RD BELHAVEN,NC 27810	Refund on Bill # 0000052113-2025-2025-	1,039.04
1040498	ALICE H WILLIAMS	429 EAST 115TH ST APT 4D NEW YORK,NY 10029	Refund on Bill # 0000052015-2025-2025-	969.98
1040505	GERTRUDE WILLIAMS	1960 CLAY BOTTOM SCHOOL ROAD CHOCOWINITY,NC 27817	Refund on Bill # 0000049397-2025-2025-	268.66
1040855	TERRY A WARWICK	3026 MOUTH OF THE CRK RD BLOUNTS CREEK,NC 27814	Overpayment on Payment of CHECK on	442.40
1040856	CHRIS W FURLOUGH	PO BOX 818 WASHINGTON,NC 27889	Overpayment on Payment of CHECK on	4,266.42
1040912	GERALD STEVE COX	801 HORSE PEN SWAMP RD WASHINGTON,NC	Overpayment on Payment of CHECK on	264.52
1041168	PAGE PECK INC	PO BOX 1828 WASHINGTON,NC 27889	Overpayment on Payment of CHECK on	830.00
1041171	ALAN VONDRAK	2320 GENTRY LN CARSON CITY,NV 89701	Overpayment on Payment of CHECK on	360.20
1041298	CHAD WARREN ARTHUR	2449 BEECH RIDGE ROAD BELHAVEN,NC 27810	Overpayment on Payment of CHECK on	459.44
1041453	KARL AND LISA GEISLER FAMILY TRUST	115 HILL CREEK RD BLOUNTS CREEK,NC 27814	Overpayment on Payment of OTHER on	357.00
1041603	LÉLIA A WHITNEY	4325 PILLEY AVE PANTEGO,NC 27860	Refund on Bill # 0000046993-2025-2025-0000-00 of	476.11
1041747	LINDA RICE MORRIS	517 HANCOCK ST APT 2 NEW BERN,NC 28560	Overpayment on Payment of CHECK on	1,953.12

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: Soil & Water

Date of Request: 2/2/26

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0213-449600	Soil and Water Grant Revenue	30,725	
10-0991-499100	Appropriated Fund Balance		30,725

Department Justification: To recognize additional Technical Assistance grant funds awarded to support soil and water operations.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		1/22/26
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	

§ 58-84-30. Trustees appointed; organization.

For each county, town or city complying with and deriving benefits from the provisions of this Article, there shall be appointed a local board of trustees, known as the trustees of the local Firefighters' Relief Fund, to be composed of five members, two of whom shall be elected by the members of the local fire department who are qualified as beneficiaries of such fund, two of whom shall be elected by the mayor and board of aldermen or other local governing body, and one of whom shall be named by the State Fire Marshal. Their selection and term of office shall be as follows:

- (1) The members of the fire department shall hold an election to elect two representatives to the board to serve at the pleasure of the members of the department. The elected representatives may serve until their resignation or until the department holds an election to replace them. Board members elected pursuant to this subdivision shall be either (i) residents of the fire district or (ii) active or retired members of the fire department.
- (2) The mayor and board of aldermen or other local governing body shall appoint two representatives to the board to serve at the pleasure of the governing body. Board members appointed pursuant to this subdivision shall be residents of the fire district.
- (3) The State Fire Marshal shall appoint one representative to serve as trustee who shall serve at the pleasure of the State Fire Marshal. The member appointed pursuant to this subdivision shall be either (i) a resident of the fire district or (ii) an active or retired member of the fire department.

All of the above trustees shall hold office for their elected or appointed time, or until their successors are elected or appointed, and shall serve without pay for their services. They shall immediately after election and appointment organize by electing from their members a chairman and a secretary and treasurer, which two last positions may be held by the same person. The treasurer of said board of trustees shall give a good and sufficient surety bond in a sum equal to the amount of moneys in his hand, to be approved by the State Fire Marshal. The cost of this bond may be deducted by the State Fire Marshal from the receipts collected pursuant to G.S. 58-84-10 before distribution is made to local relief funds. If the chief or chiefs of the local fire departments are not named on the board of trustees as above provided, then they shall serve as ex officio members without privilege of voting on matters before the board. (1907, c. 831, s. 6; C.S., s. 6068; 1925, c. 41; 1945, c. 74, s. 1; 1947, c. 720; 1949, c. 1054; 1973, c. 1365; 1985, c. 666, s. 64; 1987, c. 174, ss. 1, 5; 2007-246, s. 3; 2012-45, s. 2; 2014-64, s. 1(a); 2016-51, s. 3; 2023-151, s. 11.35(a).)

ADDENDUM 3

Reimbursement #14, Washington Elementary School

**DISTRIBUTION REQUEST
NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY
Date of Request: 1/15/26**

DPI USE ONLY
Approved:
Date:

County: Beaufort
 Address: 121 W. 3rd St., Washington, NC 27889
 LEA: 070-Beaufort County
 Address: 321 Smaw Road, Washington, NC 27889

Contact Person: Brian Alligood or Anita Radcliffe
 Title: County Manager Finance Director
 Phone: 252-940-6158 or 252-946-0079
 Email: brian.alligood@beaufortcountync.gov

Project Title: Washington Elementary School (PK-3)
 Project Address: 947 Hudnell Street, Washington, NC 27889

The Needs-Based Public School Capital Fund is governed by Article 38B of GS 115C-546. The purpose of the NBPSCF is to assist counties with their critical public school building capital needs. Grant funds may be used for construction of new public school buildings, as well as additions, repairs, and renovations to existing public school buildings. Grant funds cannot be used for real property acquisition, or for capital improvements to administrative buildings. Grant funds may be utilized for a lease agreement per GS 115C-546.13. **Do Not use this Distribution Request Form for lease payments.**

Total Project Costs (per signed agreement)	State Grant		Local Match		Total
Planning / Design	\$ _____	+	\$ _____	=	\$ _____
Construction	\$ _____	+	\$ _____	=	\$ _____
Other	\$ _____	+	\$ _____	=	\$ _____
Total	\$ 42,000,000.00	+	\$ 10,000,000.00	=	\$ 52,000,000.00

Design Firm: Hite Associates
 Date of Design Contract: 7/8/23 Bid Date (x actual estimated): 4/28/23
 General Contractor: WIMCO Date of Construction Contract: 11/26/23
 Construction Start Date (actual x estimated): Jan 2025 Completion Date (actual x estimated): July 2026

Local Matching Fund Requirement: 1:1 | 1:3 --- or --- 0% | 5% | 15% | 25% | 35%
 Source(s) of matching funds: Local Matching Requirement 19.23%; Source of matching funds - Beaufort County General Fund Cash

Project Costs (as of date): 12/2/25	State Grant		Local Match		Total
Planning / Design	\$ 1,798,761.23	+	\$ 428,255.27	=	\$ 2,227,016.50
Construction	\$ 20,985,903.36	+	\$ 4,996,396.19	=	\$ 25,982,299.55
Other	\$ 66,848.33	+	\$ 15,915.48	=	\$ 82,763.81
Total	\$ 22,851,512.92	+	\$ 5,440,566.94	=	\$ 28,292,079.86

Grant Funds Requested	All Prior Requests		This Request		Total
Planning / Design	\$ 1,798,761.23	+	\$ 0.00	=	\$ 1,798,761.23
Construction	\$ 18,488,053.63	+	\$ 2,497,849.73	=	\$ 20,985,903.36
Other	\$ 66,848.33	+	\$ 0.00	=	\$ 66,848.33
Total	\$ 20,353,663.19	+	\$ 2,497,849.73	=	\$ 22,851,512.92

Supporting Documentation: At DPI's request, submit documentation to DPI substantiating project expenditures identified here.

Reporting Requirements

We, the undersigned, agree to submit a report describing the progress of this project, including State and Local amounts expended, as follows: 1) with each distribution request; 2) annually on or before April 1 of each year; and 3) within 90 days following completion of the project (final payment). We certify that the project herein described is within the parameters set forth in Article 38B of GS 115C-546, and that all the required local funding is available and designated as a Local Match for this project. We certify that Local Matching Funds are derived from non-State and non-Federal funds and will be expended along with Needs-Based Grand funds as the project progresses.

(Signature - Chair, County Commissioners) _____ (Date) _____

(Signature - Chair, Board of Education) _____ (Date) _____

Hite associates

ARCHITECTURE / PLANNING / TECHNOLOGY

PAY APPLICATION TRANSMITTAL

January 15, 2026

TO: Beaufort County Board of Education

ATTN: Jamie Stokes, Director of Maintenance

FROM: Robert Edmondson

RE: **New Beaufort Pk-3 School**

Enclosed are Pay Applications approved by this office for:

Contractor	Amount
WIMCO CORP	\$3,092,546.40

End of Transmittal

CONSTRUCTION ACCOUNTING SUMMARY

PROJECT: # 22344 New Beaufort PK-3 School
BEAUFORT COUNTY

Type: _____ Gross Sq. Foot New Area (Enclosed): 135,692
Const. Class: _____
Cap: _____

ContractDate: 11/26/2024 CompletionDate: _____ Contract Executed: _____

SINGLE PRIME GENERAL CONTRACT: WIMCO CORP 2533 W 5TH STREET, WASHINGTON, NC 27089

Original Contract Sum:	\$43,120,100.00	Progress Payments Approved	Received	Reviewed	Sent
CO No. G1		1	\$1,227,542.50	2/25/25 VIA EMAIL	2/26/25 2/28/25 VIA EMAIL
CO No. G2		2	\$966,552.36	3/27/25 VIA EMAIL	3/27/2025 3/28/25 via email
CO No. G3		3	\$1,257,168.25	4/25/25 via email	4/28/2025 4/28/25 via email
CO No. G4		4	\$918,037.50	5/29/25 VIA EMAIL	6/30/2025 6/2/25 VIA EMAIL
CO No. G5		5	\$1,555,102.50	6/10/25 VIA EMAIL	6/11/2025 6/12/25 via email
CO No. G6		6	\$1,355,175.00	7/8/25 VIA EMAIL	7/10/2025 7/10/25 VIA EMAIL
CO No. G7		7	\$3,394,480.00	8/12/25 via email	8/13/2025 8/14/25 via email
CO No. G8		8	\$2,809,271.68	8/8/25 via email	9/10/2025 9/11/25 via email
CO No. G9		9	\$3,506,808.20	10/14/25 via email	10/15/2025 10/15/25 via email
Total Change Orders executed to Date:	\$0.00	10	\$3,561,508.66	11/19/25 via email	11/19/2025 11/20/25 via email
Total Change Orders pending:	\$0.00	11	\$2,340,106.50	12/9/25 VIA EMAIL	12/9/2025 12/11/25 via email
		12	\$3,092,546.40	1/12/26 via email	1/13/2026 1/15/26 via email
		13			
		14			
		15			
		16			
		17			
Current Contract Sum:	\$43,120,100.00	TOTAL	\$25,982,299.55		
Total Payments Approved to Date:	\$25,982,299.55				
Balance of Contract Sum:	\$17,137,800.45				

FURNITURE (SUBJECT TO BE ADDED)

Original Contract Sum:		Progress Payment Approved	Received	Reviewed	Sent
Co. No. M-1		1			
CO No. M-2		2			
CO No. M-3		3			
CO No. M-4		4			
CO No. M-5		5			
Total Change Orders executed to Date:	\$0.00	6			
Total Change Orders Pending:	\$0.00	7			
		8			
		9			
		10			
		11			
		FINAL			
Current Contract Sum:	\$0.00	TOTAL	\$0.00		
Total Payments Approved to Date:	\$0.00				
Balance of Contract Sum:	\$0.00				

CONTRACTS SUMMARY

Total Original Contracts:	\$43,120,100.00		
General to Date:	\$43,120,100.00	100.0%	
Furniture to Date:	\$0.00	0%	
Total Change Orders executed to Date:	\$0.00	0.0%	
Current Change Orders pending:	\$0.00		
Total Current Contracts:	\$43,120,100.00	100.0%	\$317.78 Cost Per Sq. Ft.
Total Payments Approved to Date:	\$25,982,299.55	60.3%	
Balance of Contract Sum:	\$17,137,800.45	39.7%	
BeaufortCS - 22344 Beaufort PK-3		193	1/15/2026

TO OWNER/CLIENT:

AR-Beaufort County Schools
321 Smaw Road
Washington, North Carolina 27889

PROJECT:

Washington Elementary School - Washington, NC
947 Hudnell Street
Washington, North Carolina 27889

INVOICE NO: 59212

PERIOD: 01/01/26 - 01/31/26
PROJECT NO: 3592

FROM CONTRACTOR:

WIMCO Corp
PO Box 121 2533 West 5th Street
Washington, North Carolina 27889

VIA ARCHITECT/ENGINEER:

CONTRACT DATE: 11/26/2024

CONTRACT FOR: 3592 - Prime Contract

CONTRACTOR'S APPLICATION FOR PAYMENT

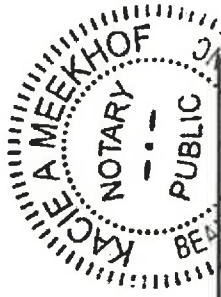
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum		\$43,120,100.00
2. Net change by allowance adjustment		\$0.00
3. Contract Sum to date (Line 1 ± 2)		\$43,120,100.00
4. Total completed and stored to date (Column G on detail sheet)		\$27,349,789.04
5. Retainage:		
a. 5.00% of completed work	\$1,367,489.49	
b. 0.00% of stored material	\$0.00	
Total retainage		\$1,367,489.49
6. Total earned less retainage (Line 5a + 5b or total in column I of detail sheet)		\$25,982,289.55
7. Less previous certificates for payment (Line 6 from prior certificate)		\$22,889,753.15
8. Current payment due:		\$3,092,546.40
9. Balance to finish, including retainage (Line 3 less Line 6)		\$17,137,800.45

MATH & TAX CORRECT
BMN Jan. 13, 2026

By: Russ C. Pelt Date: 1/12/26

State of: NORTH CAROLINA
County of: BEAUFORT
Subscribed and sworn to before me this 12th day of JANUARY 2026
Notary Public: Ramona Meekhof
My commission expires: 07/31/2026



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: RBE \$3,092,546.40
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER: [Signature]

By: _____ Date: 1/15/2026

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudices to the rights of the Owner/Client or Contractor under this Contract.

ALLOWANCE ADJUSTMENT SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by allowance adjustment:		\$0.00

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

INVOICE NUMBER: 59212
 APPLICATION DATE: 1/25/2026
 PROJECT NO: 3592

PERIOD: 01/01/26 - 01/31/26

Use Column I on Contracts where variable retainage for line items apply.

Contract Lines

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
1	* GENERAL CONDITIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	SALES TAX	\$229,579.00	\$146,500.00	\$10,000.00	\$10,000.00	\$0.00	\$156,500.00	\$73,079.00	\$7,825.00
3	LABOR TAXES & INS	\$105,160.00	\$71,000.00	\$4,500.00	\$4,500.00	\$0.00	\$75,500.00	\$29,660.00	\$3,775.00
4	BUILDERS RISK INS	\$195,000.00	\$195,000.00	\$0.00	\$0.00	\$0.00	\$195,000.00	\$0.00	\$9,750.00
5	BOND	\$326,248.00	\$326,248.00	\$0.00	\$0.00	\$0.00	\$326,248.00	\$0.00	\$16,312.40
6	SUPERVISION	\$560,527.00	\$321,052.00	\$35,000.00	\$35,000.00	\$0.00	\$356,052.00	\$204,475.00	\$17,802.60
7	TEMP FACILITIES	\$174,891.00	\$114,500.00	\$5,000.00	\$5,000.00	\$0.00	\$119,500.00	\$55,191.00	\$5,975.00
8	CLEANUP	\$202,963.00	\$21,700.00	\$12,000.00	\$12,000.00	\$0.00	\$33,700.00	\$169,263.00	\$1,685.00
9	EQUIPMENT RENTAL	\$172,968.00	\$68,500.00	\$11,000.00	\$11,000.00	\$0.00	\$87,500.00	\$75,466.00	\$4,875.00
10	SAFETY	\$29,027.00	\$16,200.00	\$2,000.00	\$2,000.00	\$0.00	\$20,200.00	\$8,827.00	\$1,010.00
11	SURVEYING	\$62,200.00	\$41,900.00	\$1,500.00	\$1,500.00	\$0.00	\$43,400.00	\$18,800.00	\$2,170.00
12	ALLOW. CASH	\$1,599,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,599,243.00	\$0.00
13	ALLOW. MASS UNDERCUT	\$74,999.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74,999.00	\$0.00
14	ALLOW. FOUNDATION UNDERCUT	\$26,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,791.00	\$0.00
15	* SITEWORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	MOBILIZATION	\$150,876.00	\$150,876.00	\$0.00	\$0.00	\$0.00	\$150,876.00	\$0.00	\$7,543.80
17	DEMO	\$346,706.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$96,706.00	\$12,500.00
18	GRADING	\$2,293,194.00	\$2,168,500.00	\$25,000.00	\$25,000.00	\$0.00	\$2,193,500.00	\$99,694.00	\$109,875.00
19	EROSION CTL-MATERIAL	\$193,110.00	\$193,110.00	\$0.00	\$0.00	\$0.00	\$193,110.00	\$0.00	\$9,655.50
20	EROSION CTL-LABOR	\$88,475.00	\$88,475.00	\$0.00	\$0.00	\$0.00	\$88,475.00	\$0.00	\$4,423.75
21	WATERSEWER-MATERIAL	\$546,015.00	\$546,015.00	\$0.00	\$0.00	\$0.00	\$546,015.00	\$0.00	\$27,300.75
22	WATERSEWER-LABOR	\$329,005.00	\$329,005.00	\$0.00	\$0.00	\$0.00	\$329,005.00	\$0.00	\$16,450.25
23	STORM DRAIN-MATERIAL	\$972,975.00	\$972,975.00	\$0.00	\$0.00	\$0.00	\$972,975.00	\$0.00	\$48,648.75
24	STORM DRAIN-LABOR	\$468,275.00	\$468,275.00	\$0.00	\$0.00	\$0.00	\$468,275.00	\$0.00	\$23,313.75
25	ASPHALT-MATERIAL	\$689,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$689,596.00	\$0.00
26	ASPHALT-LABOR	\$295,541.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$295,541.00	\$0.00
27	SITE CONCRETE-MATERIAL	\$484,394.00	\$196,000.00	\$75,000.00	\$75,000.00	\$0.00	\$271,000.00	\$213,394.00	\$13,550.00
28	SITE CONCRETE-LABOR	\$164,739.00	\$68,500.00	\$20,000.00	\$20,000.00	\$0.00	\$88,500.00	\$76,239.00	\$4,425.00
29	FENCING-MATERIAL	\$189,908.00	\$115,000.00	\$0.00	\$0.00	\$0.00	\$115,000.00	\$74,908.00	\$5,750.00
30	FENCING-LABOR	\$81,388.00	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00	\$29,388.00	\$2,600.00
31	LANDSCAPING-MATERIAL	\$182,366.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	\$165,866.00	\$825.00
32	LANDSCAPING-LABOR	\$78,158.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$73,658.00	\$225.00
33	* CONCRETE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

A	B	C	D		E		F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
34	FOOTINGS	\$847,117.00	\$847,117.00	\$0.00	\$0.00	\$0.00	\$0.00	\$847,117.00	100.00%	\$0.00	\$42,355.85
35	SLAB ON GRADE	\$1,219,085.00	\$1,202,550.00	\$16,535.00	\$16,535.00	\$0.00	\$0.00	\$1,219,085.00	100.00%	\$0.00	\$80,954.40
36	SLAB ON DECK	\$252,005.00	\$165,500.00	\$48,750.00	\$48,750.00	\$0.00	\$0.00	\$214,250.00	85.02%	\$37,756.00	\$10,712.50
37	* MASONRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
38	BRICK-MATERIALS	\$794,946.00	\$478,000.00	\$197,750.00	\$197,750.00	\$0.00	\$0.00	\$675,750.00	85.01%	\$119,196.00	\$33,787.50
39	BRICK-LABOR	\$447,933.00	\$134,500.00	\$115,000.00	\$115,000.00	\$0.00	\$0.00	\$249,500.00	55.71%	\$198,333.00	\$12,475.00
40	BLOCK-MATERIALS	\$1,963,724.00	\$1,963,724.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,963,724.00	100.00%	\$0.00	\$98,186.20
41	BLOCK-LABOR	\$923,024.00	\$880,000.00	\$43,024.00	\$43,024.00	\$0.00	\$0.00	\$923,024.00	100.00%	\$0.00	\$46,151.20
42	* METALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
43	STEEL ERECTOR	\$1,019,071.00	\$881,750.00	\$87,000.00	\$87,000.00	\$0.00	\$0.00	\$968,750.00	95.06%	\$50,321.00	\$48,437.50
44	STRUCTURAL STEEL	\$2,924,016.00	\$2,652,000.00	\$128,000.00	\$128,000.00	\$0.00	\$0.00	\$2,780,000.00	95.07%	\$144,016.00	\$139,000.00
45	MISC. METALS	\$34,850.00	\$11,000.00	\$20,500.00	\$20,500.00	\$0.00	\$0.00	\$31,500.00	90.39%	\$3,350.00	\$1,575.00
46	* CARPENTRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
47	CARPENTRY-MATERIAL	\$63,980.00	\$0.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	31.26%	\$43,980.00	\$1,000.00
48	CARPENTRY-LABOR	\$27,423.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$9,000.00	32.82%	\$18,423.00	\$450.00
49	CASEWORK-MATERIAL	\$374,665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$374,665.00	\$0.00
50	CASEWORK-LABOR	\$186,265.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$186,265.00	\$0.00
51	* THERMAL/MOISTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
52	ROOFING-MATERIAL	\$2,105,281.00	\$1,158,500.00	\$215,000.00	\$215,000.00	\$0.00	\$0.00	\$1,373,500.00	65.21%	\$732,781.00	\$88,875.00
53	ROOFING-LABOR	\$925,548.00	\$416,500.00	\$95,000.00	\$95,000.00	\$0.00	\$0.00	\$511,500.00	55.28%	\$414,048.00	\$25,575.00
54	INSULATIONS-MATERIAL	\$142,780.00	\$32,000.00	\$68,000.00	\$68,000.00	\$0.00	\$0.00	\$100,000.00	70.04%	\$42,780.00	\$5,000.00
55	INSULATIONS-LABOR	\$61,190.00	\$14,000.00	\$29,000.00	\$29,000.00	\$0.00	\$0.00	\$43,000.00	70.27%	\$18,190.00	\$2,150.00
56	CAULKING-MATERIAL	\$84,557.00	\$38,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,500.00	59.64%	\$26,057.00	\$1,925.00
57	CAULKING-LABOR	\$24,809.00	\$14,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,200.00	57.24%	\$10,609.00	\$710.00
58	* OPENINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
59	DOORS/FRAMES HDWRE-MATERIAL	\$481,844.00	\$212,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$212,000.00	45.90%	\$248,844.00	\$10,600.00
60	DOORS/FRAMES HDWRE-LABOR	\$192,932.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,500.00	25.14%	\$144,432.00	\$2,425.00
61	STOREFRONT-MATERIAL	\$676,159.00	\$40,000.00	\$95,750.00	\$95,750.00	\$0.00	\$0.00	\$135,750.00	20.08%	\$540,409.00	\$6,787.50
62	STOREFRONT-LABOR	\$285,496.00	\$15,500.00	\$41,750.00	\$41,750.00	\$0.00	\$0.00	\$57,250.00	20.05%	\$228,246.00	\$2,862.50
63	OVERHEAD DOORS	\$35,284.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,284.00	\$0.00
64	* FINISHES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
65	GWB FRAMING/DRYWALL-MATERIALS	\$848,399.00	\$259,250.00	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$329,250.00	50.78%	\$319,149.00	\$16,462.50
66	GWB FRAMING/DRYWALL-LABOR	\$293,313.00	\$113,500.00	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$148,500.00	50.63%	\$144,813.00	\$7,425.00
67	HARD TILE-MATERIAL	\$146,446.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$146,446.00	\$0.00
68	HARD TILE-LABOR	\$67,047.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$67,047.00	\$0.00
69	TERRAZZO-MATERIAL	\$329,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$329,614.00	\$0.00
70	TERRAZZO-LABOR	\$134,119.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$134,119.00	\$0.00
71	ACOUSTICAL CEILING-MATERIAL	\$152,193.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	3.61%	\$146,693.00	\$275.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
72	ACOUSTICAL CEILING-LABOR	\$82,366.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$79,366.00	\$150.00
73	RESILIENT FLOORING-MATERIAL	\$207,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207,984.00	\$0.00
74	RESILIENT FLOORING-LABOR	\$121,278.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$121,278.00	\$0.00
75	PAINTS & COATINGS-MATERIAL	\$193,034.00	\$27,500.00	\$11,750.00	\$11,750.00	\$0.00	\$39,250.00	\$153,784.00	\$1,962.50
76	PAINTS & COATINGS-LABOR	\$84,157.00	\$11,000.00	\$6,000.00	\$6,000.00	\$0.00	\$17,000.00	\$67,157.00	\$850.00
77	SPECIALTY FLOORING	\$84,496.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$84,496.00	\$0.00
78	* SPECIALTIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
79	VISUAL DISPLAY BD-MATERIAL	\$48,576.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,576.00	\$0.00
80	VISUAL DISPLAY BD-LABOR	\$20,389.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,389.00	\$0.00
81	TOILET PARTITIONS-MATERIAL	\$27,128.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,128.00	\$0.00
82	TOILET PARTITIONS-LABOR	\$13,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,769.00	\$0.00
83	FIRE EXTINGUISHERS	\$14,734.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,734.00	\$0.00
84	TOILET ACCESSORIES	\$33,504.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,504.00	\$0.00
85	LOCKERS	\$5,114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,114.00	\$0.00
86	FOLDING PARTITIONS	\$92,522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,522.00	\$0.00
87	FLAGPOLES	\$4,557.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,557.00	\$0.00
88	CANOPIES	\$454,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$454,092.00	\$0.00
89	ARCHITECTURAL LOUVERS	\$48,194.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,194.00	\$0.00
90	*EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
91	KITCHEN EQUIPMENT	\$411,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$411,359.00	\$0.00
92	STAGE CURTAINS	\$17,858.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,858.00	\$0.00
93	PROJECTION SCREENS	\$9,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,400.00	\$0.00
94	SPORTS EQUIPMENT	\$21,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,590.00	\$0.00
95	* MECHANICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
96	FIRE PROTECTION-MATERIAL	\$336,025.00	\$188,000.00	\$82,000.00	\$82,000.00	\$0.00	\$270,000.00	\$66,025.00	\$13,500.00
97	FIRE PROTECTION-LABOR	\$165,438.00	\$85,000.00	\$48,000.00	\$48,000.00	\$0.00	\$133,000.00	\$32,438.00	\$6,650.00
98	PLUMBING-MATERIAL	\$1,093,166.00	\$682,500.00	\$100,000.00	\$100,000.00	\$0.00	\$782,500.00	\$310,666.00	\$38,125.00
99	PLUMBING-LABOR	\$431,356.00	\$250,550.00	\$50,000.00	\$50,000.00	\$0.00	\$300,550.00	\$130,806.00	\$15,027.50
100	HVAC SYSTEM-MATERIAL	\$3,480,931.00	\$1,518,897.54	\$500,000.00	\$500,000.00	\$0.00	\$2,018,897.54	\$1,462,033.46	\$100,944.88
101	HVAC SYSTEM-LABOR	\$1,420,398.00	\$575,500.00	\$207,000.00	\$207,000.00	\$0.00	\$782,500.00	\$637,898.00	\$39,125.00
102	* ELECTRICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
103	ELECTRICAL-MATERIAL	\$3,564,959.00	\$1,462,650.00	\$495,000.00	\$495,000.00	\$0.00	\$1,957,650.00	\$1,607,309.00	\$87,852.50
104	ELECTRICAL-LABOR	\$1,493,553.00	\$598,050.00	\$224,000.00	\$224,000.00	\$0.00	\$822,050.00	\$671,503.00	\$41,102.50
	TOTALS:	\$43,120,100.00	\$23,931,689.64	\$3,266,312.00	\$3,266,312.00	\$0.00	\$27,166,881.64	\$16,933,218.46	\$1,359,344.08

Allowance Adjustment											
A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED		E WORK COMPLETED THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (G - C)	I RETAINAGE
		FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	% (G / C)					
106	PCCO#001										
105.1	PCCO#001										
105.1.1	777-000001.S Turnkey Privacy Fence Fence Demo	\$4,100.00	\$4,100.00	\$4,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,100.00	\$0.00	\$205.00
105.1.2	777-000001.S Turnkey Privacy Fence Fence Install	\$54,848.00	\$54,848.00	\$54,848.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,848.00	\$0.00	\$2,742.40
105.1.3	997-999900.O FEE:Other GC FEE (7.0)%	\$4,126.36	\$4,126.36	\$4,126.36	\$0.00	\$0.00	\$0.00	\$0.00	\$4,126.36	\$0.00	\$206.32
105.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$946.12	\$946.12	\$946.12	\$0.00	\$0.00	\$0.00	\$0.00	\$946.12	\$0.00	\$47.31
106	PCCO#004										
106.1	PCCO#004										
106.1.1	777-000004.S Septic Tank Removal Sitework	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$75.00
106.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$105.00	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$5.25
106.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$24.08	\$24.08	\$24.08	\$0.00	\$0.00	\$0.00	\$0.00	\$24.08	\$0.00	\$1.20
107	PCCO#005										
107.1	PCCO#005										
107.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #001 - Privacy Fence Replacement	\$(64,020.48)	\$(64,020.48)	\$(64,020.48)	\$0.00	\$0.00	\$0.00	\$0.00	\$(64,020.48)	\$0.00	\$(3,201.02)
107.1.2	000-010047.A ALLOW: GEN. COND..Allowance PCCO #004 - Septic Tank Removal	\$(1,629.08)	\$(1,629.08)	\$(1,629.08)	\$0.00	\$0.00	\$0.00	\$0.00	\$(1,629.08)	\$0.00	\$(81.45)
107.1.3	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
107.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
108	PCCO#002										
108.1	PCCO#002										
108.1.1	777-000002.S Bus Parking Access Gate per RFI #6 Pamlico Fence	\$8,492.00	\$8,492.00	\$8,492.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,492.00	\$0.00	\$324.60
108.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$454.44	\$454.44	\$454.44	\$0.00	\$0.00	\$0.00	\$0.00	\$454.44	\$0.00	\$22.72
108.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$104.20	\$104.20	\$104.20	\$0.00	\$0.00	\$0.00	\$0.00	\$104.20	\$0.00	\$5.21
109	PCCO#005										
109.1	PCCO#005										
109.1.1	777-000005.S Add Door 608A at Storage 608 Doors & Hardware	\$2,310.08	\$2,310.08	\$2,310.08	\$0.00	\$0.00	\$0.00	\$0.00	\$2,310.08	\$0.00	\$115.50
109.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$161.71	\$161.71	\$161.71	\$0.00	\$0.00	\$0.00	\$0.00	\$161.71	\$0.00	\$8.09
109.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$37.08	\$37.08	\$37.08	\$0.00	\$0.00	\$0.00	\$0.00	\$37.08	\$0.00	\$1.85

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
110	PCCO#003								
110.1	PCCO#003								
110.1.1	777-000003.S Maintenance Pole Relocation Guy wire relocation	\$6,372.94	\$6,372.94	\$0.00	\$0.00	\$0.00	\$6,372.94	\$0.00	\$318.65
110.1.2	997-999900.O FEE,Other GC FEE (7.0)%	\$446.11	\$446.11	\$0.00	\$0.00	\$0.00	\$446.11	\$0.00	\$22.31
110.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$102.29	\$102.29	\$0.00	\$0.00	\$0.00	\$102.29	\$0.00	\$5.11
111	PCCO#009								
111.1	PCCO#009								
111.1.1	777-000008.S Additional RPDA Additional Tree Removal	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$425.00
111.1.2	997-999900.O FEE,Other GC FEE (7.0)%	\$595.00	\$595.00	\$0.00	\$0.00	\$0.00	\$595.00	\$0.00	\$29.75
111.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$136.43	\$136.43	\$0.00	\$0.00	\$0.00	\$136.43	\$0.00	\$6.92
112	PCCO#010								
112.1	PCCO#011								
112.1.1	000-010047.A ALLOW: GEN. COND.,Allowance	\$7,050.64	\$7,050.64	\$0.00	\$0.00	\$0.00	\$7,050.64	\$0.00	\$(352.53)
112.1.2	997-999900.O FEE,Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
113	PCCO#011								
113.1	PCCO#012								
113.1.1	000-010047.A ALLOW: GEN. COND.,Allowance PCCO #003 - Guy Wire Relocation	\$6,921.34	\$6,921.34	\$0.00	\$0.00	\$0.00	\$6,921.34	\$0.00	\$(346.07)
113.1.2	000-010047.A ALLOW: GEN. COND.,Allowance PCCO #005 - Added Opening 808A	\$(2,508.87)	\$(2,508.87)	\$0.00	\$0.00	\$0.00	\$(2,508.87)	\$0.00	\$(125.44)
113.1.3	000-010047.A ALLOW: GEN. COND.,Allowance PCCO #009 - Additional Tree Removal	\$(9,231.43)	\$(9,231.43)	\$0.00	\$0.00	\$0.00	\$(9,231.43)	\$0.00	\$(461.57)
113.1.4	997-999900.O FEE,Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
113.1.5	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
114	PCCO#010								
114.1	PCCO#010								
114.1.1	777-000010.S 600 Building Gym Repair Repair Existing 600 Gym	\$11,750.00	\$11,750.00	\$0.00	\$0.00	\$0.00	\$11,750.00	\$0.00	\$587.50
114.1.2	997-999900.O FEE,Other GC FEE (7.0)%	\$822.50	\$822.50	\$0.00	\$0.00	\$0.00	\$822.50	\$0.00	\$41.13
114.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$188.59	\$188.59	\$0.00	\$0.00	\$0.00	\$188.59	\$0.00	\$9.43
115	PCCO#016								

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			FROM PREVIOUS APPLICATION (D + E)						
115.1	PCCO#017								
115.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #010 - 600 Building - Gym Paint	\$(12,761.09)	\$(12,761.09)	\$0.00	\$0.00	\$0.00	\$(12,761.09)	\$0.00	\$(638.05)
115.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
116	PCCO#016								
116.1	PGO#016								
116.1.1	777-000016.S Access Controls & Security Drawings Access Control Added scope	\$11,323.33	\$11,323.33	\$0.00	\$0.00	\$0.00	\$11,323.33	\$0.00	\$566.17
116.1.2	777-000016.S Access Controls & Security Drawings	\$(4,781.42)	\$(4,781.42)	\$0.00	\$0.00	\$0.00	\$(4,781.42)	\$0.00	\$(239.07)
116.1.3	997-999900.O FEE.Other GC FEE (7.0)%	\$457.93	\$457.93	\$0.00	\$0.00	\$0.00	\$457.93	\$0.00	\$22.90
116.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$5.25
117	PCCO#007								
117.1	PCO#007								
117.1.1	777-000007.S Tile to Epoxy Swap Tile Credit	\$(71,360.51)	\$(71,360.51)	\$0.00	\$0.00	\$0.00	\$(71,360.51)	\$0.00	\$(3,569.03)
117.1.2	777-000007.S Tile to Epoxy Swap Epoxy Add	\$115,750.00	\$115,750.00	\$0.00	\$0.00	\$0.00	\$115,750.00	\$0.00	\$5,787.50
117.1.3	997-999900.O FEE.Other GC FEE (7.0)%	\$3,107.26	\$3,107.26	\$0.00	\$0.00	\$0.00	\$3,107.26	\$0.00	\$155.36
117.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$712.45	\$712.45	\$0.00	\$0.00	\$0.00	\$712.45	\$0.00	\$35.62
118	PCCO#008								
118.1	PCO#008								
118.1.1	777-000008.S Wall packs to soft lighting swap Electrical	\$6,193.00	\$6,193.00	\$0.00	\$0.00	\$0.00	\$6,193.00	\$0.00	\$309.65
118.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$433.51	\$433.51	\$0.00	\$0.00	\$0.00	\$433.51	\$0.00	\$21.68
118.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$99.40	\$99.40	\$0.00	\$0.00	\$0.00	\$99.40	\$0.00	\$4.97
119	PCCO#014								
119.1	PCO#014								
119.1.1	777-000012.S Expedited Schedule Costs Install-re-installation of FA panel	\$8,083.00	\$8,083.00	\$0.00	\$0.00	\$0.00	\$8,083.00	\$0.00	\$404.15
119.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$565.81	\$565.81	\$0.00	\$0.00	\$0.00	\$565.81	\$0.00	\$28.29
119.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$129.73	\$129.73	\$0.00	\$0.00	\$0.00	\$129.73	\$0.00	\$6.49
120	PCCO#015								
120.1	PCO#015								

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)		E WORK COMPLETED THIS PERIOD		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
									% (G / C)			
120.1.1	777-000013.S Added Gym Switches	\$2,575.00	\$0.00	\$2,575.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,575.00	100.00%	\$0.00	\$128.75
120.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$180.25	\$0.00	\$180.25	\$0.00	\$0.00	\$0.00	\$0.00	\$180.25	100.00%	\$0.00	\$9.01
120.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$41.33	\$0.00	\$41.33	\$0.00	\$0.00	\$0.00	\$0.00	\$41.33	100.00%	\$0.00	\$2.07
121	PCCO#019											
121.1	PCO#019											
121.1.1	777-000019.S Expedited Steel Scope Steel Erector (T & M)	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$500.00
121.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00	100.00%	\$0.00	\$35.00
121.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$160.50	\$0.00	\$160.50	\$0.00	\$0.00	\$0.00	\$0.00	\$160.50	100.00%	\$0.00	\$8.03
122	PCCO#020											
122.1	PCO#022											
122.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #07 - Tile to Epoxy Swap	\$(48,209.20)	\$0.00	\$(48,209.20)	\$0.00	\$0.00	\$0.00	\$0.00	\$(48,209.20)	100.00%	\$0.00	\$(2,410.46)
122.1.2	000-010047.A ALLOW: GEN. COND..Allowance PCCO #08 - Wash Pack/Soffit Light Swap	\$(6,725.91)	\$0.00	\$(6,725.91)	\$0.00	\$0.00	\$0.00	\$0.00	\$(6,725.91)	100.00%	\$0.00	\$(336.30)
122.1.3	000-010047.A ALLOW: GEN. COND..Allowance PCCO #014 - Fire Alarm Panel Re-installation Costs	\$(6,778.54)	\$0.00	\$(6,778.54)	\$0.00	\$0.00	\$0.00	\$0.00	\$(6,778.54)	100.00%	\$0.00	\$(438.93)
122.1.4	000-010047.A ALLOW: GEN. COND..Allowance PCCO #015 - Added Switches in 600 Building	\$(2,798.58)	\$0.00	\$(2,798.58)	\$0.00	\$0.00	\$0.00	\$0.00	\$(2,798.58)	100.00%	\$0.00	\$(139.83)
122.1.5	000-010047.A ALLOW: GEN. COND..Allowance PCCO #019 - Expedited Steel Scope	\$(10,860.50)	\$0.00	\$(10,860.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$(10,860.50)	100.00%	\$0.00	\$(643.03)
122.1.6	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
122.1.7	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
123	PCCO#021											
123.1	PCO#023											
123.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #016 - Access Controls and Door Hardware Changes	\$(7,104.84)	\$0.00	\$(7,104.84)	\$0.00	\$0.00	\$0.00	\$0.00	\$(7,104.84)	100.00%	\$0.00	\$(355.24)
123.1.2	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
123.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
124	PCCO#022											
124.1	PCO#018											
124.1.1	777-000018.S Add Drinking Fountain at 301A Classroom Place Slab Back	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$125.00
124.1.2	777-000018.S Add Drinking Fountain at 301A Classroom Demo	\$3,800.00	\$0.00	\$3,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,800.00	100.00%	\$0.00	\$190.00
124.1.3	777-000018.S Add Drinking Fountain at 301A Classroom Plumbing	\$11,613.71	\$0.00	\$11,613.71	\$0.00	\$0.00	\$0.00	\$0.00	\$11,613.71	100.00%	\$0.00	\$580.69

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
124.1.4	777-000018.S Add Drinking Fountain at 301A Classroom Wood Blocking - Allowance	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$25.00
124.1.5	997-999900.O FEE,Other GC FEE (7.0)%	\$1,288.96	\$1,288.96	\$0.00	\$0.00	\$0.00	\$1,288.96	\$0.00	\$64.45
124.1.6	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$295.54	\$295.54	\$0.00	\$0.00	\$0.00	\$295.54	\$0.00	\$14.78
125	PCCO#023								
125.1	PCO#022								
125.1.1	777-000022.S Playground Equipment Deduct Playground equipment scope removal	\$(150,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(150,000.00)	\$0.00
125.1.2	997-999900.O FEE,Other GC FEE (7.0)%	\$(10,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(10,500.00)	\$0.00
125.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$(2,407.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(2,407.50)	\$0.00
126	PCCO#024								
126.1	PCO#024								
126.1.1	777-000024.S Art Room & Maker Space Sinks P101-P106 Plumbing	\$3,648.06	\$3,648.06	\$0.00	\$0.00	\$0.00	\$3,648.06	\$0.00	\$182.40
126.1.2	997-999900.O FEE,Other GC FEE (7.0)%	\$255.36	\$255.36	\$0.00	\$0.00	\$0.00	\$255.36	\$0.00	\$12.77
126.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$58.55	\$58.55	\$0.00	\$0.00	\$0.00	\$58.55	\$0.00	\$2.93
127	PCGO#025								
127.1	PCO#025								
127.1.1	000-010047.A ALLOW, GEN, COND, Allowance PCCO #018 - Additional Drinking Fountains	\$(19,998.21)	\$(19,998.21)	\$0.00	\$0.00	\$0.00	\$(19,998.21)	\$0.00	\$(999.91)
127.1.2	000-010047.A ALLOW, GEN, COND, Allowance PCCO #024 - Art Room & Maker Space Sinks P101-P106	\$(3,961.97)	\$(3,961.97)	\$0.00	\$0.00	\$0.00	\$(3,961.97)	\$0.00	\$(198.10)
127.1.3	997-999900.O FEE,Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
127.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128	PCGO#026								
128.1	PCO#027								
128.1.1	000-010047.A ALLOW, GEN, COND, Allowance PCCO #023 - Playground Equipment Deduct	\$162,907.50	\$162,907.50	\$0.00	\$0.00	\$0.00	\$162,907.50	\$0.00	\$8,145.38
128.1.2	997-999900.O FEE,Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTALS:	\$0.00	\$162,907.50	\$0.00	\$0.00	\$162,907.50	\$0.00	\$8,145.41

Grand Totals										
A	B	C	D	E		F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	BALANCE TO FINISH (C - G)	RETAINAGE	
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD						
	GRAND TOTALS:	\$43,120,100.00	\$24,094,477.04	\$3,255,312.00	\$0.00	\$27,348,789.04	63.43%	\$15,770,310.96	\$1,387,489.49	

AIA® Document G706®A – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> 3592 - Beaufort County PK-3 Elementary School - Washington, NC 947 Hudnell Street Washington, NC 27889 TO OWNER: <i>(Name and address)</i> Beaufort County Schools Board of Education 321 Smaw Road Washington, NC 27889	ARCHITECT'S PROJECT NUMBER: Hite Associates, PC CONTRACT FOR: General Construction CONTRACT DATED: November 26, 2024	OWNER: <input type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input type="checkbox"/> SURETY: <input type="checkbox"/> OTHER: <input type="checkbox"/>
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STATE OF: North Carolina
COUNTY OF: Beaufort

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

This partial release of liens certifies payment to WIMCO Corp in the amount of \$25,982,299.55 of which \$3,092,546.40 is currently due, as well as \$2,340,106.50 due from invoice #59211.


SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

WIMCO Corp
 PO Box 121
 Washington, NC 27889


BY:

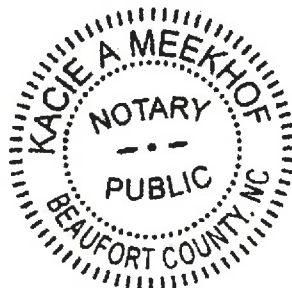


(Signature of authorized representative)
 Robert C. Pfeiffer, VP of Risk
 Management

(Printed name and title)

Subscribed and sworn to before me on this date: 1/12/26

Notary Public: 
 My Commission Expires: 10/23/2027



Company Name: WIMCO Corp

Project: 3592 - Beaufort County PK-3

Location: Washington, NC

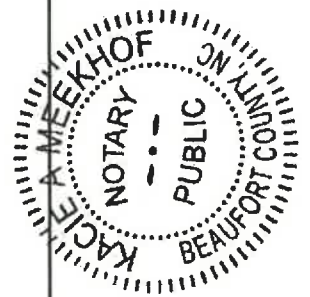
Period: 12.09.25-01.12.26

Certified Sales Tax Report

Paid to (Vendor/Organization)	Invoice #	County Name	Taxable \$	STATE Tax	COUNTY Tax	INVOICE Total
EastWest Products, LLC	2409712-00	Beaufort	5,576.00	264.86	111.52	5,952.38
SRM Concrete	1200064526	Beaufort	812.00	38.57	16.24	866.81
EastWest Products, LLC	2409615-00	Beaufort	12,338.70	586.09	246.77	13,171.56
EastWest Products, LLC	2409645-00	Beaufort	840.00	39.90	16.80	896.70
SRM Concrete	1200064234	Beaufort	9,176.00	435.86	183.52	9,795.38
EastWest Products, LLC	2409800-00	Beaufort	9,044.00	429.59	180.88	9,654.47
EastWest Products, LLC	2409799-00	Beaufort	9,044.00	429.59	180.88	9,654.47
EastWest Products, LLC	2409793-00	Beaufort	1,086.93	51.63	21.74	1,160.30
SRM Concrete	1200064647	Beaufort	3,416.00	162.26	68.32	3,646.58
EastWest Products, LLC	2409585-00	Beaufort	367.40	17.45	7.35	392.20
SRM Concrete	1200064395	Beaufort	440.00	20.90	8.80	469.70
EastWest Products, LLC	2409828-00	Beaufort	365.00	17.34	7.30	389.64
EastWest Products, LLC	2409848-00	Beaufort	11,232.54	533.55	224.65	11,990.74
EastWest Products, LLC	2409855-00	Beaufort	1,680.00	79.80	33.60	1,793.40
TOTAL			65,418.57	3,107.38	1,308.37	69,834.32

I, Robert C. Pfeiffer, VP of Risk Management, certify that the above listed vendors were paid sales tax upon purchases of building materials during the period covered by this construction estimate, and the property upon which such taxes were paid was or will be used on the performance of this contract. No tax on purchases or rental of tools and or equipment is included in the above list. All of the materials above became a part of or is annexed to the building or structure being erected, altered, or repaired.

Robert C Pfeiffer



Sworn to and subscribed before me this 12th day of JANUARY, 2025.

Notary Public: *Kacie A Meekhof*

My commission expires: 10/23/2029

STATE AND COUNTY SALES/USE TAX STATEMENT AND CERTIFICATION

Company: Baker Mechanical, Inc. For Sales Taxes submitted From: 11/20/25 TO 12/20/25
 Project Name: BEAUFORT K-3 ES Payment Application Number: _____

DATE	SUBCONTRACTOR / SUPPLIER/VENDOR	COUNTY	INVOICE NUMBER	INVOICE AMOUNT BEFORE TAX	NC Tax	COUNTY TAX	TOTAL TAX	INVOICE TOTAL
11/6/2025	FERGUSON	WILSON	6522082	\$509.62	\$24.21	\$10.19	\$34.40	\$544.02
11/7/2025	FERGUSON	WILSON	6525844	\$73.00	\$3.47	\$1.46	\$4.93	\$77.93
11/26/2025	HUBBARD	WILSON	54076880.001	\$407.98	\$19.38	\$8.16	\$27.54	\$435.52
11/25/2025	FERGUSON	PITT	6574421	\$20.66	\$0.99	\$0.46	\$1.45	\$22.11
11/21/2025	FERGUSON	WILSON	6559911	\$606.12	\$28.79	\$12.12	\$40.91	\$647.03
11/11/2025	WILKINSON	WILSON	4545794	\$1,067.11	\$50.69	\$21.34	\$72.03	\$1,139.14
11/10/2025	WILKINSON	WILSON	4545474	\$607.45	\$28.85	\$12.15	\$41.00	\$648.45
11/10/2025	WILKINSON	WILSON	4545247	\$287.50	\$13.66	\$5.75	\$19.41	\$306.91
11/4/2025	WILKINSON	WILSON	4543785	\$155.30	\$7.37	\$3.11	\$10.48	\$165.78
11/17/2025	FERGUSON	WILSON	6553498	\$65.20	\$3.10	\$1.30	\$4.40	\$69.60
11/7/2025	HUBBARD	WILSON	54064848.001	\$242.00	\$11.50	\$4.84	\$16.34	\$258.34
11/18/2025	HUBBARD	WILSON	54071927.001	\$308.44	\$14.65	\$6.17	\$20.82	\$329.26
				\$4,350.38	\$206.66	\$87.05	\$293.71	\$4,644.09

I CERTIFY THAT THE ABOVE LISTED VENDORS WERE PAID SALES TAX UPON PURCHASES OF BUILDING MATERIALS DURING THE PERIOD COVERED BY THE CONSTRUCTION ESTIMATE AND THE PROPERTY UPON WHICH SUCH TAXES WERE PAID WAS OR WILL BE USED IN THE PERFORMANCE OF THE CONTRACT. NO TAX ON PURCHASE OR RENTALS OF TOOLS AND/OR EQUIPMENT IS INCLUDED IN THE ABOVE LIST. ALL OF THE MATERIALS ABOVE BECAME A PART OR IS ANNEXED TO THE BUILDING OR STRUCTURE BEING ERECTED, ALTERED, OR REPAIRED.

SWORN AND SUBSCRIBED BEFORE ME THIS 11th DAY OF December, 2025
 NOTARY PUBLIC Rebecca S. Hooks
 MY COMMISSION 04/13/2030



[Signature]
 Vice President

State of North Carolina
County Sales and Use Tax Report
Summary Totals & Certification

ATTACHMENT I SUMMARY

Contractor/Subcontractor:
 Project:

For Period:

Contractor	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for all Counties**	Total for State**
	Dreant Wilmington							
Subcontractor(s)*	Bizzard Dillard							
County Total	1,874,764.57							

* Attach subcontractor(s) report(s)
 ** Must balance with Detail Sheet(s)

I certify that the above figures do not include any tax on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct and complete.

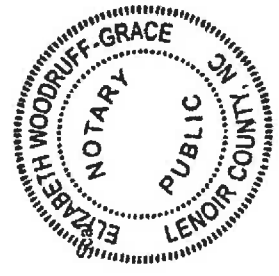
Sworn to and subscribed before me.

This the 12 day of December, 2025
Elizabeth Woodruff-Grace
 Notary Public

Sandi Bizzard
 Signed

Sandi Bizzard
 Print or Type Name of Above

My Commission Expires: 10/20/30



Note:
 This certified statement may be subject to audit.

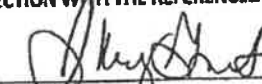
**Contractors Sales Tax Report
NC State & Local Taxes Paid
Washington PK3 School**

Contractor Coastline Elec. Const .Inc.
Address 1838 Progress Rd, Greenville NC 27834
Pay Request#: 9
Dates: 12/01/2025-12/31/2025
GEC Project#: 18933

Date	Vendor	City & State	Invoice Number	Invoice Amount	NC 4.75% State Tax	County	County
11/26/2025	Capital Electric	Greenville, NC	S060122304.002	\$30.96	\$1.47	\$0.62	Beaufort
12/2/2025	Capital Electric	Greenville, NC	S060637180.001	\$2,017.57	\$95.83	\$40.35	Beaufort
12/4/2025	Capital Electric	Greenville, NC	S060637180.003	\$105.17	\$5.00	\$2.10	Beaufort
12/8/2025	Capital Electric	Greenville, NC	S060673991.001	\$1,328.94	\$63.12	\$26.58	Beaufort
12/8/2025	Capital Electric	Greenville, NC	S060673991.003	\$752.74	\$35.76	\$15.05	Beaufort
12/8/2025	Capital Electric	Greenville, NC	S060673991.004	\$ 42.96	2.04	\$0.86	Beaufort
12/8/2025	Capital Electric	Greenville, NC	S060673991.005	\$ 37.60	1.79	\$0.75	Beaufort
11/24/2025	Capital Electric	Greenville, NC	S060549310.002	\$ 26,861.54	1275.92	\$537.23	Beaufort
11/25/2025	Capital Electric	Greenville, NC	S060549312.004	\$ 1,115.78	53.00	\$22.32	Beaufort
11/25/2025	Capital Electric	Greenville, NC	S060549312.005	\$ 10,727.10	509.54	\$214.54	Beaufort
11/25/2025	Capital Electric	Greenville, NC	S060549312.006	\$ 28,189.42	1339.00	\$563.79	Beaufort
11/25/2025	Capital Electric	Greenville, NC	S060549312.008	\$ 38,905.75	1848.02	\$778.12	Beaufort
12/1/2025	Capital Electric	Greenville, NC	S060549312.011	\$ 102.54	4.87	\$2.05	Beaufort
12/1/2025	Capital Electric	Greenville, NC	S060549312.012	\$ 1,886.79	89.62	\$37.74	Beaufort
12/3/2025	Capital Electric	Greenville, NC	S060549312.002	\$ 147.00	6.98	\$2.94	Beaufort
11/25/2025	Capital Electric	Greenville, NC	S060613779.001	\$ 28.10	1.33	\$0.63	Pitt
11/24/2025	Capital Electric	Greenville, NC	S060578229.003	\$ 17.46	0.83	\$0.35	Beaufort
11/24/2025	Capital Electric	Greenville, NC	S060578229.002	\$ 445.28	21.15	\$8.91	Beaufort
11/24/2025	Capital Electric	Greenville, NC	S060578229.001	\$ 3,646.89	173.23	\$72.94	Beaufort
11/13/2025	Capital Electric	Greenville, NC	S060477971.004	\$ 27.48	1.31	\$0.55	Beaufort
11/19/2025	Capital Electric	Greenville, NC	S060521421.002	\$ 141.53	6.72	\$2.83	Beaufort
11/17/2025	Capital Electric	Greenville, NC	S060521421.002	\$ 1,492.43	70.89	\$29.85	Beaufort
11/19/2025	Capital Electric	Greenville, NC	S060523588.001	\$ 118.88	5.65	\$2.38	Beaufort
12/2/2025	Capital Electric	Greenville, NC	S060539151.001	\$ 2,218.43	105.38	\$44.37	Beaufort
11/20/2025	Capital Electric	Greenville, NC	S060539151.002	\$ 41.70	1.98	\$0.83	Beaufort
11/20/2025	Capital Electric	Greenville, NC	S060539151.003	\$ 226.78	10.77	\$4.54	Beaufort
12/15/2025	Capital Electric	Greenville, NC	S060727619.003	\$ 678.45	27.38	\$11.53	Beaufort
12/15/2025	Capital Electric	Greenville, NC	S060727619.001	\$ 2,099.22	99.71	\$41.88	Beaufort
12/15/2025	Capital Electric	Greenville, NC	S060727619.002	\$ 222.32	10.56	\$4.45	Beaufort
12/15/2025	Capital Electric	Greenville, NC	S060673991.008	\$ 253.30	12.03	\$5.07	Beaufort
12/15/2025	Capital Electric	Greenville, NC	S060673991.007	\$ 713.50	33.89	\$14.27	Beaufort
12/15/2025	Capital Electric	Greenville, NC	S060637180.004	\$ 75.55	3.59	\$1.51	Beaufort
12/15/2025	Capital Electric	Greenville, NC	S060521421.003	\$ 802.56	38.12	\$16.05	Beaufort
12/9/2025	City Electric	Greenville, NC	WAS/118948	\$ 16.79	0.80	\$0.34	Beaufort
12/5/2025	City Electric	Greenville, NC	WAS/118898	\$ 18.25	0.87	\$0.37	Beaufort
11/26/2025	City Electric	Greenville, NC	WAS/118618	\$ 40.42	1.92	\$0.81	Beaufort
11/17/2025	City Electric	Greenville, NC	WAS/118696	\$ 155.12	7.37	\$3.10	Beaufort
TOTALS				125630.30	5967.44	2512.68	

I CERTIFY THAT THE FOREGOING STATEMENT OF APPLICABLE SALES TAXES PAID IN CONNECTION WITH THE REFERENCED CONTRACT IS TRUE
TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE
TITLE


OFFICE MANAGER

SALES TAX AFFIDAVIT PER PAY APPLICATION

Sales Tax Paid on Material used for:

Contractor:
 Subcontractor: Mechworks Mechanical
 Address: P.O.Box 1168
Morehead City, NC 28557

Project Name: Beaufort County PK-3 Elementary
 Address: _____
 For Period: 11/1/2025
 to: 11/30/2025

VENDOR	INVOICE NUMBER	NAME OF COUNTY	DATE	BEFORE TAX	4.75%		INVOICE TOTAL
				INVOICE AMOUNT	N.C. TAX	COUNTY TAX	
Capital Electric	S060159339.008	Beaufort	11/5/2025	7,303.84	346.93	146.08	7796.85
Capital Electric	S060159339.008	Beaufort	11/5/2025	3,651.93	173.47	73.04	3898.44
Cregger	S7677615.002	Beaufort	11/4/2025	357.31	16.97	7.15	381.43
Cregger	S767615.001	Beaufort	11/6/2025	1,452.77	69.01	29.06	1550.84
Cregger	S7729614.001	Beaufort	11/12/2025	172.66	8.20	3.46	184.32
Dillon Supply	38488880	Beaufort	11/21/2025	1,004.53	47.72	20.09	1072.34
Ferguson	7432576	Beaufort	11/6/2025	142.00	6.75	2.84	151.59
Handy Dist.	8960802	Beaufort	11/11/2025	1,084.00	51.49	21.68	1157.17
Handy Dist.	8964828	Beaufort	11/25/2025	1,084.00	51.49	21.68	1157.17
Hoffman & Hoffman	760652	Beaufort	11/18/2025	1,634.00	77.62	32.68	1744.30
Hoffman & Hoffman	760983	Beaufort	11/20/2025	2,866.00	136.14	57.32	3059.46
Hoffman & Hoffman	760778	Beaufort	11/19/2025	1,300.00	61.75	26.00	1387.75
Hoffman & Hoffman	761474	Beaufort	11/25/2025	24,200.00	1149.50	484.00	25833.50
MKT Metal	6191-7	Beaufort	11/7/2025	20,336.94	966.00	406.74	21709.68
MKT Metal	6191-8	Beaufort	11/10/2025	2,510.75	119.26	50.22	2680.23
MKT Metal	6191-9	Beaufort	11/12/2025	26,088.82	1239.22	521.78	27849.82
MKT Metal	7567-1	Beaufort	11/24/2025	1,500.00	71.25	30.00	1601.25
NEFCO	S5796340.001	Beaufort	11/13/2025	1,008.00	47.88	20.16	1076.04
Cregger	S721704.001	Wake	11/7/2025	593.36	28.18	14.83	636.38
Handy Dist.	8962654	Wake	11/24/2025	-21.68	-1.03	-0.54	-23.25
Hoffman Hydronics	107785	Wake	11/14/2025	3,219.00	152.90	80.48	3452.38
Hoffman Hydronics	108131	Wake	11/19/2025	8,946.00	424.94	223.65	9594.59
Hoffman Hydronics	108497	Wake	11/25/2025	7,271.00	345.37	181.78	7798.15
NEFCO	S5796373.001	Wake	11/3/2025	-69.49	-3.30	-1.74	-74.53
Reece	S122077013.001	Wake	11/25/2025	434.31	20.63	10.85	465.79
MKT Metal	7459-1	Wilson	11/4/2025	225.00	10.69	4.50	240.19
TOTAL				118295.05	5608.33	2463.27	126141.64

C. Snyder
 Signature

Admin PHONE: 252-504-3201
 Title

I, Crickett Snyder, certify that the foregoing statement of applicable sales tax paid in connection with the referenced contract is true to the best of my knowledge and belief.

Sworn to and Subscribed before me:
 This 9th Day of December 2025

Notary Public *Katie B. Salter*
 My Commission Expires: February 6, 2029



ADDENDUM 4

Resolution of Support to Increase Penalties for Those Selling Illegal Drugs

RESOLUTION OF SUPPORT TO INCREASE PENALTIES FOR THE SALE OF ILLEGAL DRUGS

WHEREAS: The illegal use of drugs is becoming ubiquitous across all age and ethnic groups in the United States,

WHEREAS: The illegal use of drugs has caused great harm in the form of physical and mental health to individuals, families and governments,

WHEREAS: The financial cost to the operation of government programs to serve illegal drug users is substantial and is growing,

WHEREAS: This cost includes more than half the expense of operating the criminal and civil justice systems, this includes jails and welfare systems dedicated to the protection of the public at large,

WHEREAS: Efforts, consisting of current laws and regulations, have been marginally effective in reducing the sale and illegal use of drugs.

THEREFORE: Be it resolved the Beaufort County Board of Commissioners request the Legislature to pass laws targeting those who sell or take compensation for providing drugs for illegal use to include; (1) A minimum guaranteed incarceration of ten years for those who receive compensation for providing drugs for illegal use in any amount, sentencing may be reduced a maximum of 20 percent of the maximum penalty for providing information leading to the arrest and conviction of drug dealers, (2) A maximum security prison be constructed for the exclusive purpose of housing those convicted of selling drugs, (3) Persons sentenced shall not be eligible for early release under any condition.

Frankie Waters, Chairman
Beaufort County Board of Commissioners

This resolution is to be provided to all members of the North Carolina House and Senate and to the 99 other Boards o commissioners in the State of North Carolina.



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Economic Development
Presenter: Susan Squires, Economic Development Director
Agenda Title: Approval of Contract with L.E. Wooten & Company dba The Wooten Company

Summary of Information: On December 12, 2025, Beaufort County issued a Request for Qualifications (RFQ) for Professional Engineering Services to support infrastructure improvements at the Washington–Beaufort County Industrial Park. The County was recently awarded an Industrial Development Fund (IDF) grant from the NC Department of Commerce, Rural Infrastructure Authority to assist with extending utilities and roadway access to open remaining lots within the 80-acre industrial park.

The RFQ solicited qualified engineering firms to provide engineering design, permitting, bidding and negotiation assistance, construction administration, construction inspection, project closeout services, and IDF grant administration. The selection process was conducted in accordance with the Mini-Brooks Act utilizing a Qualifications-Based Selection (QBS) process. Price was not considered during the qualifications phase. Firms were evaluated based on municipal/county project experience, staff qualifications and availability, past performance, and overall project approach.

After careful review of submitted Statements of Qualifications, Beaufort County selected L.E. Wooten & Company dba The Wooten Company as the most qualified firm to provide the required services.

The proposed project includes the design and extension of approximately:

- 2,800 square yards of new roadway
- 850 linear feet of 8-inch water main
- 2,050 linear feet of 8-inch sanitary sewer

Engineering services include survey, roadway and utility design, permitting (NCDEQ, NCDOT, and other applicable agencies), bidding and negotiation, construction administration, full-time construction observation, and funding administration. The total engineering contract amount is **\$327,200.00**, structured as follows:

- Technical Services (Fixed Fee): \$93,600.00
- Funding Administration (Fixed Fee): \$58,600.00
- Construction Administration (Hourly, Estimated): \$40,000.00
- Construction Observation (Hourly, Estimated): \$115,000.00

- Materials Testing/Geotechnical (Cost + 10%, Estimated): \$20,000.00

Total Project Fee: \$327,200.00

Funding for these services is associated with the Industrial Development Fund (IDF) grant and related project funding sources.

Submitter Recommendation/Motions: Approve the Professional Engineering Services Agreement with L.E. Wooten & Company dba The Wooten Company in the amount of \$327,200.00 for the Washington–Beaufort County Industrial Park Utility & Roadway Extension Project and authorize the County to execute all related documents.

Attachments:

1. 260206 Agreement signed by B Johnson_SC
2. 260206_Washington-Beaufort Industrial Park_Appendix 1

**SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of February 3, 2026 (“Effective Date”) between

Beaufort County (“Owner”)

and

L.E. Wooten & Company dba The Wooten Company (“Engineer”).

Owner’s Project, of which Engineer’s services under this Agreement are a part, is generally identified as follows: Washington-Beaufort County Industrial Park Utility & Roadway Extension (“Project”).

Engineer’s services under this Agreement are generally identified as follows:

Provide roadway, water and sanitary sewer extensions to Industrial Drive in the Washington-Beaufort County Industrial Park. Engineering services to include survey, design, permitting, bidding & negotiation, construction administration and construction observation. In addition, Engineer to include Funding Administration. See Appendix 1 for a more detailed description of the Scope of Services. (“Services”).

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide or furnish the Services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above (“Additional Services”).
- B. Engineer shall complete its Services within the following specific time period: **Technical design will be completed within 150 days from the Notice to Proceed. Construction services are anticipated to be completed within five (5) months of construction notice to proceed.** If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- C. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer’s Services is impaired, or Engineer’s Services are delayed or suspended, then the time for completion of Engineer’s Services, and the rates and amounts of Engineer’s compensation, shall be adjusted equitably.

2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails

to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day, and (2) in addition Engineer may, after giving seven days written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.

- B. *Payment:* As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in Paragraphs 2.01, 2.02 (Services), and 2.03 (Additional Services). If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.

2.02 *Basis of Payment*

- A. Owner shall pay Engineer a **Lump Sum** Amount for services as follows:

a. Engineering Design	\$ 86,100.00
b. Bidding / Negotiation	\$ 7,500.00
c. <u>Funding Administration</u>	<u>\$ 58,600.00</u>

Total Lump Sum Amount	\$152,200.00
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In addition to the Lump Sum amount, reimbursement for the following expenses: N/A

The portion of the compensation amount billed monthly for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period.

- B. Owner shall pay Engineer for **Hourly Rate** Services as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services and Engineer's consultants' charges, if any.
2. Engineer's Standard Hourly Rates are attached as Appendix 2.
3. The total compensation for Hourly Rate services and reimbursable expenses is broken down as follows:

a. Construction Administration	\$ 40,000.00
b. Construction Observation	\$115,000.00
c. <u>Materials Testing/Geotechnical</u>	<u>\$ 20,000.00</u>

Total Estimated Hourly Amount	\$175,000.00
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- 2.03 *Additional Services:* For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by each class of Engineer's employees, times standard

hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 2.

2.04 Fee Summary

Description	Payment Method	Fee
Technical Services	Fixed Fee	\$93,600.00
Materials Testing/Geotechnical	Cost + 10%	\$20,000.00
Construction Administration	Hourly	\$40,000.00
Construction Observation	Hourly	\$115,000.00
Funding Administration	Fixed Fee	\$58,600.00
Total Project Fee:		\$327,200.00

Termination

- A. The obligation to continue performance under this Agreement may be terminated:
 - 1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
 - b. By Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's Services are delayed for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 5.01.I.
 - c. Engineer shall have no liability to Owner on account of a termination for cause by Engineer.
 - d. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 - 2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.
- B. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all Services and Additional Services performed or furnished in accordance with this

Agreement, plus reimbursement of expenses incurred through the effective date of termination in connection with providing the Services and Additional Services, and Engineer's consultants' charges, if any.

4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to such Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions (if any) of probable construction cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer

cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.

- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents other than those made by Engineer or its consultants.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Owner shall have a limited license to use the documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the documents and subject to the following limitations:
 - 1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
 - 2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and consultants;
 - 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
 - 4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected

thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.

- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement is to be governed by the law of the state in which the Project is located.
- L. Engineer's Services and Additional Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.01 *Definitions*

- A. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and consultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5101 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

- 8.01 *Attachments:* Appendix 1 – Detailed Scope of Services
Appendix 2 – Hourly Rate Schedule


IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner:
Beaufort County, North Carolina

By: _____
Print name: Brian Alligood
Title: County Manager
Date Signed: _____

Address for Owner's receipt of notices:
121 W. 3rd Street
Washington, NC 27889

Engineer:
L.E. Wooten & Company dba The Wooten Company

By: 
Print name: W. Brian Johnson, PE
Title: Vice President
Date Signed: 2/6/26

Engineer License or Firm's Certificate No. (if required):
F-0115
State of: North Carolina

Address for Engineer's receipt of notices:
120 N. Boylan Avenue
Raleigh, NC 27603

PRE-AUDITED STATEMENT

This instrument has been pre-audited in a manner required by the Local Government Budget and Fiscal Control Act.

Print Name: _____

Title: Finance Officer

By (Signature): _____

Date Signed: _____

This is **Appendix 2, Engineer’s Standard Hourly Rates**, referred to in and part of the Short Form of Agreement between Owner and Engineer for Professional Services dated [REDACTED].

Engineer’s Standard Hourly Rates

A. *Standard Hourly Rates:*

Standard Hourly Rates are set forth in this Appendix 2 and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.



SCHEDULE OF FEES
Hourly Rates for Wage Categories
7/1/2025

Wage Category	Hourly Billing Rate
Engineer I	\$ 140
Engineer II	\$ 175
Engineer III	\$ 230
Engineer IV	\$ 265
Engineer V	\$ 298
Architect I	\$ 108
Architect II	\$ 138
Architect III	\$ 185
Designer I	\$ 100
Designer II	\$ 125
Designer III	\$ 150
Designer IV	\$ 195
Construction Admin I	\$ 140
Construction Admin II	\$ 215
Construction Admin III	\$ 265
Construction Observer / Resident Project Representative	\$ 138
Utility Coordinator II	\$ 157
Utility Coordinator III	\$ 246
Survey Technician I	\$ 76
Survey Technician II	\$ 88
Survey Technician III	\$ 99
Survey Technician IV	\$ 121
Survey Technician V	\$ 153
Surveyor II	\$ 168
Surveyor III	\$ 211
Surveyor IV	\$ 240
GIS Analyst I	\$ 88
GIS Analyst II	\$ 116
GIS Analyst III	\$ 145
GIS Analyst IV	\$ 168
Funding Coordinator I	\$ 95
Funding Coordinator II	\$ 165
Funding Coordinator III	\$ 195
Project Assistant	\$ 99

Reimbursables: Mileage will be billed at the current IRS Standard Mileage Rate, Subcontracted Services and other expenses at cost plus 10%.

The Standard Hourly Rates apply only as specified in Paragraphs 2.01, 2.02, and 2.03, and are subject to annual review and adjustment.

APPENDIX 1
TO THE
ENGINEERING SERVICES AGREEMENT
BETWEEN
THE COUNTY OF BEAUFORT
AND
L.E. WOOTEN & COMPANY DBA THE WOOTEN COMPANY
FOR
SCOPE OF SERVICE
TO
WASHINGTON-BEAUFORT COUNTY INDUSTRIAL PARK UTILITY & ROADWAY EXTENSION

The following Attachment shall become a part of the Contract Agreement.

PROJECT INCLUDES:

Engineer to provide the design for the extension of ~2,800 SY of new roadway, ~850 LF of new 8-inch water main, and ~2,050 LF of 8-inch sanitary sewer extensions to serve Industrial Drive within the Washington-Beaufort County Industrial Park. Additional items to serve this utility expansion such as driveway culverts, water and sewer services, etc. will be included with locations coordinated with Owner. Engineering services to include survey, design, permitting, bidding & negotiation, construction administration and construction observation. In addition, Engineer to include Funding Administration.

SCOPE OF SERVICES:

ROADWAY AND UTILITY DESIGN SERVICES

- (1) Complete topographic survey including approximately 700 linear feet along Industrial Drive, with a 100-foot wide corridor survey for the inclusion of water, gravity sewer, minor site grading, stormwater driveway culverts, and erosion control measures.
- (2) Provide "Level C" Subsurface Utility Engineering (SUE) services for the horizontal subsurface utility location data. This includes utility research, type of utility and Owner, surveying, and gathering existing utility information within the project limits for the following: Gas, Fiber Optic, Cable, Telephone, Water, and Sewer.
- (3) Provide preliminary research of existing easements and rights-of-way in the project area utilizing GIS data, DOT provided information and obvious existing property corners and monuments. Verify right-of-way survey of the project area. Advise the Owner of installation easements and rights-of-way needed for the project.
- (4) Verify all existing public rights-of-way within the project area.

- (5) Hold conferences with representative of the Owner as may be necessary to obtain data for developing the design project. Project budget is based on up to three (3) meetings, with some being virtual.
- (6) Submit design drawings at the following stages for Owner review and approval: 50%, Permit, and 90% Quality Control Review.
- (7) Prepare updated cost opinions for the project.
- (8) Prepare and furnish contract plans and specifications as necessary for the proper construction of the project and prepare all documents necessary for the taking of bids and the letting of contracts for the proposed work. It is understood and agreed that the Engineer shall be permitted to insert in the Owner's construction contract documents, provisions for reimbursement for printing, binding, mailing and other costs incidental to issuing of said contract plans, specifications, and documents.
- (9) Submit for approval of the plans and specifications proposed and associated permits to the NCDEQ Public Water Supply, NCDEQ Fast-track sewer permit, and Land Quality (erosion control). Submittals to NCDOT and funding agencies may be required for construction of the improvements.

BIDDING AND NEGOTIATION

- (10) Assist the Owner in the advertising for bids.
- (11) Furnish copies of the bidding documents as requested by the contractors, material suppliers, and other interested parties for bidding.
- (12) Prepare, as may be required, written addenda amending the bidding documents.
- (13) Conduct pre-bid conference at the location designated by the Owner. Minutes will be kept and distributed to all plan holders in an Addendum.
- (14) Assist the Owner in the receiving of bids, tabulate same for ready comparison, collect required data from Low Bidder and provide to Owner, and advise the Owner to the best of our ability as to proper and judicious award of contracts.
- (15) After award of contract(s), the Engineer will prepare the contract documents for execution by the contractor(s) and the Owner.

CONSTRUCTION CONTRACT ADMINISTRATION

Construction is anticipated to be under one (1) contract. The duration of this contract is estimated to be five (5) months for the road, water and sewer. They will be constructed.

- (16) Prior to the start of construction, the Engineer will assist the Owner in preparing an agenda and conducting a preconstruction conference.

- (17) Review and approve, for conformance with the design concept, any necessary shop and working drawings furnished by contractors. Furnish the Owner with a complete set of shop drawings upon completion of construction.
- (18) Interpret the intent of the drawings and specifications to protect the Owner against defects and deficiencies in construction on the part of the contractors. The Engineer will not, however, guarantee the performance by any contractor.
- (19) Establish baselines for locating the main components to be constructed. The contractor will be responsible for providing any day-to-day construction staking that may be required.
- (20) Provide general Engineering review of the work of the contractor as construction progresses and hold monthly progress conferences to ascertain that the contractor is conforming to the design concept and construction schedule.
- (21) Cooperate and work closely with the Owner and appropriate regulatory agencies during construction.
- (22) Review the contractor's application for progress and final payment, and when approved, submit same to the Owner for payment.
- (23) As necessary, prepare change orders and revise the contract documents for approval by the Owner and others on a timely basis.
- (24) Perform substantial and final completion walk-throughs with Owner and Contractor, complete construction contract closeout documentation, submit necessary certifications to Federal/State agencies, and prepare final partial payment request for Owner to closeout project with the Contractor.
- (25) The Engineer will provide the Owner with three (3) sets of prints and a digital version containing the pdf copy of the record drawings. Such drawings will be based upon construction records provided by the contractor during construction and reviewed by the construction observer.

CONSTRUCTION OBSERVATION

- (26) After award of the contract, the Engineer will provide full time resident observation of the construction on the project. The Project Engineer will make visits to the job site periodically to observe the progress of the work and consult with the Owner and the observer. The Observer's estimated number of work days on the project is 100 days (on average 5 days / wk.).
- (27) Engineer's observer shall observe materials and finished workmanship, check all layouts of work, keep the necessary or required records of inspection, review estimates for

payment to contractors and make reports to the project Engineer, and provide liaison between the Engineer and the Owner.

- (28) Engineer will submit observation reports to the Owner on a regular basis.
- (29) Engineer will make a final observation of all construction and provide a written certification of final observation to the Owner and the required regulatory agencies.

GRANT ADMINISTRATION ASSISTANCE

- (30) Assist with correspondence with NC Department of Commerce Industrial Development Fund reporting.
- (31) Fill out reimbursement request for execution by the Owner.
- (32) Submit reimbursement requests to NC Department of Commerce Industrial Development Fund.
- (33) Assist with project closeout documentation and final reimbursement request.
- (34) Prepare any necessary Plat(s) of Easement for any additional right-of-way, permanent easement, and/or temporary/construction easement.
 - A) Plat shall be drawn on the largest sheet size acceptable to the Register of Deeds Office or on a sheet size acceptable to the Owner.
 - B) Plat shall be at a scale equal to that of the of the construction plans unless approved by the Owner.
 - C) Plat shall be prepared in accordance with State standards for legal plats of record and contain at least the following information: Property lines in the vicinity of the improvement, all proposed right-of way and/or permanent easements and/or temporary/ construction easements, courses and distances for the above, area of taking for each easement or right-of-way on each parcel, right-of-way and/or easement width, and any information as may be requested by the Owner's attorney, Register of Deeds, and/or the County.
- (35) Provide wetland delineations.

(36) ADDITIONAL SERVICES

In addition to the foregoing services being performed, the following services may be provided upon prior written authorization of the Owner.

- (37) Provide Levels "A" and "B" Subsurface Utility Engineering (SUE) services through the project corridor or critical areas within the corridor. Level "A" shall be paid by each excavation performed and Level "B" shall be paid by the linear foot surveyed. All Level "C" SUE services are provided as part of the Basic Services of the contract as stated under above in Section 1.A Design Services.

- (38) Prepare downstream sewer analysis if required by Division of Water Quality to support permit application to construct.
- (39) USACE / NCDEQ individual environmental permit.
- (40) Prepare Storm Water Management plan.
- (41) Prepare redesigns for the Owner after Final Plans and Specifications have been accepted by the Owner.
- (42) Appear before courts or boards on matters of litigation or hearings related to the project.
- (43) Design other additional utilities improvements not included in the original scope of services.
- (44) Conduct additional work or extended services during construction due to the fault of the Contractor or due to the overrun in time for construction.
- (45) Conduct as-built survey of newly constructed facilities. Prepare record drawings based on survey and construction records provided by the Contractor.
- (46) Grant/Loan administration.
- (47) Provide Construction Staking services for the Contractor.

SERVICES PROVIDED BY THE OWNER

- (48) Designate a person to act as the Owner's representative with respect to the work to be performed under the agreement. Such person shall have complete authority to transmit instructions, receive information, interpret, and define the Owner policies.
- (49) Provide such legal accounting and insurance counseling services as may be required for the project and such auditing services as the Owner may require to ascertain how or for what purpose any contractor has used the monies paid to him under the construction contract.
- (50) Pay all permit and application fees required for the project approval and construction.
- (51) Assist the Engineer by placing at his disposal all available information pertinent to the projects as may be required by the Engineer.
- (52) Guarantee access to and make all provisions for the Engineer to enter upon public and private property as required to perform his services.
- (53) Examine all sketches, drawings, specifications, proposals, and other documents presented by the Engineer, obtaining advice of an attorney, insurance counselor, and other consultants as the Owner deems appropriate for such examination.
- (54) Provide frequent observation of the project to apprise the Engineer of specific matters relating to the project that would foster good relations among all parties involved as well as to allow work to progress in an orderly manner.

- (55) Give prompt written notice to the Engineer whenever the Owner observes or otherwise becomes aware of any defect in the project or changed circumstances.
- (56) Furnish the Engineer in a timely manner with copies of pertinent correspondence relating to the project which would not otherwise have been delivered to the Engineer.
- (57) Bear all cost of incidentals for the compliance with the requirements of this article and the foregoing article entitled "Additional services".
- (58) Provide E-verify affidavit document for Engineer's execution.

<http://www.nclm.org/SiteCollectionDocuments/E-Verify%20FAQs%20-%20Sept2013.pdf>



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Tax Assessor
Presenter: Lloyd Salter, Tax Assessor
Agenda Title: 2026 Board of Equalization and Review Dates

Summary of Information: Notice of Meetings & Adjournment for the 2026 Board of Equalization & Review.

Monday, April 20th
Monday, April 27th

Submitter Recommendation/Motions: Approval of Notice of Meetings and Adjournment Dates

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Health Department
Presenter: JaNell Octigan, Health Department Director
Agenda Title: Reclassification: Public Health Nurse III Position to Medical Assistant

Summary of Information: The Health Department is requesting approval to reclassify one vacant Public Health Nurse III (Pay Grade 73) position within the Primary Care Clinic to two Medical Assistant positions (Pay Grade 57). Restructuring the position to a more appropriate level allows us to best utilize our resources, budget, and staffing levels.

Recruitment and retention of Public Health Nurses continues to present a significant challenge. Ongoing vacancies have been difficult to fill, resulting in an increased workload for existing staff, and disruption in clinic operations. After evaluating the clinic workflow and patient care needs, it has been determined that many of the duties within the Primary Care Clinic can be effectively and safely performed by Medical Assistants. The Medical Assistants can perform vitals, screenings, history intake, prior authorizations, and other routine clinical tasks. Utilizing Medical Assistants in the Primary Care Clinic will enable our existing Public Health Nurses to focus on higher-level clinical duties and required state programs.

Reclassifying this position will better align staffing with current service delivery needs, strengthen recruitment efforts, improve patient flow, and support the continued delivery of care. No additional County funding is requested.

Submitter Recommendation/Motions: Staff recommend approving the reclassification of the Public Health Nurse III position (407-50-208, Pay Grade 73) to a Medical Assistant (Pay Grade 57) and approval of one additional Medical Assistant position.

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Sheriff's Office
Presenter: Captain Shane Miller
Agenda Title: Insurance Reimbursement

Summary of Information:

The County has received \$55,805 in insurance proceeds related to Sheriff's office vehicle accidents during fiscal year 25/26. We respectfully request approval of the attached budget amendment to appropriate these proceeds back to the Sheriff's Office Capital Outlay budget to cover the purchase of a vehicle and upfitting. This will replace the 2024 Toyota 4Runner that was a total loss after a subject failed to stop at a red light and struck the Sheriff's Office vehicle.

Submitter Recommendation/Motions:

Staff recommends approving attached budget amendment appropriating insurance proceeds in the amount of \$55,805.

Attachments:

1. Budget Amendment - SO Insurance Proceeds

**Beaufort County
Finance**

**Budget
Amendment
Request**

Department: General Fund

Date of Request: 3/2/26

FY Budget: 2025/2026

ACCOUNT NO.	TITLE OF ACCOUNT	INCREASE	DECREASE
10-0600-485000	Insurance Payments	55,805	
10-4310-554000	Capital Outlay – Vehicles	55,805	

Department Justification: To appropriate insurance proceeds for vehicle replacement at the Sheriff’s Office.

If amendment deals with adding, deleting, or modifying a position, County Position No. (& State, if applicable) must be referenced.

County Position No. _____

State Position No. _____

APPROVAL	SIGNATURE	DATE
Department Head		
Finance Officer		
	This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.	
County Manager	Required for interdepartmental transfers.	
Board of Commissioners	Agenda Item No. _____ Reference No. _____	



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Sheriff's Office
Presenter: Michael Miller
Agenda Title: Vehicle Purchases

Summary of Information:

The Sheriff's Office is requesting approval in the amount of \$127,435 to order and purchase (2) Dodge Durango's, and (1) Jeep Grand Cherokee.

These vehicles are being purchased under the State contract.

Submitter Recommendation/Motions: Staff recommends approval for the listed vehicles.

Attachments:

None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Public Works
Presenter: Christina Smith, Public Works Director
West Overman, Deputy Public Works Director
Agenda Title: Ordinance Development and Review

Summary of Information: The Board of Commissioners previously directed Public Works staff to research and develop draft ordinances to improve public health, safety, and general welfare by regulating abandoned or junked vehicles, boats, and mobile homes in the unincorporated areas of Beaufort County.

The following DRAFT ordinances are attached for review and comment:

- Chapter 53: Abandoned Manufactured Homes
- Chapter 54: Abandoned, Junked, and Nuisance Vehicles
- Chapter 55: Abandoned and Derelict Vessels

Submitter Recommendation/Motions: Provide Comments and Direction.

Attachments:

1. Chapter 53-Abandoned MH
2. Chapter 54-AJN Vehicles
3. Chapter 55-AD Vessels

Chapter 53: ABANDONED MANUFACTURED HOMES

Section

General

- 53.001 Title
- 53.002 Purpose
- 53.003 Authority
- 53.004 Jurisdiction
- 53.005 Not Used
- 53.006 Choice of Law and Venue
- 53.007 Conflict with Other Ordinances or Laws
- 53.008 Severability
- 53.009—53.049 Reserved
- 53.050 Definitions
- 53.051—53.099 Reserved

Regulated Activities

- 53.100 Administration
- 53.101 Abandoned Manufactured Homes Unlawful; Removal Authorized.
- 53.102 Notice, Hearing, Appeal, Lien on Property
- 53.103-53.199 Reserved

Enforcement and Penalties

- 53.200 Enforcement
- 53.201 Penalties

General

§ 53.001 TITLE.

This chapter shall be known and may be cited as the "Abandoned Manufactured Homes Ordinance of Beaufort County, North Carolina."

§ 53.002 PURPOSE.

The purpose of this article is to promote the public safety, health, and welfare of the citizens of Beaufort County through the regulation of abandoned manufactured homes in the county. All abandoned property defined herein is hereby declared to be a public nuisance, the abatement of which pursuant to the police power is hereby declared to be necessary for the health, welfare, and safety of the residents of Beaufort County.

§ 53.003 AUTHORITY.

This article is adopted pursuant to the authority contained in N.C.G.S. 153A-121, N.C.G.S. 153A-123, and N.C.G.S. 153A-140.

§ 53.004 JURISDICTION.

Pursuant to G.S. 153A-122, this Ordinance shall apply to any part of Beaufort County not within a municipality. In addition, the governing board of any municipality within Beaufort County may, by resolution, permit this Ordinance to apply to said municipality. Pursuant to G.S. 153A-132.1, this Ordinance shall also apply to any property owned or operated by the county.

§ 53.005 LIABILITY

No person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of an abandoned manufactured home, for disposing of such manufactured home as provided in this article.

§ 53.006 CHOICE OF LAW AND VENUE.

The State Courts of the State of North Carolina shall have sole jurisdiction over any disputes which arise under this Ordinance or otherwise regarding the parties or properties subjected thereto, and venue shall be proper and shall lie exclusively in the District and Superior Courts of Beaufort County, North Carolina.

§ 53.007 CONFLICT WITH OTHER ORDINANCES OR LAWS.

If the requirements of any other lawfully adopted rules, regulations, or ordinances of the County of Beaufort conflict with this Ordinance, the more restrictive requirement or the requirement that imposes the higher standard will govern.

§ 53.008 SEVERABILITY.

If any section of this ordinance is determined to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

§ 53.009—53.049 RESERVED.

§ 53.050 DEFINITIONS.

(A) The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this chapter, except where the context clearly indicates a different meaning:

Abandoned Manufactured Home means a manufactured home that has been abandoned for use as a dwelling and is found to be a nuisance because it is in a wrecked, scrapped, disassembled, unusable, cannibalized, burnt, inoperable, or irreparable state, or creates or fosters one or more of the following conditions:

1. A breeding ground or harbor for mosquitoes, other insects, rats, or other pests;
2. A point of heavy growth of weeds or other noxious vegetation over eight (8) inches in height;
3. The collection of pools or ponds of water;
4. Concentrated quantities of gasoline, oil, or other flammable or explosive materials;
5. A source of danger for children because of the possibility of entrapment or injury from exposed sharp surfaces of metal, glass, or other rigid materials;
6. A source of danger from the home, or parts thereof, falling or turning over;
7. An accumulation of garbage, food waste, or any other rotten or putrefied matter of any kind;
8. Accumulation of sewage or animal waste;
9. Concentrated quantities of hazardous materials;
10. The presence of dead animals; or

Similar to Onslow County, as recommended by NCDEQ

11. Any manufactured home specifically declared a public health and safety hazard by the Board of Commissioners or a duly authorized county official or employee.

Manufactured homes that are abandoned as defined herein shall be considered personal property and, if previously characterized as real property for tax or other purposes, shall forfeit that characterization.

Board means the Board of Commissioners of Beaufort County, North Carolina.

Department means the North Carolina Department of Environment Quality (NCDEQ).

Manufactured Home means a structure, transportable in one or more sections, which in the traveling mode whose body is 8 feet or more in width or 40 feet or more in length, or when erected on site, is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems contained therein. Such term shall include any structure that meets all the requirements of this paragraph except the size requirements and with respect to which the manufacturer voluntarily files a certification required by the Department of Housing and Urban Development (HUD) and complies with the standards established under that Federal agency. For purposes of this ordinance, “manufactured home” includes both factory-built single-family structures built to meet standards established under The National Manufactured Housing Construction and Safety Standards Act of 1974 and mobile homes built prior to the effective date of those standards (June 15, 1976).

§ 53.051—53.099 RESERVED

REGULATED ACTIVITIES

§ 53.100 ADMINISTRATION.

- (A) Beaufort County Administration and Public Works Department Solid Waste Division, the Beaufort County Sheriff’s Office, Beaufort County Health Department, Beaufort County Planning & Inspections, and Beaufort County Tax Department are jointly and mutually responsible for the administration and enforcement of this chapter.
- (B) The county may remove and dispose of abandoned manufactured homes in compliance with this article and applicable state laws.
- (C) Nothing in this article shall be construed to limit the legal authority of powers of officers or the employees of the county or state in enforcing other laws or in otherwise carrying out their duties with regard to abandoned manufactured homes.

§ 53.101 ABANDONED MANUFACTURED HOMES UNLAWFUL; REMOVAL AUTHORIZED.

- (A) It shall be unlawful for the registered owner or persons entitled to the possession of an abandoned manufactured home, or for the registered owner, lessee, or occupant of the real property upon which an abandoned manufactured home is located, to cause or allow a manufactured home to be an abandoned manufactured home.
- (B) A manufactured home shall be considered abandoned if it has not been connected to either water or electrical utilities for a period in excess of 180 days, provided however, that in the case of a burnt manufactured home declared irreparable to a habitable state by a County building inspector, such time period shall be 60 days.
- (C) If, following the notice required by Section 53.102, no action is taken to remove or abate the abandoned manufactured home pursuant to the time limitations period identified in the notice of violation or following appeal pursuant to this article, the county may enter the property and remove, abate, or remedy the abandoned manufactured home as provided herein.

§ 53.102 NOTICE, HEARING, APPEAL, LIEN ON PROPERTY.

- (A) Upon determining that a violation of this article exists, the County shall issue a written notice of violation to:
 - 1. The registered owner or person(s) entitled to possession of the abandoned manufactured home;
 - 2. The registered owner, lessee, or person(s) entitled to the land on which the abandoned manufactured home is located, and
 - 3. The occupant of the abandoned manufactured home.
- (B) The notice shall be provided by hand delivery, service of process, or certified mail.
- (C) The notice shall:
 - 1. Identify the property and describe the abandoned manufactured home located thereon to be removed, abated, or remedied;
 - 2. Direct that the abandoned manufactured home be removed, abated, or remedied;
 - 3. Provide a reasonable time limitations period in which to comply, not to exceed ninety (90) days;
 - 4. State that the county may enter the property to remove, abate, or remedy the abandoned manufactured home if appropriate action is not taken during the time

- period provided;
5. State that the costs incurred by the county to remove, abate, or remedy the abandoned manufactured home, if not paid by the violator(s), shall be a lien upon the abandoned manufactured home and/or the real property upon which it is located and shall be collectable as unpaid taxes; and
 6. Notify the violator(s) of a right to appeal the basis of the notice to the County Manager, provided the appeal is made within fifteen calendar days of receipt of the notice.
- (D) If the name or whereabouts of the owner, tenant, possessor, or occupant cannot after due diligence be discovered, the notice shall, in addition to the above, include the date, time, and location for a hearing before the County on the matter. The notice shall be considered properly and adequately served if a copy thereof is conspicuously posted on the property in question at least 10 days prior to the hearing and a notice of the hearing is published in a newspaper having general circulation in the county at least once not later than one week prior to the hearing.
- (E) The owner, tenant, possessor, or occupant may appeal a notice to the County for decision. The owner may either rely on written materials or appear before the County for a hearing at which he shall be heard in person or by counsel and may present arguments and evidence pertaining to the matter. The only issues for appeal are:
1. whether the person is entitled to the notice, or
 2. whether the action or condition that serves as the basis of the notice is dangerous or prejudicial to public health or safety.
 3. The fact that an owner did not bring the manufactured home to the property or does not have a possessory interest in the condition creating the abandoned manufactured home is not a defense.
- (F) The County shall within fifteen days of the date of the hearing or the date of the written appeal if a hearing is not requested, issue an order either canceling the notice or directing the violator(s) to remove, abate, or remedy the identified manufactured home. The owner, tenant, possessor, or occupant may appeal decisions of the County to the Board of Commissioners... An appellant may further appeal the decision of the Board of Commissioners to the Superior Court as provided by law.
- (G) If an abandoned manufactured home is not removed, abated, or remedied during the time period provided by the initial notice, or within thirty days of a decision of the County, or judicial court from which an appeal has not been taken, then, pursuant to N.C.G.S. 153A-140 and subject to the provisions of Article 57 of Chapter 106 of the General Statutes, the county may enter the property and remove, abate, or remedy everything related to the abandoned manufactured home that is dangerous or prejudicial to the public health or safety. The expense of such action shall be paid by the violator(s), and shall, if not paid, be a lien upon the property or premises where the

abandoned manufactured home was located and shall be collected as unpaid taxes.

- (H) Any person who removes an abandoned manufactured home pursuant to this article shall not be held liable for damages for the removal of the abandoned manufactured home to the owner, lienholder, or other person legally entitled to the possession of the abandoned manufactured home removed; however, any person who intentionally or negligently damages an abandoned manufactured home in the removal of such abandoned manufactured home, or intentionally or negligently inflicts injury upon any person in the removal of such abandoned manufactured home, may be held liable for damages.

§ 53.103-53.199 RESERVED.

ENFORCEMENT AND PENALTIES

§ 53.200 ENFORCEMENT.

- (A) Enforcement of this article shall rest with those governmental agencies and personnel authorized to exercise police powers under G.S. 14-399 and shall include, without limitation, the Beaufort County Public Works Solid Waste Division, the Beaufort County Health Department, Beaufort County Planning & Inspections, and the Beaufort County's Sheriff's Office.
- (B) The provisions of this article shall be enforced by the inspection of property and by the observation of persons who are suspected of violating any of the provisions contained herein. Enforcement personnel are empowered to issue citations, warning citations, or letters of warning when any of the provisions of this article have been violated.
- (C) Enforcement personnel may issue a warning letter or warning citation. Such a letter or warning citation shall state therein the nature of the violation, the corrective measures to be taken, and the time and date when corrections are to be completed. Failure to comply with the corrective measures stated in such warning notices shall be just cause for enforcement personnel to issue a citation for violation of this article.
- (D) The County shall have the power to collect delinquent accounts by any remedy provided by law for collection and enforcing private debts as provided for in G.S. 153A-277(b).

§ 53.201 PENALTIES.

- (A) The County may, at its discretion, take any one or more of the following courses of action to remedy any violation of this chapter:
 - 1. Recovery of Costs

- a. In addition to other penalties imposed for violations of this chapter, any person determined to have caused the violation shall be liable to the County for any one or more of the following:
 - i. Costs incurred by the County for any cleaning, repair, or replacement work caused by the violation;
 - ii. Expenses, loss, damage, or costs and expenses incurred by the County, including, but not limited to, attorney fees, engineering fees, and other expert and consulting fees caused by the violation; and
 - iii. Other consequential damages, foreseen or otherwise, to the County, including, but not limited to, fees, penalties, damages, and other costs incurred in the County's defense against claims for such consequential damages.
 - b. Enforcement personnel will determine actual charges. If contested, the Board will determine the amount of charges.
2. Civil Penalties
- a. The county may assess a civil penalty of \$100.00 for first offense violations of this article, \$200.00 for the second offense, and \$500.00 for each subsequent offense, which amount may be recovered by the county in a civil action in the nature of a debt. Each day in which the violation occurs or continues shall constitute a separate offense. No civil penalty shall be assessed prior to notice of violation by citation or letter.
3. Criminal penalties
- a. In addition to or in lieu of the civil penalties described herein, violators may be criminally charged per G.S. 14-4. Violation of the chapter is a Class 3 misdemeanor and shall be subject to a fine of not more than \$500.00.

Chapter 54: ABANDONED, JUNKED, AND NUISANCE VEHICLES

Section

General

- 54.001 Title
- 54.002 Purpose
- 54.003 Authority
- 54.004 Jurisdiction
- 54.005 Liability
- 54.006 Choice of Law and Venue
- 54.007 Conflict with Other Ordinances or Laws
- 54.008 Severability
- 54.009—54.049 Reserved
- 54.050 Definitions
- 54.051—54.098 Reserved
- 54.099 Exceptions to Ordinance

Regulated Activities

- 54.100 Administration
- 54.101 Abandoned Motor Vehicles Unlawful; Removal Authorized
- 54.102 Nuisance Motor Vehicles Unlawful; Removal Authorized
- 54.103 Junked Motor Vehicles Regulated; Removal Authorized
- 54.104 Removal of Abandoned, Junked, or Nuisance Motor Vehicles
- 54.105 Conditions on Removal of Vehicles from Private Property
- 54.106 Pre-Towing Notice Requirements
- 54.107 Post-Towing Notice Requirements
- 54.108 Owner's Responsibility for Cost
- 54.109 Right to Probable Cause Hearing Before Sale or Final Disposition of Vehicle
- 54.110 Redemption of Vehicle During Proceedings
- 54.111 Unlawful Removal of Impounded Vehicle
- 54.112 Sale and Disposition of Unclaimed Vehicle
- 54.113-54.199 Reserved

Enforcement and Penalties

- 54.200 Enforcement
- 54.201 Penalties

General

§ 54.001 TITLE.

This chapter shall be known and may be cited as the "Abandoned, Junked, and Nuisance Vehicles Ordinance of Beaufort County, North Carolina."

§ 54.002 PURPOSE.

The purpose of this chapter is to promote the public safety, health, and welfare of the citizens of Beaufort County through the regulation of abandoned, junked, and nuisance vehicles in the county.

§ 54.003 AUTHORITY.

The County enacts this chapter pursuant to N.C.G.S 153A-132, N.C.G.S. 153A-132.2, and N.C.G.S. 153A-140.

§ 54.004 JURISDICTION.

Pursuant to N.C.G.S. 153A-122, this Ordinance shall apply to any part of Beaufort County not within a municipality. In addition, the governing board of any municipality within Beaufort County may, by resolution, permit this Ordinance to apply to said municipality.

§ 54.005 LIABILITY.

No person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of an abandoned, nuisance or junked motor vehicle, for disposing of such vehicle as provided in this article.

§ 54.006 CHOICE OF LAW AND VENUE.

The State Courts of the State of North Carolina shall have sole jurisdiction over any disputes which arise under this Ordinance or otherwise regarding the parties or properties subjected thereto, and venue shall be proper and shall lie exclusively in the District and Superior Courts of Beaufort County, North Carolina.

§ 54.007 CONFLICT WITH OTHER ORDINANCES OR LAWS.

It is not intended that this Ordinance repeal, abrogate, annul, impair, or interfere with any existing provisions of any other ordinances or laws other than as outlined in Section 54.100 of this chapter. However, if the requirements of any other lawfully adopted rules, regulations, or

ordinances of the County of Beaufort conflict with this Ordinance, the more restrictive requirement or the requirement that imposes the higher standard will govern.

§ 54.008 SEVERABILITY.

If any section of this ordinance is determined to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

§ 54.009—54.049 RESERVED.

§ 54.050 DEFINITIONS.

(A) The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this chapter, except where the context clearly indicates a different meaning:

Abandoned motor vehicle means one that: (from NCGS153A-132)

1. Is left on public grounds or county-owned property in violation of a law or ordinance prohibiting parking; or
2. Is left for longer than 24 hours on property owned or operated by the county; or
3. Is left for longer than two hours on private property without the consent of the owner, occupant, or lessee of the property; or
4. Is left for longer than seven days on public grounds.

Authorizing official means the County Manager, Sherriff, Health Director, or their agents.

Board means the Board of Commissioners of Beaufort County, North Carolina.

Junked motor vehicle means an abandoned motor vehicle that: (from NCGS153A-132)

1. Is partially dismantled or wrecked; or
2. Cannot be self-propelled or moved in the manner in which it originally was intended to move; or
3. Is more than five (5) years old and appears to be worth less than one hundred dollars (\$100.00); or
4. Does not display a current license plate.

Motor vehicle or vehicle means any machine designed or intended to travel via land, water, or air by self-propulsion or while attached to any self-propelled vehicle.

Nuisance motor vehicle means a vehicle on public or private property that is determined and declared to be a health or safety hazard, a public nuisance, and unlawful, including a vehicle found to be:

1. A breeding ground or harbor for mosquitoes, other insects, rats or other pests;
2. A point of heavy growth of weeds or other noxious vegetation over eight (8) inches in height;
3. A point of collection of pools or ponds of water;
4. A point of concentration of quantities of gasoline, oil or other flammable or explosive materials, as evidenced by odor;
5. One which has areas of confinement which cannot be operated from the inside, such as trunks, hoods, etc.;
6. So situated or located that there is a danger of it falling or turning over;
7. One which is a point of collection of garbage, food waste, animal waste, or any other rotten or putrescible matter of any kind;
8. One which has sharp parts thereof which are jagged or contain sharp edges of metal or glass;
9. Any other vehicle specifically declared a health and safety hazard and a public nuisance by the Board.

§ 54.051—54.098 RESERVED.

§ 54.099 EXCEPTIONS TO ORDINANCE.

(A) Nothing in this article shall apply to any vehicle which:

1. Is located in a bona fide “automobile graveyard” or “junkyard” as defined in N.C.G.S. 136-143; or
2. Is in an enclosed building; or
3. Is on the premise of a **business enterprise** being operated in a lawful place and manner if the vehicle is necessary to the operation of the enterprise; or
4. Is used on a regular basis for business or personal use; or
5. Is in an appropriate storage place or depository maintained in a lawful place and manner by the County.

Regulated Activities

§ 54.100 ADMINISTRATION

- (A) Beaufort County Administration and Public Works, Beaufort County Sheriff’s Office, and Beaufort County Board of Health are jointly and mutually responsible for the administration and enforcement of this article.
- (B) The County may contract with private tow truck operators or towing businesses to remove, store, and dispose of abandoned, junked, and nuisance vehicles in compliance with this article and applicable state laws.
- (C) Nothing in this article shall be construed to limit the legal authority or powers of officers or the employees of the County or state in enforcing other laws or in otherwise carrying out their duties with regard to abandoned, junked, or nuisance motor vehicles.

§ 54.101 ABANDONED MOTOR VEHICLES UNLAWFUL; REMOVAL AUTHORIZED.

- (A) It shall be unlawful for the registered owner or person(s) entitled to possession of a vehicle to cause or allow a vehicle to be abandoned.
- (B) If a vehicle is abandoned pursuant to this article, the vehicle shall be removed as provided herein.

§ 54.102 NUISANCE MOTOR VEHICLES UNLAWFUL; REMOVAL AUTHORIZED.

- (A) It shall be unlawful for the registered owner or person(s) entitled to the possession of a vehicle, or for the owner, lessee, or occupant of the real property upon which a vehicle is located, to cause or allow the vehicle to be a nuisance motor vehicle.
- (B) If a vehicle is a nuisance motor vehicle pursuant to this article, the vehicle shall be removed herein.

§ 54.103 JUNKED MOTOR VEHICLES REGULATED; REMOVAL AUTHORIZED.

- (A) It shall be unlawful for the registered owner or person(s) entitled to the possession of a junked vehicle, or for the owner, lessee, or occupant of the real property upon which a junked vehicle is located to leave or allow such vehicle to remain in public view after the vehicle has been ordered to be removed.
- (B) It shall be unlawful for any owner, person entitled to the possession of a junked motor vehicle, or for the owner, lessee, or occupant of the real property upon which a junked motor vehicle is located to fail to comply with the locational requirements or the concealment requirements of this section.
 - 1. **One (1) junked motor vehicle,** in its entirety, can be located in the rear yard if the junked motor vehicle is entirely concealed from public view from a public road and from abutting premises by an acceptable opaque covering or enclosure. The covering or enclosure must remain in good repair and continue to conceal the junked motor vehicle.
 - 2. Any other junked motor vehicle must be kept in a garage or building structure that provides a complete enclosure so the junked motor vehicles cannot be seen from a public road or abutting property.
- (C) Upon investigation, an authorizing official of the County may determine that a vehicle is a junked motor vehicle, whether it is adequately concealed, and order the vehicle removed.

§ 54.104 REMOVAL OF ABANDONED, JUNKED, OR NUISANCE MOTOR VEHICLES.

- (A) The County may remove to a storage garage or other area any abandoned or nuisance motor vehicle found to be in violation of this ordinance. A vehicle may not be removed from private property by officers or agents of the County, however, without the written request of the owner, lessee, or occupant of the premises unless the Board of Commissioners or a duly authorized County official or employee has declared the vehicle to be a health or safety hazard.
- (B) The County may order the removal of a junked motor vehicle as defined in this article, but no such vehicle shall be removed from private property without the written request of the owner, lessee, or occupant of the premises unless the Board of Commissioners or a duly-authorized County official or employee finds in writing that the benefits of removing the vehicle outweigh the burdens imposed on the private property owner.
- (C) Appropriate County officers and employees have a right, upon presentation of proper credentials, to enter on any property or premises within the County ordinance-making jurisdiction at any reasonable hour to determine if any vehicles are health or safety hazards. These premises shall not include any building actually occupied for a residence.

§ 54.105 CONDITIONS ON REMOVAL OF VEHICLES FROM PRIVATE PROPERTY.

- (A) As a general policy, the County will not remove a vehicle from private property if the owner, occupant or lessee of such property could have the vehicle removed under applicable state law procedures.
- (B) In no case will a vehicle be removed by the County from private property without a written request of the owner, occupant or lessee, except in those cases where a vehicle is a nuisance vehicle or is a junked motor vehicle which has been ordered removed by the authorizing official.
- (C) The County may require any person requesting the removal of an abandoned, nuisance or junked motor vehicle from private property to indemnify the County against any loss, expense or liability incurred because of the removal, storage or sale thereof.

§ 54.106 PRE-TOWING NOTICE REQUIREMENTS.

- (A) An abandoned, nuisance or junked vehicle which is to be removed shall be towed only after notice to the registered owner or person entitled to possession of the vehicle. In the case of a nuisance vehicle or a junked motor vehicle, if the names and mailing addresses of the registered owner or person entitled to the possession of the vehicle, or the owner, lessee, or occupant of the real property upon which the vehicle is located can be ascertained in the exercise of reasonable diligence, the notice shall be given by first class mail. The person who mails the notice shall retain a written record to show the name and address to which mailed, and the date mailed. If such names and addresses cannot be ascertained or if the vehicle to be removed is an abandoned motor vehicle, notice shall be given by affixing on the windshield or some other conspicuous place on the vehicle a notice indicating that the vehicle will be removed by the County on a specified date, no sooner than seven (7) days after the notice is affixed, unless the vehicle is moved by the owner or legal possessor prior to that time.

1. The requirement that notice is given prior to the removal of an abandoned, nuisance or junked motor vehicle may, as determined by the authorizing official, be omitted in those circumstances where there is a special need for prompt action to eliminate traffic obstructions or to otherwise maintain and protect the public safety and welfare. Circumstances justifying the removal of vehicles without prior notice includes:
 - a. With respect to abandoned or nuisance vehicles left on County-owned property and on private property, such vehicles may be removed without giving prior notice only in those circumstances where the authorizing official finds a special need for prompt action to protect and maintain the public health, safety, and welfare. By way of illustration and not of limitation, such circumstances include vehicles blocking or obstructing ingress or egress to businesses and residences, vehicles parked in such a location or manner as to pose a traffic hazard, and vehicles causing damage to public or private property.
 - b. Nothing in this section shall be construed to limit the right of owners, occupants, or lessees of private property to have abandoned motor vehicles towed from their premises by a private contract towing service.
- (B) If the registered owner or person entitled to possession does not remove the vehicle but chooses to appeal the determination that the vehicle is abandoned, a nuisance vehicle or a junked motor vehicle such appeal shall be made in writing to the Board prior to the expiration of the notice period, heard at the next regularly scheduled meeting of the Board, and further proceedings to remove the vehicle shall be stayed until the appeal is heard and decided.

§ 54.107 POST-TOWING NOTICE REQUIREMENTS.

(A) Notice Requirements

1. Any abandoned, nuisance or junked motor vehicle which has been ordered removed may, as directed by the County, be removed to a storage garage or area by the tow truck operator or towing business contracting to perform such services for the County. Whenever such a vehicle is removed, the authorizing official shall immediately notify the last known registered owner of the vehicle by certified mail. Such notice to include the following:
 - a. The description of the removed vehicle;
 - b. The location where the vehicle is stored;
 - c. The violation with which the owner is charged;
 - d. The procedure the owner must follow to redeem the vehicle; and
 - e. The procedure the owner must follow to request a probable cause hearing on the removal.
2. Notice shall be given to the registered owner within seventy-two (72) hours from the removal of the vehicle.
3. Whenever an abandoned, nuisance or junked motor vehicle is removed, and such vehicle has no valid registration or registration plates, the authorizing official

shall make reasonable efforts, including checking the vehicle identification number, to determine the last known registered owner of the vehicle and to notify him of the information set forth in subsection (1) of this section.

§ 54.108 OWNER'S RESPONSIBILITY FOR COST.

If an abandoned, junked, or nuisance vehicle is removed by or at the direction of the County, the owner shall be liable for all costs incurred in the removal and storage of such vehicle plus administrative fees and fines.

§ 54.109 RIGHT TO PROBABLE CAUSE HEARING BEFORE SALE OR FINAL DISPOSITION OF VEHICLE.

- (A) After the removal of an abandoned, nuisance, or junked motor vehicle, the owner or any other person entitled to possession is entitled to a hearing for the purpose of determining if probable cause existed for removing the vehicle.
- (B) A written request for a hearing must be filed within thirty (30) days with the County magistrate designated by the chief district court judge to receive such hearing requests. The magistrate will set the hearing within seventy-two (72) hours of receipt of the request, and the hearing will be conducted in accordance with the provisions of G.S. 20-219.11.
- (C) The owner, the person who requested the hearing if someone other than the owner, the tower, and the person who authorized the towing shall be notified of the time and place of the hearing.
- (D) The owner, the tower, the person who authorized the towing, and any other interested parties may present evidence at the hearing.
- (E) The person authorizing the towing and the tower may submit an affidavit in lieu of appearing personally, but the affidavit does not preclude that person from also testifying.
- (F) The only issue at this hearing is whether or not probable cause existed for the towing.
 - 1. If the magistrate finds that probable cause did exist, the tower's lien and the owner's liability under Section 54.108 continues.
 - 2. If the magistrate finds that probable cause did not exist, the tower's lien is extinguished. Any aggrieved party may appeal the magistrate's decision to district court.

§ 54.110 REDEMPTION OF VEHICLE DURING PROCEEDINGS.

- (A) At any stage in the proceedings, including before the probable cause hearing, the owner may obtain possession of the removed vehicle by paying the towing fee, including any storage charges, or by posting a bond for double the amount of such fees and charges to the tow truck operator or towing business having custody of the removed vehicle.
- (B) Upon regaining possession of a vehicle, the owner or person entitled to the possession of the vehicle shall not allow or engage in further violations of this article.

§ 54.111 UNLAWFUL REMOVAL OF IMPOUNDED VEHICLE.

It shall be unlawful for any person to remove or attempt to remove from any storage facility designated by the County any vehicle which has been impounded pursuant to the provisions of this article, unless and until all towing and impoundment fees which are due, or bond in lieu of such fees, have been paid.

§ 54.112 SALE AND DISPOSITION OF UNCLAIMED VEHICLE.

Any abandoned, nuisance, or junked motor vehicle which is not claimed by the owner or other party entitled to possession will be disposed of by the tow truck operator or towing business having custody of the vehicle. The disposition of such a vehicle shall be carried out in coordination with the County and in accordance with G.S. 44A, art. I (G.S. 44A-1 et seq.).

§ 54.113-54.199 RESERVED.

Enforcement and Penalties

§ 54.200 ENFORCEMENT.

- (A) Enforcement of this article shall rest with those governmental agencies and personnel authorized to exercise police powers under G.S. 14-399 and shall include, without limitation, the Beaufort County Public Works Solid Waste Division, the Beaufort County Sheriff's Office, and the Beaufort County Health Department.
- (B) The provisions of this article shall be enforced by the inspection of property and by the observation of persons who are suspected of violating any of the provisions contained herein. Enforcement personnel are empowered to issue citations, warning citations, or letters of warning when any of the provisions of this article have been violated.
- (C) Enforcement personnel may issue a warning letter or warning citation. Such a letter or warning citation shall state therein the nature of the violation, the corrective measures to be taken, and the time and date when corrections are to be completed. Failure to comply with the corrective measures stated in such warning notices shall be just cause for enforcement personnel to issue a citation for violation of this article.
- (D) The County shall have the power to collect delinquent accounts by any remedy provided by law for collection and enforcing private debts as provided for in G.S. 153A-277(b).

§ 54.201 PENALTIES.

- (A) The County may, at its discretion, take any one or more of the following courses of action to remedy any violation of this chapter:
 - 1. Recovery of Costs
 - a. In addition to other penalties imposed for violations of this chapter, any person determined to have caused the violation shall be liable to the County for any one or more of the following:

- i. Costs incurred by the County for any cleaning, repair, or replacement work caused by the violation;
 - ii. Expenses, loss, damage, or costs and expenses incurred by the County, including, but not limited to, attorney fees, engineering fees, and other expert and consulting fees caused by the violation; and
 - iii. Other consequential damages, foreseen or otherwise, to the County, including, but not limited to, fees, penalties, damages, and other costs incurred in the County's defense against claims for such consequential damages.
 - b. The Division will determine actual charges. If contested, the Board will determine the amount of charges.
- 2. Civil Penalties
 - a. The County may assess a civil penalty of \$100.00 per vehicle for violations of this article, which amount may be recovered by the County in a civil action in the nature of a debt. Each day in which the violation occurs or continues shall constitute a separate offense. No civil penalty shall be assessed prior to notice of a violation by citation or letter.
- 3. Criminal penalties
 - a. In addition to or in lieu of the civil penalties described herein, violators may be criminally charged per G.S. 14-4. Violation of the chapter is a Class 3 misdemeanor and shall be subject to a fine of not more than \$500.00.

Chapter 55: ABANDONED AND DERELICT VESSELS

Section

General

- 55.001 Title
- 55.002 Purpose
- 55.003 Authority
- 55.004 Jurisdiction
- 55.005 Liability
- 55.006 Choice of Law and Venue
- 55.007 Conflict with Other Ordinances or Laws
- 55.008 Severability
- 55.009—55.049 Reserved
- 55.050 Definitions
- 55.051—55.098 Reserved
- 55.099 Exceptions to Ordinance

Regulated Activities

- 55.100 Administration
- 55.101 Removal of Abandoned and Derelict Vessels
- 55.102 Notice of Removal and Recovery of Vessel
- 55.103 Appeal and Hearing Procedures
- 55.104-55.199 Reserved

Enforcement and Penalties

- 55.200 Enforcement
- 55.201 Penalties

General

§ 55.001 TITLE.

This chapter shall be known and may be cited as the "Abandoned and Derelict Vessels Ordinance of Beaufort County, North Carolina."

§ 55.002 PURPOSE.

The purpose of this chapter is to promote the public safety, health, and welfare of the citizens of Beaufort County through the regulation of abandoned and derelict vessels in the county.

§ 55.003 AUTHORITY.

The County enacts this chapter pursuant to N.C.G.S 153A-123, N.C.G.S. 153A-132.2, and N.C.G.S. 153A-140.

§ 55.004 JURISDICTION.

Pursuant to N.C.G.S. 153A-122, this Ordinance shall apply to navigable water within the unincorporated jurisdiction of Beaufort County. In addition, the governing board of any municipality within Beaufort County may, by resolution, permit this Ordinance to apply to said municipality.

§ 55.005 LIABILITY.

No person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of an abandoned or derelict vessel, for disposing of such vessel as provided in this article.

§ 55.006 CHOICE OF LAW AND VENUE.

The State Courts of the State of North Carolina shall have sole jurisdiction over any disputes which arise under this Ordinance or otherwise regarding the parties or properties subjected thereto, and venue shall be proper and shall lie exclusively in the District and Superior Courts of Beaufort County, North Carolina.

§ 55.007 CONFLICT WITH OTHER ORDINANCES OR LAWS.

It is not intended that this Ordinance repeal, abrogate, annul, impair, or interfere with any existing provisions of any other ordinances or laws other than as outlined in Section 55.100 of this chapter. However, if the requirements of any other lawfully adopted rules, regulations, or

ordinances of the County of Beaufort conflict with this Ordinance, the more restrictive requirement or the requirement that imposes the higher standard will govern.

§ 55.008 SEVERABILITY.

If any section of this ordinance is determined to be invalid or unenforceable, all other sections shall nevertheless continue in full force and effect.

§ 55.009—55.049 RESERVED.

§ 55.050 DEFINITIONS.

(A) The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this chapter, except where the context clearly indicates a different meaning:

Abandoned vessel means one that:

1. Is moored, anchored, or otherwise located for more than 30 consecutive days in any 180 consecutive-day period without the permission of the dock owner, marina owner, boat slip owner, or property owner of the riparian corridor in which the vessel is located; or
2. Is anchored or affixed for any period of time within seventy-five (75) feet of any other legally anchored vessel, any private mooring or private dock or marina without the permission of the dock owner, marina owner, boat slip owner, or property owner of the riparian corridor in which the vessel is located; or
3. Is slipping anchor and changing location due to inadequate ground tackle to hold the vessel at anchor; or
4. Is at anchor and lacks working anchor lights.

Authorizing official means the County Manager, Sherriff, Health Director, or their agents.

Board means the Board of Commissioners of Beaufort County, North Carolina.

Derelict vessel means a vessel that:

1. Is in danger of sinking, has sunk, is resting on the bottom at high or low tide, or is located such that it is a hazard to navigation or creates an immediate danger to people, other vessels, docks or real property; or
2. Displays no evidence of current state, federal or foreign registration, or fails to present current registration and documentation of ownership when requested by a law enforcement officer, unless exempt pursuant to N.C.G.S. § 75A-7; or
3. Is used as living quarters but is not equipped with a holding tank that the owner can document is pumped out regularly; or

4. Is substantially dismantled, not able to be used for navigation, barnacle laden, or is otherwise in such a state of substantial disrepair to be a safety hazard to people or property.

Responsible Party means a person, organization, or legal entity that is identified by county or law enforcement officials as the party responsible for an Abandoned or Derelict Vessel.

§ 55.051—55.098 RESERVED.

§ 55.099 EXCEPTIONS TO ORDINANCE.

- (A) Shipwrecks, vessels, cargoes, tackle and other underwater archeological remains that have been in place for more than 10 years shall not be considered Abandoned or Derelict Vessels and shall not be removed under the provisions of this section without the approval of the North Carolina Department of Cultural Resources, which is the legal custodian of these properties pursuant to N.C.G.S. §§ 121-22 and 121-23.

Regulated Activities

§ 55.100 ADMINISTRATION

- (A) Beaufort County Administration and Public Works, Beaufort County Sheriff's Office, and Beaufort County Board of Health are jointly and mutually responsible for the administration and enforcement of this article.
- (B) The County may contract with private tow or recovery businesses to remove, store, and/or dispose of abandoned and derelict vessels in compliance with this article and applicable state laws.
- (C) Nothing in this article shall be construed to limit the legal authority or powers of officers or the employees of the County or state in enforcing other laws or in otherwise carrying out their duties with regard to abandoned, junked, or nuisance motor vehicles.

§ 55.101 REMOVAL OF ABANDONED AND DERELICT VESSELS

- (A) The county may remove and dispose of any Abandoned or Derelict Vessel found to be in violation of this chapter pursuant to N.C.G.S. § 153A-132(a).
- (B) The sheriff, other law enforcement agencies with jurisdiction in the area, or the public works department may act under this provision.
- (C) The sheriff or other enforcing official shall post a notice on the vessel clearly identifying it for removal and if the condition is not corrected within 10 days, the vessel shall be removed.

§ 55.102 NOTICE OF REMOVAL AND RECOVERY OF VESSEL

- (A) After removal of a vessel, the county shall give notice of removal to the responsible party or owner as soon as practicable, as similarly required by N.C.G.S. § 20-219.11(a) and (b), providing the description of the vessel, where it is being stored, the violation the owner or responsible party is being charged with, and the procedures and estimated costs that must be paid to have the vessel recovered.
- (B) The costs that must be paid to recover the vessel may include the full cost of the removal, towing, storage and any civil penalties herein.
- (C) An Abandoned or Derelict Vessel, including all cargo, tackle and equipment, seized pursuant to this article, that remains unclaimed 20 days after notice of removal is provided to the owner or responsible party, shall be deemed forfeited, as set forth in N.C.G.S. § 14-399(g), and the vessel may be destroyed, impounded or sold, with proceeds applied to the costs of removing Abandoned or Derelict Vessels.
- (D) The county, elected officials, the sheriff, any law enforcement officer, or any contractor or any employee or agent thereof, acting under this article to remove, tow, relocate, or impound a vessel from public waters pursuant to this ordinance shall be held harmless for all damages to the vessel resulting from such removal or relocation, unless the damage results from gross negligence or willful misconduct.

§ 55.103 APPEAL AND HEARING PROCEDURES

- (A) An appeal of an Abandoned or Derelict Vessel determination can be filed with the Beaufort County Solid Waste Enforcement Officer.
- (B) Such appeal shall be filed in writing within 10 days of notice being provided to the owner that the vessel has been identified as an Abandoned or Derelict Vessel that must be moved.
- (C) Upon filing of a written appeal request, a hearing date in front of the Board of Commissioners shall be scheduled.

§ 55.104-55.199 RESERVED.

Enforcement and Penalties

§ 55.200 ENFORCEMENT.

- (A) Enforcement of this article shall rest with those governmental agencies and personnel authorized to exercise police powers under G.S. 14-399 and shall include, without limitation, the Beaufort County Public Works Solid Waste Division, the Beaufort County Sheriff's Office, and the Beaufort County Health Department.
- (B) The provisions of this article shall be enforced by the inspection of property and by the observation of persons who are suspected of violating any of the provisions contained herein. Enforcement personnel are empowered to issue citations, warning citations, or letters of warning when any of the provisions of this article have been violated.

- (C) Enforcement personnel may issue a warning letter or warning citation. Such a letter or warning citation shall state therein the nature of the violation, the corrective measures to be taken, and the time and date when corrections are to be completed. Failure to comply with the corrective measures stated in such warning notices shall be just cause for enforcement personnel to issue a citation for violation of this article.
- (D) The County shall have the power to collect delinquent accounts by any remedy provided by law for collection and enforcing private debts as provided for in G.S. 153A-277(b).

§ 55.201 PENALTIES.

- (A) The County may, at its discretion, take any one or more of the following courses of action to remedy any violation of this chapter:
 - 1. Recovery of Costs
 - a. In addition to other penalties imposed for violations of this chapter, any person determined to have caused the violation shall be liable to the County for any one or more of the following:
 - i. Costs incurred by the County for any removal, towing, storage or other work caused by the violation;
 - ii. Expenses, loss, damage, or costs and expenses incurred by the County, including, but not limited to, attorney fees, engineering fees, and other expert and consulting fees caused by the violation; and
 - iii. Other consequential damages, foreseen or otherwise, to the County, including, but not limited to, fees, penalties, damages, and other costs incurred in the County's defense against claims for such consequential damages.
 - b. The Division will determine actual charges. If contested, the Board will determine the amount of charges.
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 - a. The County may assess a civil penalty of \$100.00 per vessel for violations of this article, which amount may be recovered by the County in a civil action in the nature of a debt. Each day in which the violation occurs or continues shall constitute a separate offense. No civil penalty shall be assessed prior to notice of a violation by citation or letter.
 - 3. Criminal penalties
 - a. In addition to or in lieu of the civil penalties described herein, violators may be criminally charged per G.S. 14-4. Violation of the chapter is a Class 3 misdemeanor and shall be subject to a fine of not more than \$500.00.



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Finance
Presenter: Anita Radcliffe, Finance Director
Agenda Title: Reimbursement #15 Washington Elementary School

Summary of Information: The School and County Finance Officers worked together to prepare reimbursement request #15 for the Washington Elementary School Construction Project. The total expenditures are \$2,798,610.53 with the grant reimbursement amount totaling \$2,260,437.73 and the County share amount totaling \$538,172.80. A copy of the State Reimbursement Form is included, as well as a summary recap of the expenditures and individual detailed invoices included in the reimbursement.

Submitter Recommendation/Motions: Authorize the Chairman to sign the Reimbursement Request and authorize the County Finance Officer to submit the reimbursement request to the State and pay vendors for services performed totaling \$2,798,610.53.

Attachments:

1. #15 Recap
2. Reimbursement #15

**DISTRIBUTION REQUEST
NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**
Date of Request: 2/19/26

DPI USE ONLY
Approved:
Date:

County: Beaufort
Address: 121 W. 3rd St., Washington, NC 27889
LEA: 070-Beaufort County
Address: 321 Smaw Road, Washington, NC 27889

Contact Person: Brian Alligood or Anita Radcliffe
Title: County Manager Finance Director
Phone: 252-940-6158 or 252-946-0079
Email: brian.alligood@beaufortcountync.gov

Project Title: Washington Elementary School (PK-3)
Project Address: 947 Hudnell Street, Washington, NC 27889

The Needs-Based Public School Capital Fund is governed by Article 38B of GS 115C-546. The purpose of the NBPSCF is to assist counties with their critical public school building capital needs. Grant funds may be used for construction of new public school buildings, as well as additions, repairs, and renovations to existing public school buildings. Grant funds cannot be used for real property acquisition, or for capital improvements to administrative buildings. Grant funds may be utilized for a lease agreement per GS 115C-546.13. **Do Not use this Distribution Request Form for lease payments.**

Total Project Costs (per signed agreement)	State Grant		Local Match		Total
Planning / Design	\$ _____	+	\$ _____	=	\$ _____
Construction	\$ _____	+	\$ _____	=	\$ _____
Other	\$ _____	+	\$ _____	=	\$ _____
Total	\$ <u>42,000,000.00</u>	+	\$ <u>10,000,000.00</u>	=	\$ <u>52,000,000.00</u>

Design Firm: Hite Associates

Date of Design Contract: 7/8/23

Bid Date (actual estimated): 4/28/23

General Contractor: WIMCO

Date of Construction Contract: 11/26/23

Construction Start Date (actual estimated): Jan 2025

Completion Date (actual estimated): July 2026

Local Matching Fund Requirement: 1:1 | 1:3 ---- or ---- 0% | 5% | 15% | 25% | 35%

Source(s) of matching funds: Local Matching Requirement 19.23%; Source of matching funds - Beaufort County General Fund Cash

Project Costs (as of date): <u>2/19/26</u>	State Grant		Local Match		Total
Planning / Design	\$ <u>1,798,761.23</u>	+	\$ <u>428,255.27</u>	=	\$ <u>2,227,016.50</u>
Construction	\$ <u>23,246,341.09</u>	+	\$ <u>5,534,568.99</u>	=	\$ <u>28,780,910.08</u>
Other	\$ <u>66,848.33</u>	+	\$ <u>15,915.48</u>	=	\$ <u>82,763.81</u>
Total	\$ <u>25,111,950.65</u>	+	\$ <u>5,978,739.74</u>	=	\$ <u>31,090,690.39</u>

Grant Funds Requested	All Prior Requests		This Request		Total
Planning / Design	\$ <u>1,798,761.23</u>	+	\$ <u>0.00</u>	=	\$ <u>1,798,761.23</u>
Construction	\$ <u>20,985,903.36</u>	+	\$ <u>2,260,437.73</u>	=	\$ <u>23,246,341.09</u>
Other	\$ <u>66,848.33</u>	+	\$ <u>0.00</u>	=	\$ <u>66,848.33</u>
Total	\$ <u>22,851,512.92</u>	+	\$ <u>2,260,437.73</u>	=	\$ <u>25,111,950.65</u>

Supporting Documentation: *At DPI's request, submit documentation to DPI substantiating project expenditures identified here.*

Reporting Requirements

We, the undersigned, agree to submit a report describing the progress of this project, including State and Local amounts expended, as follows: 1) with each distribution request; 2) annually on or before April 1 of each year; and 3) within 90 days following completion of the project (final payment). We certify that the project herein described is within the parameters set forth in Article 38B of GS 115C-546, and that all the required local funding is available and designated as a Local Match for this project. We certify that Local Matching Funds are derived from non-State and non-Federal funds and will be expended along with Needs-Based Grand funds as the project progresses.

(Signature - Chair, County Commissioners)

(Date)

(Signature - Chair, Board of Education)

(Date)

Hite associates

ARCHITECTURE / PLANNING / TECHNOLOGY

PAY APPLICATION TRANSMITTAL

February 16, 2026

TO: Beaufort County Board of Education

ATTN: Jamie Stokes, Director of Maintenance

FROM: Robert Edmondson

RE: **New Beaufort Pk-3 School**

Enclosed are Pay Applications approved by this office for:

Contractor	Amount
WIMCO CORP	\$2,798,610.53

End of Transmittal

CONSTRUCTION ACCOUNTING SUMMARY

PROJECT: # 22344 New Beaufort PK-3 School
BEAUFORT COUNTY

Type: Gross Sq. Feet New Area (Enclosed): 135,692
Const. Class:
Cap:

ContractDate: 11/26/2024 CompletionDate: Contract Executed:

SINGLE PRIME GENERAL CONTRACT: WIMCO CORP 2533 W 5TH STREET, WASHINGTON, NC 27889

Original Contract Sum:	\$43,120,100.00
CO No. G1	
CO No. G2	
CO No. G3	
CO No. G4	
CO No. G5	
CO No. G6	
CO No. G7	
CO No. G8	
CO No. G9	
Total Change Orders executed to Date:	\$0.00
Total Change Orders pending:	\$0.00
Current Contract Sum:	\$43,120,100.00
Total Payments Approved to Date:	\$28,780,910.08
Balance of Contract Sum:	\$14,339,189.92

Progress Payments Approved	Received	Reviewed	Sent
1	\$1,227,542.50	2/25/25 VIA EMAIL	2/26/2025
2	\$966,552.36	3/27/25 VIA EMAIL	3/27/2025
3	\$1,257,168.25	4/25/25 via email	4/28/2025
4	\$916,037.50	5/29/25 VIA EMAIL	5/30/2025
5	\$1,555,102.50	6/10/25 VIA EMAIL	6/11/2025
6	\$1,355,175.00	7/8/25 VIA EMAIL	7/10/2025
7	\$3,394,480.00	8/12/25 via email	8/13/2025
8	\$2,809,271.68	9/9/25 via email	9/10/2025
9	\$3,506,808.20	10/14/25 via email	10/15/2025
10	\$3,561,508.66	11/19/25 via email	11/19/2025
11	\$2,340,106.50	12/9/25 VIA EMAIL	12/9/2025
12	\$3,092,546.40	1/12/26 via email	1/13/2026
13	\$2,798,610.53	2/11/26 via email	2/11/2026
14			
15			
16			
17			
TOTAL	\$28,780,910.08		

FUNITURE (SUBJECT TO BE ADDED)

Original Contract Sum:	
Co. No. M-1	
CO No. M-2	
CO No. M-3	
CO No. M-4	
CO No. M-5	
Total Change Orders executed to Date:	\$0.00
Total Change Orders Pending:	\$0.00
Current Contract Sum:	\$0.00
Total Payments Approved to Date:	\$0.00
Balance of Contract Sum:	\$0.00

Progress Payment Approved	Received	Reviewed	Sent
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
FINAL			
TOTAL	\$0.00		

CONTRACTS SUMMARY

Total Original Contracts:	\$43,120,100.00	
General to Date:	\$43,120,100.00	100.0%
Furniture to Date:	\$0.00	0%
Total Change Orders executed to Date:	\$0.00	0.0%
Current Change Orders pending:	\$0.00	

Total Current Contracts:	\$43,120,100.00	100.0%	\$317.78	Cost Per Sq. Ft.
Total Payments Approved to Date:	\$28,780,910.08	66.7%		
Balance of Contract Sum:	\$14,339,189.92	33.3%		

TO OWNER/CLIENT:

AR-Beaufort County Schools
321 Smaw Road
Washington, North Carolina 27889

PROJECT:

Washington Elementary School - Washington, NC
947 Hudnell Street
Washington, North Carolina 27889

INVOICE NO: 59213

PERIOD: 02/01/26 - 02/28/26

PROJECT NO: 3592

FROM CONTRACTOR:

WIMCO Corp
PO Box 121 2533 West 5th Street
Washington, North Carolina 27889

VIA ARCHITECT/ENGINEER:

CONTRACT DATE: 11/26/2024

CONTRACT FOR: 3592 - Prime Contract

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1.	Original Contract Sum		\$43,120,100.00
2.	Net change by allowance adjustment		\$0.00
3.	Contract Sum to date (Line 1 ± 2)		\$43,120,100.00
4.	Total completed and stored to date (Column G on detail sheet)		\$29,518,882.04
5.	Retainage:		
	a. 2.50% of completed work	\$737,971.96	
	b. 0.00% of stored material	\$0.00	
	Total retainage		\$737,971.96
6.	Total earned less retainage (Line 5a + 5b or total in column I of detail sheet)		\$28,780,910.08
7.	Less previous certificates for payment (Line 6 from prior certificate)		\$25,982,299.55
8.	Current payment due:		\$2,798,610.53
9.	Balance to finish, including retainage (Line 3 less Line 6)		\$14,339,189.92

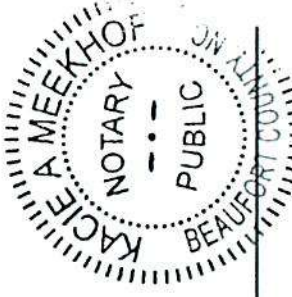
MATH & TAX CORRECT
BMN Feb. 11, 2026

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: WIMCO Corp

By: *Randa Meekhof*

Date: 2/11/26



State of: NORTH CAROLINA
County of: BEAUFORT
Subscribed and sworn to before me this 11th day of February 2026
Notary Public: *Randa Meekhof*
My commission expires: 10/23/2029

ARCHITECT/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: **RBE** \$2,798,610.53

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

[Signature]

Date: 2/16/26

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

ALLOWANCE ADJUSTMENT SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by allowance adjustment:	\$0.00	\$0.00

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

INVOICE NUMBER: 59213
APPLICATION DATE: 2/25/2026
PROJECT NO: 3592

Use Column I on Contracts where variable retainage for line items apply.

PERIOD: 02/01/26 - 02/28/26

Contract Lines

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)		
1	* GENERAL CONDITIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
2	SALES TAX	\$229,579.00	\$156,500.00	\$10,000.00	\$10,000.00	\$0.00	\$166,500.00	72.52%	\$63,079.00	\$4,162.50
3	LABOR TAXES & INS	\$105,160.00	\$75,500.00	\$5,500.00	\$5,500.00	\$0.00	\$81,000.00	77.03%	\$24,160.00	\$2,025.00
4	BUILDERS RISK INS	\$195,000.00	\$195,000.00	\$0.00	\$0.00	\$0.00	\$195,000.00	100.00%	\$0.00	\$4,875.00
5	BOND	\$326,248.00	\$326,248.00	\$0.00	\$0.00	\$0.00	\$326,248.00	100.00%	\$0.00	\$8,156.20
6	SUPERVISION	\$560,527.00	\$356,052.00	\$25,000.00	\$25,000.00	\$0.00	\$381,052.00	67.98%	\$179,475.00	\$9,526.30
7	TEMP FACILITIES	\$174,691.00	\$119,500.00	\$7,500.00	\$7,500.00	\$0.00	\$127,000.00	72.70%	\$47,691.00	\$3,175.00
8	CLEANUP	\$202,963.00	\$33,700.00	\$0.00	\$0.00	\$0.00	\$33,700.00	16.60%	\$169,263.00	\$842.50
9	EQUIPMENT RENTAL	\$172,966.00	\$97,500.00	\$8,500.00	\$8,500.00	\$0.00	\$106,000.00	61.28%	\$66,966.00	\$2,650.00
10	SAFETY	\$29,027.00	\$20,200.00	\$0.00	\$0.00	\$0.00	\$20,200.00	69.59%	\$8,827.00	\$505.00
11	SURVEYING	\$62,200.00	\$43,400.00	\$0.00	\$0.00	\$0.00	\$43,400.00	69.77%	\$18,800.00	\$1,085.00
12	ALLOW: CASH	\$1,599,243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,599,243.00	\$0.00
13	ALLOW: MASS UNDERCUT	\$74,999.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$74,999.00	\$0.00
14	ALLOW: FOUNDATION UNDERCUT	\$26,791.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$26,791.00	\$0.00
15	* SITEWORK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
16	MOBILIZATION	\$150,876.00	\$150,876.00	\$0.00	\$0.00	\$0.00	\$150,876.00	100.00%	\$0.00	\$3,771.90
17	DEMO	\$346,706.00	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00	72.11%	\$96,706.00	\$6,250.00
18	GRADING	\$2,293,194.00	\$2,193,500.00	\$0.00	\$0.00	\$0.00	\$2,193,500.00	95.65%	\$99,694.00	\$54,837.50
19	EROSION CTL-MATERIAL	\$193,110.00	\$193,110.00	\$0.00	\$0.00	\$0.00	\$193,110.00	100.00%	\$0.00	\$4,927.75
20	EROSION CTL-LABOR	\$88,475.00	\$88,475.00	\$0.00	\$0.00	\$0.00	\$88,475.00	100.00%	\$0.00	\$2,211.87
21	WATER/SEWER-MATERIAL	\$546,015.00	\$546,015.00	\$0.00	\$0.00	\$0.00	\$546,015.00	100.00%	\$0.00	\$13,650.37
22	WATER/SEWER-LABOR	\$329,005.00	\$329,005.00	\$0.00	\$0.00	\$0.00	\$329,005.00	100.00%	\$0.00	\$8,225.12
23	STORM DRAIN-MATERIAL	\$972,975.00	\$972,975.00	\$0.00	\$0.00	\$0.00	\$972,975.00	100.00%	\$0.00	\$24,324.37
24	STORM DRAIN-LABOR	\$466,275.00	\$466,275.00	\$0.00	\$0.00	\$0.00	\$466,275.00	100.00%	\$0.00	\$11,656.87
25	ASPHALT-MATERIAL	\$689,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$689,596.00	\$0.00
26	ASPHALT-LABOR	\$295,541.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$295,541.00	\$0.00
27	SITE CONCRETE-MATERIAL	\$484,394.00	\$271,000.00	\$0.00	\$0.00	\$0.00	\$271,000.00	55.95%	\$213,394.00	\$6,775.00
28	SITE CONCRETE-LABOR	\$164,739.00	\$88,500.00	\$0.00	\$0.00	\$0.00	\$88,500.00	53.72%	\$76,239.00	\$2,212.50
29	FENCING-MATERIAL	\$189,908.00	\$115,000.00	\$5,000.00	\$5,000.00	\$0.00	\$120,000.00	63.19%	\$69,908.00	\$3,000.00
30	FENCING-LABOR	\$81,388.00	\$52,000.00	\$5,000.00	\$5,000.00	\$0.00	\$57,000.00	70.03%	\$24,388.00	\$1,425.00
31	LANDSCAPING-MATERIAL	\$182,366.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$16,500.00	9.05%	\$165,866.00	\$412.50
32	LANDSCAPING-LABOR	\$78,156.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	5.76%	\$73,656.00	\$112.50
33	* CONCRETE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G / C)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)							
34	FOOTINGS	\$847,117.00	\$847,117.00	\$0.00	\$0.00	\$0.00	\$847,117.00	100.00%	\$0.00	\$21,177.92
35	SLAB ON GRADE	\$1,219,088.00	\$1,219,088.00	\$0.00	\$0.00	\$0.00	\$1,219,088.00	100.00%	\$0.00	\$30,477.20
36	SLAB ON DECK	\$252,006.00	\$214,250.00	\$37,756.00	\$0.00	\$0.00	\$252,006.00	100.00%	\$0.00	\$6,300.15
37	* MASONRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
38	BRICK-MATERIALS	\$794,946.00	\$675,750.00	\$15,000.00	\$15,000.00	\$0.00	\$690,750.00	86.99%	\$104,196.00	\$17,268.75
39	BRICK-LABOR	\$447,833.00	\$249,500.00	\$65,000.00	\$65,000.00	\$0.00	\$314,500.00	70.23%	\$133,333.00	\$7,862.50
40	BLOCK-MATERIALS	\$1,963,724.00	\$1,963,724.00	\$0.00	\$0.00	\$0.00	\$1,963,724.00	100.00%	\$0.00	\$49,093.10
41	BLOCK-LABOR	\$923,024.00	\$923,024.00	\$0.00	\$0.00	\$0.00	\$923,024.00	100.00%	\$0.00	\$23,075.60
42	* METALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
43	STEEL ERECTOR	\$1,019,071.00	\$968,750.00	\$50,321.00	\$50,321.00	\$0.00	\$1,019,071.00	100.00%	\$0.00	\$25,476.77
44	STRUCTURAL STEEL	\$2,924,016.00	\$2,780,000.00	\$144,016.00	\$144,016.00	\$0.00	\$2,924,016.00	100.00%	\$0.00	\$73,100.40
45	MISC. METALS	\$34,850.00	\$31,500.00	\$0.00	\$0.00	\$0.00	\$31,500.00	90.39%	\$3,350.00	\$787.50
46	* CARPENTRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
47	CARPENTRY-MATERIAL	\$63,989.00	\$20,000.00	\$12,000.00	\$12,000.00	\$0.00	\$32,000.00	50.01%	\$31,989.00	\$800.00
48	CARPENTRY-LABOR	\$27,423.00	\$9,000.00	\$4,500.00	\$4,500.00	\$0.00	\$13,500.00	49.23%	\$13,923.00	\$337.50
49	CASEWORK-MATERIAL	\$374,665.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$374,665.00	\$0.00
50	CASEWORK-LABOR	\$186,285.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$186,285.00	\$0.00
51	* THERMAL/MOISTURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
52	ROOFING-MATERIAL	\$2,106,281.00	\$1,373,500.00	\$205,000.00	\$205,000.00	\$0.00	\$1,578,500.00	74.94%	\$527,781.00	\$39,462.50
53	ROOFING-LABOR	\$925,548.00	\$511,500.00	\$20,000.00	\$20,000.00	\$0.00	\$531,500.00	57.43%	\$394,048.00	\$13,287.50
54	INSULATIONS-MATERIAL	\$142,780.00	\$100,000.00	\$21,500.00	\$21,500.00	\$0.00	\$121,500.00	85.10%	\$21,280.00	\$3,037.50
55	INSULATIONS-LABOR	\$61,190.00	\$43,000.00	\$6,500.00	\$6,500.00	\$0.00	\$49,500.00	80.90%	\$11,690.00	\$1,237.50
56	CAULKING-MATERIAL	\$64,557.00	\$38,500.00	\$0.00	\$0.00	\$0.00	\$38,500.00	59.64%	\$26,057.00	\$962.50
57	CAULKING-LABOR	\$24,809.00	\$14,200.00	\$0.00	\$0.00	\$0.00	\$14,200.00	57.24%	\$10,609.00	\$355.00
58	* OPENINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
59	DOORS/FRAMES HDWRE-MATERIAL	\$461,844.00	\$212,000.00	\$0.00	\$0.00	\$0.00	\$212,000.00	45.90%	\$249,844.00	\$5,300.00
60	DOORS/FRAMES HDWRE-LABOR	\$192,932.00	\$48,500.00	\$0.00	\$0.00	\$0.00	\$48,500.00	25.14%	\$144,432.00	\$1,212.50
61	STOREFRONT-MATERIAL	\$676,159.00	\$135,750.00	\$240,000.00	\$240,000.00	\$0.00	\$375,750.00	55.57%	\$300,409.00	\$9,393.75
62	STOREFRONT-LABOR	\$285,496.00	\$57,250.00	\$100,000.00	\$100,000.00	\$0.00	\$157,250.00	55.08%	\$128,246.00	\$3,931.25
63	OVERHEAD DOORS	\$35,294.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,294.00	\$0.00
64	* FINISHES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
65	GWB FRAMING/DRYWALL-MATERIALS	\$648,399.00	\$329,250.00	\$65,000.00	\$65,000.00	\$0.00	\$394,250.00	60.80%	\$254,149.00	\$9,856.25
66	GWB FRAMING/DRYWALL-LABOR	\$293,313.00	\$148,500.00	\$30,000.00	\$30,000.00	\$0.00	\$178,500.00	60.86%	\$114,813.00	\$4,462.50
67	HARD TILE-MATERIAL	\$146,446.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$146,446.00	\$0.00
68	HARD TILE-LABOR	\$67,047.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$67,047.00	\$0.00
69	TERRAZZO-MATERIAL	\$329,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$329,614.00	\$0.00
70	TERRAZZO-LABOR	\$134,119.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$134,119.00	\$0.00
71	ACOUSTICAL CEILING-MATERIAL	\$152,193.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	3.61%	\$146,693.00	\$137.50

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	G % (G / C)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)							
72	ACOUSTICAL CEILING-LABOR	\$82,368.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	3.64%	\$79,368.00	\$75.00
73	RESILIENT FLOORING-MATERIAL	\$207,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$207,984.00	\$0.00
74	RESILIENT FLOORING-LABOR	\$121,278.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$121,278.00	\$0.00
75	PAINTS & COATINGS-MATERIAL	\$193,034.00	\$39,250.00	\$30,000.00	\$30,000.00	\$0.00	\$69,250.00	35.87%	\$123,784.00	\$1,731.25
76	PAINTS & COATINGS-LABOR	\$84,157.00	\$17,000.00	\$12,500.00	\$12,500.00	\$0.00	\$29,500.00	35.05%	\$54,657.00	\$737.50
77	SPECIALTY FLOORING	\$84,496.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$84,496.00	\$0.00
78	* SPECIALTIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
79	VISUAL DISPLAY BD-MATERIAL	\$48,576.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,576.00	\$0.00
80	VISUAL DISPLAY BD-LABOR	\$20,389.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$20,389.00	\$0.00
81	TOILET PARTITIONS-MATERIAL	\$27,128.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$27,128.00	\$0.00
82	TOILET PARTITIONS-LABOR	\$13,759.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$13,759.00	\$0.00
83	FIRE EXTINGUISHERS	\$14,734.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,734.00	\$0.00
84	TOILET ACCESSORIES	\$33,504.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,504.00	\$0.00
85	LOCKERS	\$5,114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,114.00	\$0.00
86	FOLDING PARTITIONS	\$92,522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$92,522.00	\$0.00
87	FLAGPOLES	\$4,557.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,557.00	\$0.00
88	CANOPIES	\$454,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$454,092.00	\$0.00
89	ARCHITECTURAL LOUVERS	\$48,194.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,194.00	\$0.00
90	*EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
91	KITCHEN EQUIPMENT	\$411,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$411,359.00	\$0.00
92	STAGE CURTAINS	\$17,858.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,858.00	\$0.00
93	PROJECTION SCREENS	\$9,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$9,400.00	\$0.00
94	SPORTS EQUIPMENT	\$21,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$21,590.00	\$0.00
95	* MECHANICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
96	FIRE PROTECTION-MATERIAL	\$336,025.00	\$270,000.00	\$17,000.00	\$17,000.00	\$0.00	\$287,000.00	85.41%	\$49,025.00	\$7,175.00
97	FIRE PROTECTION-LABOR	\$165,438.00	\$133,000.00	\$8,500.00	\$8,500.00	\$0.00	\$141,500.00	85.53%	\$23,938.00	\$3,537.50
98	PLUMBING-MATERIAL	\$1,093,166.00	\$762,500.00	\$65,000.00	\$65,000.00	\$0.00	\$827,500.00	75.70%	\$265,666.00	\$20,687.50
99	PLUMBING-LABOR	\$431,356.00	\$300,550.00	\$23,000.00	\$23,000.00	\$0.00	\$323,550.00	75.01%	\$107,806.00	\$8,088.75
100	HVAC SYSTEM-MATERIAL	\$3,480,931.00	\$2,018,897.54	\$270,000.00	\$270,000.00	\$0.00	\$2,288,897.54	65.76%	\$1,192,033.46	\$57,222.44
101	HVAC SYSTEM-LABOR	\$1,420,398.00	\$782,500.00	\$145,000.00	\$145,000.00	\$0.00	\$927,500.00	65.30%	\$492,898.00	\$23,187.50
102	* ELECTRICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
103	ELECTRICAL-MATERIAL	\$3,564,959.00	\$1,957,650.00	\$360,000.00	\$360,000.00	\$0.00	\$2,317,650.00	65.01%	\$1,247,309.00	\$57,941.25
104	ELECTRICAL-LABOR	\$1,493,553.00	\$822,050.00	\$155,000.00	\$155,000.00	\$0.00	\$977,050.00	65.42%	\$516,503.00	\$24,426.25
		TOTALS:	\$43,120,100.00	\$27,186,881.84	\$2,169,093.00	\$0.00	\$29,365,974.84	68.08%	\$13,764,125.46	\$733,899.33

Allowance Adjustment											
A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE		
			FROM PREVIOUS APPLICATION (D + E)								
105	PCCO#001										
105.1	PCO#001										
105.1.1	777-000001.S Turnkey Privacy Fence Fence Demo	\$4,100.00	\$4,100.00	\$0.00	\$0.00	\$0.00	\$4,100.00	\$0.00	100.00%	\$102.50	
105.1.2	777-000001.S Turnkey Privacy Fence Fence Install	\$54,848.00	\$54,848.00	\$0.00	\$0.00	\$0.00	\$54,848.00	\$0.00	100.00%	\$1,371.20	
105.1.3	997-999900.O FEE.Other GC FEE (7.0)%	\$4,126.36	\$4,126.36	\$0.00	\$0.00	\$0.00	\$4,126.36	\$0.00	100.00%	\$103.16	
105.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$946.12	\$946.12	\$0.00	\$0.00	\$0.00	\$946.12	\$0.00	100.00%	\$23.65	
106	PCCO#004										
106.1	PCO#004										
106.1.1	777-000004.S Septic Tank Removal Sitework	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	100.00%	\$37.50	
106.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	100.00%	\$2.62	
106.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$24.08	\$24.08	\$0.00	\$0.00	\$0.00	\$24.08	\$0.00	100.00%	\$0.60	
107	PCCO#005										
107.1	PCO#005										
107.1.1	000-010047.A ALLOW. GEN. COND.Allowance PCCO #001 - Privacy Fence Replacement	\$(64,020.48)	\$(64,020.48)	\$0.00	\$0.00	\$0.00	\$(64,020.48)	\$0.00	100.00%	\$(1,600.51)	
107.1.2	000-010047.A ALLOW. GEN. COND.Allowance PCCO #004 - Septic Tank Removal	\$(1,629.08)	\$(1,629.08)	\$0.00	\$0.00	\$0.00	\$(1,629.08)	\$0.00	100.00%	\$(40.72)	
107.1.3	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	
107.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	
108	PCCO#002										
108.1	PCO#002										
108.1.1	777-000002.S Bus Parking Access Gate per RFI #5 Pamlico Fence	\$6,492.00	\$6,492.00	\$0.00	\$0.00	\$0.00	\$6,492.00	\$0.00	100.00%	\$162.30	
108.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$454.44	\$454.44	\$0.00	\$0.00	\$0.00	\$454.44	\$0.00	100.00%	\$11.36	
108.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$104.20	\$104.20	\$0.00	\$0.00	\$0.00	\$104.20	\$0.00	100.00%	\$2.60	
109	PCCO#006										
109.1	PCO#006										
109.1.1	777-000005.S Add Door 609A at Storage 608 Doors & Hardware	\$2,310.08	\$2,310.08	\$0.00	\$0.00	\$0.00	\$2,310.08	\$0.00	100.00%	\$57.75	
109.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$161.71	\$161.71	\$0.00	\$0.00	\$0.00	\$161.71	\$0.00	100.00%	\$4.04	
109.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$37.08	\$37.08	\$0.00	\$0.00	\$0.00	\$37.08	\$0.00	100.00%	\$0.92	

A	B	C	E		F	G		H	I
			D	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)		SCHEDULED VALUE	THIS PERIOD		
110	PCCO#003								
110.1	PCO#003								
110.1.1	777-000003.S Maintenance Pole Relocation Guy wire relocation	\$6,372.94	\$6,372.94	\$0.00	\$0.00	\$6,372.94	100.00%	\$0.00	\$159.32
110.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$446.11	\$446.11	\$0.00	\$0.00	\$446.11	100.00%	\$0.00	\$11.15
110.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$102.29	\$102.29	\$0.00	\$0.00	\$102.29	100.00%	\$0.00	\$2.55
111	PCCO#009								
111.1	PCO#009								
111.1.1	777-000009.S Additional RPDA Additional Tree Removal	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.00%	\$0.00	\$212.50
111.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$595.00	\$595.00	\$0.00	\$0.00	\$595.00	100.00%	\$0.00	\$14.87
111.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$136.43	\$136.43	\$0.00	\$0.00	\$136.43	100.00%	\$0.00	\$3.41
112	PCCO#010								
112.1	PCO#011								
112.1.1	000-010047.A ALLOW. GEN. COND..Allowance	\$(7,050.64)	\$(7,050.64)	\$0.00	\$0.00	\$(7,050.64)	100.00%	\$0.00	\$(176.26)
112.1.2	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
112.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
113	PCCO#011								
113.1	PCO#012								
113.1.1	000-010047.A ALLOW. GEN. COND..Allowance PCCO #003 - Guy Wire Relocation	\$(6,921.34)	\$(6,921.34)	\$0.00	\$0.00	\$(6,921.34)	100.00%	\$0.00	\$(173.03)
113.1.2	000-010047.A ALLOW. GEN. COND..Allowance PCCO #005 - Added Opening 608A	\$(2,508.87)	\$(2,508.87)	\$0.00	\$0.00	\$(2,508.87)	100.00%	\$0.00	\$(62.72)
113.1.3	000-010047.A ALLOW. GEN. COND..Allowance PCCO #009 - Additional Tree Removal	\$(9,231.43)	\$(9,231.43)	\$0.00	\$0.00	\$(9,231.43)	100.00%	\$0.00	\$(230.78)
113.1.4	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
113.1.5	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
114	PCCO#010								
114.1	PCO#010								
114.1.1	777-000010.S 600 Building Gym Repair Repair Existing 600 Gym	\$11,750.00	\$11,750.00	\$0.00	\$0.00	\$11,750.00	100.00%	\$0.00	\$293.75
114.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$822.50	\$822.50	\$0.00	\$0.00	\$822.50	100.00%	\$0.00	\$20.56
114.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$188.59	\$188.59	\$0.00	\$0.00	\$188.59	100.00%	\$0.00	\$4.71
115	PCCO#016								

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)						
115.1	PCO#017								
115.1.1	000-010047.A.ALLOW: GEN. COND..Allowance PCCO #010 - 600 Building - Gym Paint	\$(12,761.09)	\$(12,761.09)	\$0.00	\$0.00	\$0.00	\$(12,761.09)	\$0.00	\$(319.02)
115.1.2	997-999900.O.FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
115.1.3	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
116	PCCO#016								
116.1	PCO#016								
116.1.1	777-000016.S.Access Controls & Security Drawgs Access Control Added scope	\$11,323.33	\$11,323.33	\$0.00	\$0.00	\$0.00	\$11,323.33	\$0.00	\$283.08
116.1.2	777-000016.S.Access Controls & Security Drawgs GC FEE (7.0)%	\$(4,781.42)	\$(4,781.42)	\$0.00	\$0.00	\$0.00	\$(4,781.42)	\$0.00	\$(119.53)
116.1.3	997-999900.O.FEE:Other GC FEE (7.0)%	\$457.93	\$457.93	\$0.00	\$0.00	\$0.00	\$457.93	\$0.00	\$11.45
116.1.4	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$105.00	\$105.00	\$0.00	\$0.00	\$0.00	\$105.00	\$0.00	\$2.62
117	PCCO#007								
117.1	PCO#007								
117.1.1	777-000007.S.Tile to Epoxy Swap Tile Credit	\$(71,360.51)	\$(71,360.51)	\$0.00	\$0.00	\$0.00	\$(71,360.51)	\$0.00	\$(1,784.01)
117.1.2	777-000007.S.Tile to Epoxy Swap Epoxy Add	\$115,750.00	\$115,750.00	\$0.00	\$0.00	\$0.00	\$115,750.00	\$0.00	\$2,893.75
117.1.3	997-999900.O.FEE:Other GC FEE (7.0)%	\$3,107.26	\$3,107.26	\$0.00	\$0.00	\$0.00	\$3,107.26	\$0.00	\$77.68
117.1.4	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$712.45	\$712.45	\$0.00	\$0.00	\$0.00	\$712.45	\$0.00	\$17.81
118	PCCO#008								
118.1	PCO#008								
118.1.1	777-000008.S.Wall packs to soft lighting swap Electrical	\$6,193.00	\$6,193.00	\$0.00	\$0.00	\$0.00	\$6,193.00	\$0.00	\$154.82
118.1.2	997-999900.O.FEE:Other GC FEE (7.0)%	\$433.51	\$433.51	\$0.00	\$0.00	\$0.00	\$433.51	\$0.00	\$10.84
118.1.3	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$99.40	\$99.40	\$0.00	\$0.00	\$0.00	\$99.40	\$0.00	\$2.48
119	PCCO#014								
119.1	PCO#014								
119.1.1	777-000012.S Expedited Schedule Costs install-re-installation of FA panel	\$8,083.00	\$8,083.00	\$0.00	\$0.00	\$0.00	\$8,083.00	\$0.00	\$202.07
119.1.2	997-999900.O.FEE:Other GC FEE (7.0)%	\$565.81	\$565.81	\$0.00	\$0.00	\$0.00	\$565.81	\$0.00	\$14.14
119.1.3	001-010624.G.SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$129.73	\$129.73	\$0.00	\$0.00	\$0.00	\$129.73	\$0.00	\$3.24
120	PCCO#015								
120.1	PCO#015								

A	B	C	D		E	F	G		H	I
			SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)			WORK COMPLETED THIS PERIOD	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		
120.1.1	777-000013.S Addd Gym Switches	\$2,575.00	\$2,575.00	\$0.00	\$0.00	\$0.00	\$2,575.00	100.00%	\$0.00	\$64.37
120.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$180.25	\$180.25	\$0.00	\$0.00	\$0.00	\$180.25	100.00%	\$0.00	\$4.50
120.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$41.33	\$41.33	\$0.00	\$0.00	\$0.00	\$41.33	100.00%	\$0.00	\$1.03
121	PCCO#019									
121.1	PCO#019									
121.1.1	777-000019.S Expedited Steel Scope Steel Erector (T & M)	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	100.00%	\$0.00	\$250.00
121.1.2	997-999900.O FEE:Other GC FEE (7.0)%	\$700.00	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00	100.00%	\$0.00	\$17.50
121.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$160.50	\$160.50	\$0.00	\$0.00	\$0.00	\$160.50	100.00%	\$0.00	\$4.01
122	PCCO#020									
122.1	PCO#022									
122.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #07 - Tile to Epoxy Swap	\$(48,209.20)	\$(48,209.20)	\$0.00	\$0.00	\$0.00	\$(48,209.20)	100.00%	\$0.00	\$(1,205.23)
122.1.2	000-010047.A ALLOW: GEN. COND..Allowance PCCO #08 - Wall Pack/Soffit Light Swap	\$(6,725.91)	\$(6,725.91)	\$0.00	\$0.00	\$0.00	\$(6,725.91)	100.00%	\$0.00	\$(168.15)
122.1.3	000-010047.A ALLOW: GEN. COND..Allowance PCCO #014 - Fire Alarm Panel Re-installation Costs	\$(8,778.54)	\$(8,778.54)	\$0.00	\$0.00	\$0.00	\$(8,778.54)	100.00%	\$0.00	\$(219.46)
122.1.4	000-010047.A ALLOW: GEN. COND..Allowance PCCO #015 - Added Switches in 600 Building	\$(2,796.58)	\$(2,796.58)	\$0.00	\$0.00	\$0.00	\$(2,796.58)	100.00%	\$0.00	\$(69.91)
122.1.5	000-010047.A ALLOW: GEN. COND..Allowance PCCO #019 - Expedited Steel Scope	\$(10,860.50)	\$(10,860.50)	\$0.00	\$0.00	\$0.00	\$(10,860.50)	100.00%	\$0.00	\$(271.51)
122.1.6	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
122.1.7	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
123	PCCO#021									
123.1	PCO#023									
123.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #016 - Access Controls and Door Hardware Changes	\$(7,104.84)	\$(7,104.84)	\$0.00	\$0.00	\$0.00	\$(7,104.84)	100.00%	\$0.00	\$(177.82)
123.1.2	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
123.1.3	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
124	PCCO#022									
124.1	PCO#018									
124.1.1	777-000018.S Add Drinking Fountain at 301A Classroom Place Slab Back	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	100.00%	\$0.00	\$62.50
124.1.2	777-000018.S Add Drinking Fountain at 301A Classroom Demo	\$3,800.00	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	100.00%	\$0.00	\$95.00
124.1.3	777-000018.S Add Drinking Fountain at 301A Classroom Plumbing	\$11,613.71	\$11,613.71	\$0.00	\$0.00	\$0.00	\$11,613.71	100.00%	\$0.00	\$290.34

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
124.1.4	777-00018.S Add Drinking Fountain at 301A Classroom Wood Blocking - Allowance	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$12.50
124.1.5	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$295.54	\$295.54	\$0.00	\$0.00	\$0.00	\$295.54	\$0.00	\$7.39
124.1.6	997-999900.O FEE.Other GC FEE (7.0)%	\$1,288.96	\$1,288.96	\$0.00	\$0.00	\$0.00	\$1,288.96	\$0.00	\$32.22
125	PCCO#023								
125.1	PCO#022								
125.1.1	777-00022.S Playground Equipment Deduct Playground equipment scope removal	\$(150,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(150,000.00)	\$0.00
125.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$(10,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(10,500.00)	\$0.00
125.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$(2,407.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$(2,407.50)	\$0.00
126	PCCO#024								
126.1	PCO#024								
126.1.1	777-00024.S Art Room & Maker Space Sinks P101- P106 Plumbing	\$3,648.06	\$3,648.06	\$0.00	\$0.00	\$0.00	\$3,648.06	\$0.00	\$91.20
126.1.2	997-999900.O FEE.Other GC FEE (7.0)%	\$255.36	\$255.36	\$0.00	\$0.00	\$0.00	\$255.36	\$0.00	\$6.38
126.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$58.55	\$58.55	\$0.00	\$0.00	\$0.00	\$58.55	\$0.00	\$1.46
127	PCCO#025								
127.1	PCO#025								
127.1.1	000-010047.A ALLOW. GEN. COND. Allowance PCCO #018 - Additional Drinking Fountains	\$(19,998.21)	\$(19,998.21)	\$0.00	\$0.00	\$0.00	\$(19,998.21)	\$0.00	\$(499.95)
127.1.2	000-010047.A ALLOW. GEN. COND. Allowance PCCO #024 - Art Room & Maker Space Sinks P101-P106	\$(3,961.97)	\$(3,961.97)	\$0.00	\$0.00	\$0.00	\$(3,961.97)	\$0.00	\$(99.05)
127.1.3	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
127.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128	PCCO#026								
128.1	PCO#027								
128.1.1	000-010047.A ALLOW. GEN. COND. Allowance PCCO #023 - Playground Equipment Deduct	\$162,907.50	\$162,907.50	\$0.00	\$0.00	\$0.00	\$162,907.50	\$0.00	\$4,072.69
128.1.2	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
128.1.3	997-999900.O FEE.Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
129	PCCO#028								
129.1	PCO#030								
129.1.1	777-00028.S Acoustical Panels Music Room Acoustical Panels	\$14,272.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,272.00	\$0.00
129.1.2	997-999900.O FEE.Other	\$999.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$999.04	\$0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G / C)			
	GC FEE (7.0)%									
129.1.3	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$229.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$229.07	\$0.00
130	PCCO#032									
130.1	PCO#032									
130.1.1	777-000029.S Electric Changing Table	\$12,203.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,203.72	\$0.00
130.1.2	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (1.5)%	\$195.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$195.87	\$0.00
130.1.3	997-999900.O FEE:Other GC FEE (7.0)%	\$854.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$854.26	\$0.00
131	PCCO#034									
131.1	PCO#035									
131.1.1	000-010047.A ALLOW: GEN. COND..Allowance PCCO #028 - Acoustical Panels - Music Room	\$(15,500.11)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(15,500.11)	\$0.00
131.1.2	000-010047.A ALLOW: GEN. COND..Allowance PCCO #032 - Electric Changing Table	\$(13,253.85)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$(13,253.85)	\$0.00
131.1.3	997-999900.O FEE:Other GC FEE (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
131.1.4	001-010624.G SURETY/PERFORMANCE B.GC Bond Premium (0.0)%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$0.00	\$0.00
TOTALS:		\$0.00	\$162,907.50	\$0.00	\$0.00	\$0.00	\$162,907.50	0.00%	\$(162,907.50)	\$4,072.63

Grand Totals

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G / C)			
GRAND TOTALS:		\$43,120,100.00	\$27,349,789.04	\$2,169,093.00	\$0.00	\$29,518,882.04	\$13,601,217.96	68.46%	\$737,971.96	

AIA® Document G706®A – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> 3592 - Beaufort County PK-3 Elementary School - Washington, NC 947 Hudnell Street Washington, NC 27889 TO OWNER: <i>(Name and address)</i> Beaufort County Schools Board of Education 321 Smaw Road Washington, NC 27889	ARCHITECT'S PROJECT NUMBER: Hite Associates, PC CONTRACT FOR: General Construction CONTRACT DATED: November 26, 2024	OWNER: <input type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input type="checkbox"/> SURETY: <input type="checkbox"/> OTHER: <input type="checkbox"/>
--	--	---

STATE OF: North Carolina
COUNTY OF: Beaufort

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

This partial release of liens certifies payment to WIMCO Corp in the amount of \$28,780,910.08 of which \$2,798,610.53 is currently due, as well as \$3,092,546.40 due from invoice #59212.

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

WIMCO Corp
 PO Box 121
 Washington, NC 27889

BY:

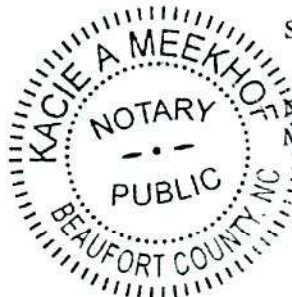


(Signature of authorized representative)


Robert C. Pfeiffer, VP of Risk
 Management

(Printed name and title)

Subscribed and sworn to before me on this date: 2/11/26



Notary Public:
 My Commission Expires:


 10/23/2029

**CONSENT OF SURETY
TO REDUCTION IN OR
PARTIAL RELEASE OF RETAINAGE**

OWNER
 ARCHITECT
 CONTRACTOR
 SURETY
 OTHER

AIA DOCUMENT G707 A

Bond No. 108192335

PROJECT: New Beaufort PK-3 School, Project No. 22344
 (name, address)

TO (Owner)

Beaufort County Schools Board of Education
 321 Smaw Road
 Washington, NC 27889

ARCHITECT'S PROJECT NO:

CONTRACT FOR: General Construction

CONTRACT DATE: November 26, 2024

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
 (here insert name and address of Surety as it appears in the bond.)

Travelers Casualty and Surety Company of America
 One Tower Square, Hartford, CT 06183

, SURETY,

on bond of (here insert name and address of Contractor as it appears in the bond)

WIMCO Corp.
 2533 West 5th Street, Washington, NC 27889

, CONTRACTOR,

hereby approves the reduction in or partial release of retainage to the Contractor as follows:

Retainage is hereby reduced to Two and One-Half Percent (2 1/2%)

The Surety agrees that such reduction in or partial release of retainage to the Contractor shall not relieve the Surety
 of any of its obligations to (here insert the name and address of Owner)

Beaufort County Schools Board of Education
 321 Smaw Road, Washington, NC 27889

, OWNER,

as set forth in the said Surety's bond.

IN WITNESS WHEREOF,
 the Surety has hereunto set its hand this

10th

day of February, 2026



Travelers Casualty and Surety Company of America
 Surety

By: Wendy E Lahm
 Signature of Authorized Representative

Wendy E Lahm, Attorney-in-Fact
 Title Surety Phone No. 860-277-0111

Attest: H. Thomas Dawkins
 (Seal): H. Thomas Dawkins



**Travelers Casualty and Surety Company of America
 Travelers Casualty and Surety Company
 St. Paul Fire and Marine Insurance Company
 Farmington Casualty Company**

POWER OF ATTORNEY

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint Wendy E. Lahm of Charlotte, NC, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 4th day of March, 2024.



State of Connecticut

City of Hartford ss.

By: *Bryce Grissom*
 Bryce Grissom, Senior Vice President

On this the 4th day of March, 2024, before me personally appeared Bryce Grissom, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the 30th day of June, 2026



Anna P. Nowik
 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her, and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary, and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary, or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority, and it is

FURTHER RESOLVED, that the signature of each of the following officers, President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, Kevin E. Hughes, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this February 10, 2026



Kevin E. Hughes
 Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
 Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

Company Name: **WIMCO Corp**

Project: 3592 - Beaufort County PK-3

Location: Washington, NC

Period: 1.13.26-2.09.26

Certified Sales Tax Report

Paid to (Vendor/Organization)	Invoice #	County Name	Taxable \$	STATE Tax	COUNTY Tax	INVOICE Total
Lowe's	130606416	Beaufort	85.08	4.04	1.70	90.82
P&D Architectural Precast Inc.	11363	Beaufort	24,555.33	1,166.38	491.11	26,212.81
P&D Architectural Precast Inc.	11362	Beaufort	4,339.00	206.10	86.78	4,631.88
SRM Concrete	1200066076	Beaufort	440.00	20.90	8.80	469.70
EastWest Products, LLC	2410093-00	Beaufort	890.75	42.31	17.82	950.88
SRM Concrete	1200066077	Beaufort	9,165.50	435.36	183.31	9,784.17
SRM Concrete	1200066376	Beaufort	440.00	20.90	8.80	469.70
SRM Concrete	1200066377	Beaufort	6,688.00	317.68	133.76	7,139.44
			0.00	0.00	0.00	0.00
			0.00	0.00	0.00	0.00
TOTAL			46,603.66	2,213.67	932.07	49,749.41

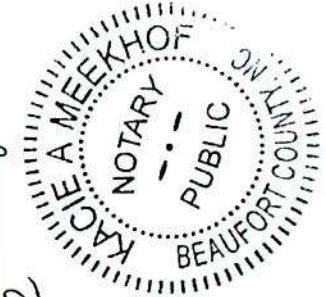
I, Robert C. Pfeiffer, VP of Risk Management, certify that the above listed vendors were paid sales tax upon purchases of building materials during the period covered by this construction estimate, and the property upon which such taxes were paid was or will be used on the performance of this contract. No tax on purchases or rental of tools and or equipment is included in the above list. All of the materials above became a part of or is annexed to the building or structure being erected, altered, or repaired.

Robert C Pfeiffer

Sworn to and subscribed before me this 11 th day of February, 2026.

Notary Public: Kacie A Meekhof

My commission expires: 10/23/2029



STATE OF NORTH CAROLINA
COUNTY SALES AND USE TAX REPORT
SUMMARY TOTALS AND CERTIFICATION

SUBCONTRACTOR: GlassTech

PROJECT: Beaufort County PK-3 Elementary School

FOR PERIOD: 1/31/2026

SUBCONTRACTOR(S)*	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR COUNTY OF:	TOTAL FOR STATE OF:	TOTAL ALL COUNTIES And STATE
	Pitt	Beaufort	NC		
COUNTY TOTAL	\$233.99	\$344.46		\$1,324.96	\$1,903.41

- * Attach subcontractor(s) report(s)
- **Must balance with Detail Sheet(s)

I certify that the above figures do not include any tax paid on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became a part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct, and complete.

Sworn to and subscribed before me,
This the 14 day of January, 2025 2024

Jacquelyn Hughes
Notary Public

My Commission Expires 12-Jul-30

Charles W. Hughes, III
Signed

Charles W. Hughes, III
Print or Type Name Above

NOTE:
This certified statement may be subject to audit.



STATE AND COUNTY SALES/USE TAX STATEMENT AND CERTIFICATION

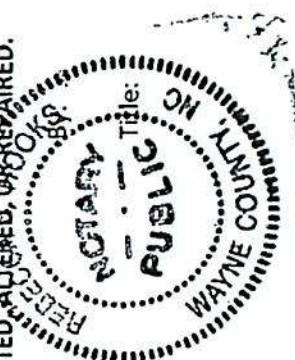
Company: Baker Mechanical, Inc. For Sales Taxes submitted From: 12/20/25 TO 01/20/26
 Project Name: BEAUFORT K-3 ES Payment Application Number: _____

DATE	SUBCONTRACTOR / SUPPLIER/VENDOR	COUNTY	INVOICE NUMBER	INVOICE AMOUNT BEFORE TAX	NC Tax	COUNTY TAX	TOTAL TAX	INVOICE TOTAL
12/4/2025	HUBBARD	WILSON	54081020.001	\$141.80	\$6.74	\$2.84	\$9.58	\$151.38
12/3/2025	HUBBARD	WILSON	54076880.002	\$376.89	\$17.90	\$7.54	\$25.44	\$402.33
12/9/2025	HUBBARD	WILSON	54083095.001	\$131.34	\$6.24	\$2.63	\$8.87	\$140.21
12/17/2025	WILKINSON	WILSON	4547877	\$6,571.74	\$312.16	\$131.43	\$443.59	\$7,015.33
12/17/2025	WILKINSON	WILSON	4537363.1	\$4,000.00	\$190.00	\$80.00	\$270.00	\$4,270.00
12/30/2025	FERGUSON	WILSON	6656116	\$33.55	\$1.59	\$0.67	\$2.26	\$35.81
1/2/2026	REECE	DURHAM	5122448014.002	\$55.74	\$2.65	\$1.53	\$4.18	\$59.92
1/2/2026	REECE	WILSON	5122448014.001	\$358.03	\$17.01	\$7.16	\$24.17	\$382.20
1/2/2026	REECE	DURHAM	5122442653.001	\$473.87	\$22.51	\$13.03	\$35.54	\$509.41
12/3/2025	HUBBARD	WILSON	54079453.001	\$684.32	\$32.51	\$13.69	\$46.20	\$730.52
12/1/2025	WILKINSON	WILSON	4550726	\$618.51	\$29.38	\$12.37	\$41.75	\$660.26
12/3/2025	WILKINSON	WILSON	4550726-1	\$121.88	\$5.79	\$2.44	\$8.23	\$130.11
12/9/2025	WILKINSON	WILSON	4552739	\$147.88	\$7.02	\$2.96	\$9.98	\$157.86
				\$13,715.55	\$651.50	\$278.29	\$929.79	\$14,645.34

I CERTIFY THAT THE ABOVE LISTED VENDORS WERE PAID SALES TAX UPON PURCHASES OF BUILDING MATERIALS DURING THE PERIOD COVERED BY THE CONSTRUCTION ESTIMATE AND THE PROPERTY UPON WHICH SUCH TAXES WERE PAID WAS OR WILL BE USED IN THE PERFORMANCE OF THE CONTRACT NO TAX ON PURCHASE OR RENTALS OF TOOLS AND/OR EQUIPMENT IS INCLUDED IN THE ABOVE LIST. ALL OF THE MATERIALS ABOVE BECAME A PART OR IS ANNEXED TO THE BUILDING OR STRUCTURE BEING ERRECTED, ALTERED, OR REPAIRED.

SWORN AND SUBSCRIBED BEFORE ME THIS 20th DAY OF January, 2026
 NOTARY PUBLIC Rebecca S. Dworko
 MY COMMISSIO 04/13/2030

[Handwritten Signature]
 Title: _____



State of North Carolina
 County Sales and Use Tax Report
 Summary Totals & Certification

ATTACHMENT I SUMMARY

Contractor/Subcontractor:
 Project:

For Period:

	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for County of:	Total for all Counties**	Total for State**
Contractor	Beaufort	Lenoir					
Subcontractor(s)*	Winn CO.	Winn CO.					
County Total	Blizzard wall	Blizzard wall					
	1,387.93	35.48					

* Attach subcontractor(s) report(s)
 ** Must balance with Detail Sheets(s)

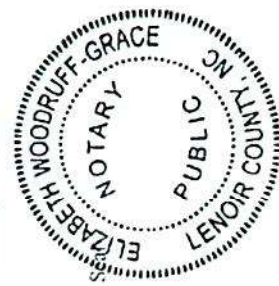
I certify that the above figures do not include any tax on supplies, tools and equipment which were used to perform this contract and only includes those building materials, supplies, fixtures and equipment which actually became part of or annexed to the building or structure. I certify that, to the best of my knowledge, the information provided here is true, correct and complete.

Sworn to and subscribed before me.

This the 14 day of January, 2020
Elizabeth Woodruff-Grace
 Notary Public

[Signature]
 Signed

My Commission Expires: 10/20/20



Sandi Blizzard
 Print or Type Name of Above

Note:
 This certified statement may be subject to audit.

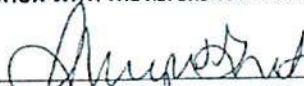
**Contractors Sales Tax Report
NC State & Local Taxes Paid
Washington PK3 School**

Contractor Coastline Elec. Const .Inc.
Address 1838 Progress Rd, Greenville NC 27834
Pay Request#: 10
Dates: 01/01/2026-1/31/2026
CEC Project#: 18933

Date	Vendor	City & State	Invoice Number	Invoice Amount	NC 4.75% State Tax	County	County
1/14/2026	Capital Electric	Greenville, NC	S061003620.001	\$1,201.60	\$57.08	\$27.04	Pitt
1/14/2026	Capital Electric	Greenville, NC	S061006005.001	\$1,726.26	\$82.00	\$38.84	Pitt
1/8/2026	Capital Electric	Greenville, NC	S060951935.001	\$452.39	\$21.49	\$10.18	Pitt
12/30/2025	Capital Electric	Greenville, NC	S060880925.001	\$366.74	\$17.42	\$8.25	Pitt
1/12/2026	Capital Electric	Greenville, NC	S060963793.001	\$2,090.83	\$99.31	\$41.82	Beaufort
1/12/2026	Capital Electric	Greenville, NC	S060963793.002	\$ 15.13	\$ 0.72	\$0.30	Beaufort
1/12/2026	Capital Electric	Greenville, NC	S060981220.001	\$ 1,489.19	70.74	\$33.51	Pitt
1/13/2026	Capital Electric	Greenville, NC	S060981220.004	\$ 160.25	7.61	\$3.61	Pitt
1/13/2026	Capital Electric	Greenville, NC	S060981220.002	\$ 1,601.40	76.07	\$36.03	Pitt
1/13/2026	Capital Electric	Greenville, NC	S060981220.006	\$ 62.75	2.98	\$1.41	Pitt
1/7/2026	Capital Electric	Greenville, NC	S060908686.001	\$ 2,836.54	134.74	\$56.73	Beaufort
1/7/2026	Capital Electric	Greenville, NC	S060908686.002	\$ 42.30	2.01	\$0.85	Beaufort
1/7/2026	Capital Electric	Greenville, NC	S060908686.003	\$ 514.05	24.42	\$10.28	Beaufort
1/12/2026	Capital Electric	Greenville, NC	S060908686.005	\$ 61.08	2.90	\$1.22	Beaufort
1/13/2026	Capital Electric	Greenville, NC	S060908686.006	\$ 154.72	7.35	\$3.09	Beaufort
12/12/2025	Capital Electric	Greenville, NC	S060549312.028	\$ 9,742.59	462.77	\$194.85	Beaufort
12/17/2025	Capital Electric	Greenville, NC	S060549312.030	\$ 969.03	46.03	\$19.38	Beaufort
12/19/2025	Capital Electric	Greenville, NC	S060549312.032	\$ 5,537.33	263.02	\$110.75	Beaufort
12/23/2025	Capital Electric	Greenville, NC	S060549312.034	\$ 492.26	23.38	\$9.85	Beaufort
12/18/2025	Capital Electric	Greenville, NC	S060821383.001	\$ 85.58	4.07	\$1.93	Pitt
12/17/2025	Capital Electric	Greenville, NC	S060797915.001	\$ 134.80	6.40	\$3.03	Pitt
12/22/2025	Capital Electric	Greenville, NC	S060810725.001	\$ 2,382.00	113.15	\$47.64	Beaufort
12/22/2025	Capital Electric	Greenville, NC	S060810725.003	\$ 18.92	0.90	\$0.38	Beaufort
12/1/2025	Capital Electric	Greenville, NC	S060477971.002	\$ 22.20	1.05	\$0.50	Pitt
1/13/2026	COR Supply	Greenville, NC	10-8549-1	\$ 323.90	15.39	\$7.29	Pitt
1/15/2026	Capital Electric	Greenville, NC	S060981220.007	\$ 80.12	3.81	\$1.80	Pitt
1/15/2026	Capital Electric	Greenville, NC	S061003620.002	\$ 342.76	16.28	\$7.71	Pitt
12/29/2025	City Electric	Greenville, NC	WAS/119115	\$ 37.77	1.79	\$0.76	Beaufort
12/17/2025	Rigby	Rocky Mount, NC	91738-00	\$ 5,419.00	257.40	\$121.93	Pitt
1/15/2026	Rigby	Rocky Mount, NC	92192-00	\$ 1,200.00	57.00	\$27.00	Pitt
1/6/2026	Rigby	Rocky Mount, NC	92044-00	\$ 1,900.00	90.25	\$42.75	Pitt
11/26/2025	Rigby	Rocky Mount, NC	91492-00	6780.00	322.05	\$135.60	Pitt
12/17/2025	Rigby	Rocky Mount, NC	92192-00	1200.00	57.00	\$24.00	
TOTALS				49443.49	2348.57	1030.29	

I CERTIFY THAT THE FOREGOING STATEMENT OF APPLICABLE SALES TAXES PAID IN CONNECTION WITH THE REFERENCED CONTRACT IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE
TITLE


OFFICE MANAGER



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion or Decision - Finance

Presenter: Anita Radcliffe, Finance Director

Agenda Title: Reclassification: Accounts Payable Specialist Position to Accounting Specialist Position

Summary of Information: The Finance Department is requesting approval to reclassify one vacant Accounts Payable Specialist position (Pay Grade 64) to an Accounting Specialist position (Pay Grade 66). Restructuring the position to a higher accounting skill level (2 pay grades) allows us to accomplish our changing workload without increasing the finance department budget. It also allows for effective succession planning within the department. No additional County dollars are needed for this reclassification.

The current job specifications list for the Accounts Payable Specialist and Accounting Specialist is attached, as well as the new/proposed Accounting Specialist job specifications list once the position is reclassified. The major job duty changes warranting the reclassification include the following additional duties.

- Annual escheat reporting and remittance to the State
- Transition County to ACH payments versus checks (reduced fraud risk — see attached)
- Explore digitizing Request for Payments from Departments
- Coordinate, distribute, receive and summarize Outside Agency information for the Budget
- Assist with grant management (drafting project ordinances, balancing County financial records to grant records, monitoring grant expenses, assuring contractor sales tax is captured for projects, and maintaining proper grant documentation for auditor and grantor review)

Reclassifying this position will better align staff skills with changing work needs, allow for effective succession planning, strengthen recruitment efforts, and improve the service offered by the finance department to internal and external stakeholders. Again, no additional County funding is requested.

Submitter Recommendation/Motions: Recommend approving the reclassification of the Accounts Payable Specialist (Pay Grade 64) to an Accounting Specialist (Pay Grade 66).

Attachments:

1. ACCOUNTS PAYABLE SPECIALIST
2. ACCOUNTING SPECIALIST
3. UPDATED ACCOUNTING SPECIALIST

4. Fraud Risk - ACH Payments versus Checks
5. FYE 25 AFIR \$1950 to complete

ACCOUNTS PAYABLE SPECIALIST

General Statement of Duties

Performs technical and specialized paraprofessional accounting tasks primarily in support of the accounts payable function.

Distinguishing Features of the Class

An employee in this class performs a variety of accounting technical tasks in support of the accounts payable functions in the County Finance office. Work includes preparing and processing accounts payable invoices and check requests; verifying appropriate account codes, vendor numbers, and signature approval; scanning and entering expenditure data into software system; preparing and processing payments; printing and mailing checks; reconciling bank statements; answering vendor questions and resolving issues; processing requisitions and purchase orders; modifying and voiding checks and invoices; processing travel authorizations; processing 1099's; generating spreadsheets and developing reports; verifying and maintaining financial records, files and reports. Judgment and initiative are required in the performance of duties. Work is performed under regular supervision and is evaluated through conferences, accuracy and completeness of records and reports, timeliness of work, and by independent audit of the financial records.

Duties and Responsibilities

Essential Duties and Tasks

Reviews and verifies invoices submitted by departments for appropriate account codes, expenditure data and signature approval; matches purchase orders to invoices; reviews supporting documentation; modifies and void invoices and checks in software system.

Scans and enters expenditure data and invoices to be paid into software system; proofs accounts payable batches before payment; generates vendor checks, check requests, and other checks on a scheduled or special basis as needed; prints and mails checks; reconciles accounts payable in software system; maintains files of invoices.

Reviews bank transactions daily for drafts; enters and posts bank transactions in software and general ledger; documents bank drafts and transactions on spreadsheets.

Reconciles vendor statements including cellular, gas, etc.; distributes to departments for payment approval.

Receives, documents, and processes travel authorizations for accuracy and compliance with travel policy and budgetary allotments.

Responds to staff and vendor inquiries and concerns; communicates with vendors regarding invoices and checks; reconciles vendor statements; investigates and resolves inquiries and discrepancies.

Maintains a variety of accounts payable files and records; manages records and receipts for credit card purchases.

Processes annual 1099's; orders checks and supplies for checks as needed.

Retrieves information for auditors or as needed to answer questions.

Serves as back up to other Finance staff as needed; cross trains staff on accounts payable functions and procedures.

Additional Job Duties

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills, and Abilities

Considerable knowledge of paraprofessional governmental accounting principles and practices and fiscal reporting.

Considerable knowledge of accounting systems, policies, and procedures.

Knowledge of standard operating practices involved in modern office operation and public service.

Knowledge of the application of information technology to fiscal, accounting, and administrative work including database and spreadsheet development.

Skill in public contact, internal and external customer service and collaborative conflict resolution.

Ability to understand and apply policies to the maintenance of financial records and reports.

Ability to verify accounting and other financial documents and forms for accuracy and completeness.

Ability to develop and maintain effective working relationships with vendors, supervisor, other employees, and the general public.

Ability to organize work for efficient processing, set and follow effective work priorities, and meet established deadlines.

Ability to enter data and process information with the speed and accuracy required.

Ability to solve problems and analyze data.

Ability to communicate effectively in oral and written forms.

Accuracy in the entry and proofing of data.

Ability to maintain accurate records and documents.

Physical Requirements

Must be able to physically perform the basic life operational functions of fingering, reaching, grasping, talking, hearing, and repetitive motions.

Must be able to perform sedentary work exerting up to 10 pounds of force occasionally, and/or a negligible amount of force frequently or constantly to move objects.

Must possess the visual acuity to prepare data and figures, perform visual inspections, work with accounting related tasks, operate a computer, do extensive research and reading.

Desirable Education and Experience

Graduation from a two-year college with a degree in accounting or business and considerable experience in paraprofessional accounting work, preferably in a municipal or county finance office; or an equivalent combination of education and experience.

ACCOUNTING SPECIALIST

General Statement of Duties

Performs responsible professional tasks in the accounting functions for the County with a focus on tax reconciliation and bank account monitoring.

Distinguishing Features of the Class

An employee in this class performs a variety of advanced and specialized accounting technical tasks in support of the finance operation of the County. Work involves reconciling tax distributions for the various tax, fire, and EMS districts; monitoring financial transactions; generating accounts payable requests to municipalities and volunteer fire departments; calculating and completing journal entries; maintaining general ledger activities and chart of accounts; setting up new vendors in the software program; troubleshooting accounting software issues; serving as backup to payroll; assisting with the annual audit process; preparing financial reports; and working on special projects. Work is characterized by the use of spreadsheets and financial reporting programs to monitor financial records, conduct financial analysis, make journal entries, and data analysis. Work requires paraprofessional accounting knowledge, fiscal technology and financial software knowledge, and the ability to apply standard accounting practices. Work is performed under the general supervision of the Deputy Finance Director and is evaluated through conferences, accuracy and completeness of records and reports, and by independent audit of financial records.

Duties and Responsibilities

Essential Duties and Tasks

Prepares monthly tax reconciliations of the various tax systems to the bank; determines estimated tax distribution amounts for multiple fire departments and EMS districts; generates monthly accounts payable requests; maintains tax turnover summary and DMW tax collection spreadsheet records; calculates tax, penalty, and interest distributions; calculates, compiles and enters journal entries to record revenue in the financial software program.

Reviews and maintains general ledger activities; prepares and posts journal entries; keys in budget adjustment entries; reviews and analyzes financial statements and fiscal procedures; reconciles and balances major funds, assists with budget analysis and development; completes month end and year end closing processes in financial software; enters new fiscal year budget in financial software.

Maintains chart of accounts in financial software; determines fund, department, and account number structure; modifies and updates tax tables and payroll deduction codes; allocates codes in general ledger and payroll system for proper cost allocation; sets up new vendors; and performs W-9 processing.

Monitors activities of assigned bank accounts daily; maintains spreadsheet to monitor cash balances; maintains user security for bank accounts; resolves discrepancies related to bank deposits; processes returned checks and deposits including posting journal entries.

Prepares a variety of financial reports related to accounts, funds, debt service, and budget status issues; performs research and analysis of trends and other issues; uses various report writing and spreadsheet applications to analyze data.

Researches and troubleshoots accounting software issues; provides instruction and training to staff on accounting software system and general ledger.

Assist in activities of the annual audit; completes spreadsheets and schedules; journal

entries; retrieves requested information for auditors; assists auditors with questions.

Serves as back up for payroll, for completing State and Federal reports, and for accounts payable for the department.

Additional Job Duties

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills and Abilities

Considerable knowledge of governmental accounting practices and procedures and of accounting systems, policies, and procedures.

Working knowledge of laws, rules, regulations, policies and practices to follow in the accounting function.

Considerable knowledge of computer operations and applications related to accounting and financial analysis and reporting.

Considerable knowledge of the use of spreadsheets for maintaining fiscal records and analyses.

Ability to understand, interpret, and apply policies to the maintenance of a variety of financial records and reports.

Ability to analyze and interpret financial data and perform trend analysis.

Ability to use a calculator and computer software and applications for the maintenance of accounting and other fiscal records.

Ability to make arithmetic computations accurately and with reasonable speed.

Ability to maintain accurate records and prepare a variety of reports.

Ability to verify accounting and other financial documents and forms for accuracy and completeness.

Ability to establish and maintain effective working relationships with department heads, vendors, employees, and the general public.

Ability to communicate effectively in oral and written forms.

Physical Requirements

Must be able to physically perform the basic life operational functions of reaching, pushing, pulling, stooping, fingering, grasping, feeling, hearing, talking, and repetitive motions.

Must be able to perform sedentary work exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to move objects.

Must possess the visual acuity to prepare data and statistics, work with accounting processes, handle proofing tasks, do extensive reading, and operate a computer terminal.

Desirable Education and Experience

Graduation from an accredited college or university with a Bachelor's degree in accounting or business and some experience in a fiscal operation involving accounting work; or an equivalent combination of education and experience.

Special Requirement

Ability to obtain a valid North Carolina driver's license.

Ability to be bonded in the State of North Carolina.

ACCOUNTING SPECIALIST

General Statement of Duties

Performs responsible professional tasks in the accounting functions for the County with a focus on tax reconciliation and bank account monitoring.

Distinguishing Features of the Class

An employee in this class performs a variety of advanced and specialized accounting technical tasks in support of the finance operation of the County. Work involves reconciling tax distributions for the various tax, fire, and EMS districts; monitoring financial transactions; generating accounts payable requests to municipalities and volunteer fire departments; calculating and completing journal entries; maintaining general ledger activities and chart of accounts; setting up new vendors in the software program; troubleshooting accounting software issues; serving as backup to payroll; assisting with the annual audit process; preparing financial reports; and working on special projects. Work is characterized by the use of spreadsheets and financial reporting programs to monitor financial records, conduct financial analysis, make journal entries, and data analysis. Work also includes preparing and processing accounts payable invoices and check requests; verifying appropriate account codes, vendor numbers, and signature approval; scanning and entering expenditure data into software system; preparing and processing payments; printing and mailing checks; reconciling bank statements; answering vendor questions and resolving issues; processing requisitions and purchase orders; modifying and voiding checks and invoices; processing travel authorizations; processing 1099's; generating spreadsheets and developing reports; verifying and maintaining financial records, files and reports. Work requires paraprofessional accounting knowledge, fiscal technology and financial software knowledge, and the ability to apply standard accounting practices. Work is performed under the general supervision of the Deputy Finance Director and is evaluated through conferences, accuracy and completeness of records and reports, and by independent audit of financial records.

Duties and Responsibilities

Essential Duties and Tasks

Prepares monthly tax reconciliations of the various tax systems; determines estimated tax distribution amounts for multiple fire departments and EMS districts; generates monthly accounts payable requests; maintains tax turnover summary and DMW tax collection spreadsheet records; calculates tax, penalty, and interest distributions; calculates, compiles and enters journal entries to record revenue in the financial software program.

Reviews and maintains general ledger activities; prepares and posts journal entries; keys in budget adjustment entries; reviews and analyzes financial statements and fiscal procedures; reconciles and balances major funds, assists with budget analysis and development; completes month end and year end closing processes in financial software.

Maintains chart of accounts in financial software; determines fund, department, and account number structure; modifies and updates tax tables and payroll deduction codes; allocates codes in general ledger and payroll system for proper cost allocation; and performs W-9 processing.

Processes returned checks and deposits including posting journal entries.

Prepares a variety of financial reports related to accounts, funds, debt service, and budget status issues; performs research and analysis of trends and other issues; uses various report writing and spreadsheet applications to analyze data.

Researches and troubleshoots accounting software issues; provides instruction and training

to staff on accounting software system and general ledger.

Assist in activities of the annual audit; completes spreadsheets and schedules; journal entries; retrieves requested information for auditors; assists auditors with questions.

Reviews and verifies invoices submitted by departments for appropriate account codes, expenditure data and signature approval; matches purchase orders to invoices; reviews supporting documentation; modifies and void invoices and checks in software system.

Scans and enters expenditure data and invoices to be paid into software system; proofs accounts payable batches before payment; generates vendor checks, check requests, and other checks on a scheduled or special basis as needed; prints and mails checks; reconciles accounts payable in software system; maintains files of invoices.

Reviews bank transactions daily for drafts; enters and posts bank transactions in software and general ledger; documents bank drafts and transactions on spreadsheets.

Reconciles vendor statements including cellular, gas, etc.; distributes to departments for payment approval.

Receives, documents, and processes travel authorizations for accuracy and compliance with travel policy and budgetary allotments.

Responds to staff and vendor inquiries and concerns; communicates with vendors regarding invoices and checks; reconciles vendor statements; investigates and resolves inquiries and discrepancies.

Maintains a variety of accounts payable files and records; manages records and receipts for credit card purchases.

Processes annual 1099's; orders checks and supplies for checks as needed.

Prepares annual escheat reports and remittance to the State.

Creates, distributes, coordinates, receives and summarizes Outside Agency budgetary information.

Assists Finance Officer and Deputy Finance Officer with grant management (drafting project ordinances, balancing County financial records to grant records, monitoring grant expenses, assuring contractor sales tax is captured for projects, and maintaining proper grant documentation for auditor and grantor review).

Assists Finance Officer and Deputy Finance Officer with automizing and digitizing finance and accounting processes.

Serves as back up to other Finance staff as needed; cross trains staff on functions and procedures.

Additional Job Duties

Performs related duties as required.

Recruitment and Selection Guidelines

Knowledge, Skills and Abilities

Considerable knowledge of governmental accounting practices and procedures and of accounting systems, policies, and procedures.

Working knowledge of laws, rules, regulations, policies and practices to follow in the accounting function.

Considerable knowledge of computer operations and applications related to accounting and financial analysis and reporting.

Considerable knowledge of the use of spreadsheets for maintaining fiscal records and analyses.

Ability to understand, interpret, and apply policies to the maintenance of a variety of financial records and reports.

Ability to analyze and interpret financial data and perform trend analysis.

Ability to use a calculator and computer software and applications for the maintenance of accounting and other fiscal records.

Ability to make arithmetic computations accurately and with reasonable speed.

Ability to maintain accurate records and prepare a variety of reports.

Ability to verify accounting and other financial documents and forms for accuracy and completeness.

Ability to establish and maintain effective working relationships with department heads, vendors, employees, and the general public.

Ability to communicate effectively in oral and written forms.

Physical Requirements

Must be able to physically perform the basic life operational functions of reaching, pushing, pulling, stooping, fingering, grasping, feeling, hearing, talking, and repetitive motions.

Must be able to perform sedentary work exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to move objects.

Must possess the visual acuity to prepare data and statistics, work with accounting processes, handle proofing tasks, do extensive reading, and operate a computer terminal.

Desirable Education and Experience

Graduation from an accredited college or university with a Bachelor's degree in accounting or business and some experience in a fiscal operation involving accounting work; or an equivalent combination of education and experience.


Special Requirement

Ability to obtain a valid North Carolina driver's license.


Ability to be bonded in the State of North Carolina.


Beaufort County

2026

ACH transfers are generally safer than paper checks because they eliminate risks of physical theft, loss, or forgery, and are processed via secure, encrypted electronic networks. While 65% of organizations experience check fraud, only 33% experience ACH debit fraud. ACH provides faster, traceable, and more secure transactions. 

Key Safety Advantages of ACH Over Checks:

- **Reduced Fraud Risk:** ACH transactions are less likely to be altered or intercepted, as they are not physical items in the mail.
- **Increased Security:** ACH uses encrypted electronic networks, offering bank-level security rather than relying on paper signatures.
- **Faster, Traceable Payments:** ACH payments are processed within 1-3 days, and digital trails allow for easier tracking compared to paper checks.
- **Reversibility:** Unauthorized or erroneous ACH payments can often be reversed or contested within 60 days, providing better protection than a stolen, cashed check. 

Although both methods are secure when handled properly, the digital, automated nature of ACH makes it a superior choice for preventing fraud and unauthorized transactions. 

Anita Radcliffe

From: Anita Radcliffe
Sent: Tuesday, February 24, 2026 4:36 PM
To: 'Lacie Jacobs'
Subject: RE: FY25 AFIR

Hi Lacie,

We are going to do it in house. I just can't see paying that much to complete the report. Thanks.

From: Lacie Jacobs <LJacobs@tpsacpas.com>
Sent: Wednesday, February 18, 2026 9:57 AM
To: Anita Radcliffe <anita.radcliffe@beaufortcountync.gov>
Subject: RE: FY25 AFIR

CAUTION: This email originated from outside of the Beaufort County system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning!

Fiscal Year 2025 AFIR would be \$1,950.

Let me know if you would like for us to complete. Thank you!
Lacie Jacobs

From: Anita Radcliffe <anita.radcliffe@beaufortcountync.gov>
Sent: Wednesday, February 18, 2026 8:24 AM
To: Lacie Jacobs <LJacobs@tpsacpas.com>
Subject: RE: FY25 AFIR

Hi Lacie,

What would be the charge to complete the AFIR for FYE 2025? Thanks.

From: Lacie Jacobs <LJacobs@tpsacpas.com>
Sent: Wednesday, February 4, 2026 11:55 AM
To: Anita Radcliffe <anita.radcliffe@beaufortcountync.gov>
Subject: RE: FY25 AFIR

CAUTION: This email originated from outside of the Beaufort County system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

In prior years, this was billed separately. We pulled the FY24 up and saw the separate invoice for \$1,860. Please let me know if you would like for me to send you the draft AFIR.

From: Anita Radcliffe <anita.radcliffe@beaufortcountync.gov>
Sent: Thursday, January 29, 2026 4:02 PM
To: Lacie Jacobs <LJacobs@tpsacpas.com>
Subject: RE: FY25 AFIR

Hi Lacie,

As long as it is included in our contract, and I believe that it is, then yes please do complete it. Thank you.

From: Lacie Jacobs <LJacobs@tpsacpas.com>
Sent: Thursday, January 29, 2026 1:53 PM
To: Anita Radcliffe <anita.radcliffe@beaufortcountync.gov>
Subject: FY25 AFIR

CAUTION: This email originated from outside of the Beaufort County system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon!

This is to confirm the County does want TPSA to complete their AFIR for fiscal year 2025? Since the financials are completed, we can complete this State requirement.

Let me know. Thank you!



Lacie P. Jacobs, MSA
TPSA | Whiteville
1626 S Madison Street
Whiteville, NC 28472
Phone: 910-642-2109 Fax: 910-642-0447
www.tpsacpas.com | ljacobs@tpsacpas.com



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Items for Discussion - Commissioner
Presenter: Commissioner Ed Booth
Agenda Title: Resolution in Support of NCDOT Project U-5860 (15th Street in Washington) -
Commissioner Ed Booth

Summary of Information: Commissioner Ed Booth serves as the County's representative on the Transportation Advisory Committee (TAC) of the Rural Planning Organization (RPO).

The TAC is the governing policy board for the RPO. The TAC's membership includes elected officials, members of the local governments, the area's representative on the Board of Transportation and other members as may be designated. The TAC provides policy direction for the transportation planning process, facilitates communication and coordination among the member jurisdictions, and guides the development of a comprehensive multi-modal transportation program for the rural area.

Commissioner Booth would like the Board to consider approving the attached resolution in support of NCDOT project U-5860, which is a safety and congestion improvement project for 15th Street in Washington. 15th Street is considered one of the most dangerous transportation corridors in the State of North Carolina, with crash rates exceeding the statewide critical threshold rates in four of the five major categories, including total crashes, fatal crashes, injury crashes, and crashes in wet conditions. U-5860 will convert the corridor to a four-lane divided facility with medians, turn lanes, and pedestrian enhancements, and is projected to reduce crashes by over 57%, including a 76% reduction in fatal crashes alone.

Submitter Recommendation/Motions: Approve the attached resolution in support of NCDOT Project U-5860 as it is currently designed.

Attachments:

1. 2026-03-02-001 Resolution Supporting NCDOT Project U-5860



COUNTY OF BEAUFORT

RESOLUTION 2026-03-02-001 A RESOLUTION SUPPORTING NCDOT PROJECT U-5860 (15TH STREET IN WASHINGTON)

WHEREAS, 15th Street is considered one of the most dangerous transportation corridors in the State of North Carolina, with crash rates exceeding the statewide critical threshold rates in four of the five major categories, including total crashes, fatal crashes, injury crashes, and crashes in wet conditions; and

WHEREAS, crash data from 2020-2024 show there were 417 total crashes on 15th Street, with 3 fatal crashes and 11 crashes causing disabling injuries, and without significant improvements to the entire corridor, these crashes will continue and will most likely get worse; and

WHEREAS, the North Carolina Department of Transportation (NCDOT) has designed a safety and congestion improvement project for 15th Street, designated as U-5860, that will convert the corridor to a four-lane divided facility with medians, turn lanes, and pedestrian enhancements, with this project projected to reduce crashes by over 57%, including a 76% reduction in fatal crashes alone; and

WHEREAS, U-5860 is fully funded in the NCDOT Strategic Transportation Improvement Plan (STIP) and is scheduled to begin right-of-way acquisition in June 2026; and

WHEREAS, in addition to the critical safety improvements provided by U-5860, it will also provide infrastructure upgrades and improvements for the City of Washington at no cost including approximately \$1.5M for sidewalks and multiuse paths, \$5.8M for drainage structures, \$2.7M for signals, \$7.4M for stormwater/sanitary sewer upgrades, \$2.8M for erosion control measures, and the replacement of over 110 City utility poles; and

WHEREAS, the current City of Washington Mayor and other City Council members have stated that they wish to replaced U-5860 with a different design that narrows the corridor to two lanes with a center turn lane, commonly referred to as a “road diet” or remove the project from the STIP all together and seek improvements to only specific intersections along the corridor; and

WHEREAS, the proposed “road diet” alternative design was reviewed by both NCDOT and an outside engineering firm and, due to the volume of traffic on 15th Street, it was found to be unacceptable as it

was projected to decrease safety and increase congestion in this already extremely dangerous corridor; and

WHEREAS, removal of U-5860 from the STIP would result in the project’s division-level funding returning to Division 2 and being reassigned to the next highest scoring STIP project, with it more than likely not returning to Beaufort County; and

WHEREAS, if safety funding is instead sought for specific intersections along the corridor, each individual location would have to be competitively scored and selected based on NCDOT’s safety program criteria and would then require its own design process. Due to limited safety funds and statewide competition, compared to Division-wide competition for the STIP program, it would likely take numerous years before any intersection-specific improvements could begin; and

WHEREAS, the NCDOT has worked extensively with the City of Washington and through public input sessions to make changes to U-5860 which have minimized the acquisition of right-of-way and incorporated many of the amenities requested by the City and the public; and

WHEREAS, if U-5860 is stopped and removed from the STIP, any future proposed improvement to this state-owned corridor would have to be fully resubmitted, rescored, and selected for funds before project development could begin. NCDOT updates its STIP every two years, meaning projects must wait for and compete in multi-year prioritization cycles before they are considered. Considering this, it would be many years before another approved improvement project on this corridor could realistically advance.

NOW, THEREFORE, BE IT RESOLVED, that the Beaufort County Board of Commissioners supports the NCDOT project U-5860 as designed because of the safety and congestion improvements it will make to the corridor; and

BE IT FURTHER RESOLVED, that the Beaufort County Board of Commissioners calls on the Washington Mayor and City Council members to cease their opposition to the U-5860 project so that the project can get underway and bring the safety and congestion improvements needed to reduce the crashes and fatalities along this corridor.

Adopted this the 2nd day of March, 2026.

Frankie Waters, Chairman
Beaufort County Board of Commissioners

Kathleen Mosher
Clerk to the Board



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Closed Session
Presenter: Brian Alligood, County Manager
Agenda Title: Closed Session - Personnel

Summary of Information: A motion is needed to go into closed session under NCGS 143-318-11(a)(6) to consider the qualifications, competence, performance, condition and appointment of a public officer or employee or prospective public officer or employee.

Submitter Recommendation/Motions: Recommend motion to go into closed session.

Attachments:
None



Beaufort County
Agenda Abstract

Meeting Date: 3/2/2026

Agenda Section: Commissioner Comments
Presenter: Katie Mosher, Clerk to the Board of Commissioners
Agenda Title: Commissioner Comments

Summary of Information: During the June 7, 2021 Board of Commissioners meeting it was agreed that each Commissioner would be allowed two (2) minutes to speak at the end of each meeting.

Submitter Recommendation/Motions: N/A

Attachments:
None